

# TOWN OF SCOTTSVILLE

## Architectural Review Board

### Special Meeting

Thurs., September 1, 2022

Victory Hall

401 Valley Street

Scottsville, Virginia

## Mayor

Ron Smith

## Members

Zachary Bullock, *Chair*

*/Town Council Liaison*

John Rhett, *Architect*

Erin Root, *Vice-Chair*

Austin Twitchell

Josh Peck

## MINUTES

1. *Call to order, establish a quorum, and agree to agenda:* Mr. Bullock called the meeting to order at 7:35pm. Member Peck and Rhett were absent, present in person were Bullock, Root, and Twitchell. The Town Clerk, Javier Raudales, was present in-person. The meeting is being held due to a property owner arriving at Victory Hall after the adjournment of the regular meeting of the Architectural Review Board on September 1<sup>st</sup> of 2022. The Board agreed to the only agenda item of business being "*Repair, Maintenance, and enforcement issues: Consultation with any property owners in attendance:*". Twitchell made the motion to approve the agenda; Root seconded, and the motion was carried unanimously at 7:35pm via voice vote.
2. *Repair, Maintenance, and enforcement issues:*
  - a. *Consultation with any property owners in attendance:* Kevin Marshall of 380 East Main St., The Doll House, was in attendance to discuss the property with the Board. Mr. Marshall shared that there is scheduled construction for the roof, the roof will be repaired via replacement of slate in-kind, and the chimney will be regouted, discussing that the broken windowpane will be replaced in-kind and will work on original lattice on the site in-kind. The board requested that a Certificate of Approval (COA) be filled out by staff with Mr. Marshall after the approval of the work by the Board that evening. Approval of work on 380 East Main Street as discussed was motioned by Root and Seconded by Twitchell, the motion passed unanimously by voice vote at 7:45pm.
3. *Adjournment:* Root made a motion to adjourn, the motion was seconded by Twitchell, and the motion passed unanimously by consent. The meeting adjourned at 7:46 pm.