

Police Officer

Full Time

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Full-Time, 12 Months

Non-Exempt, VRS-Eligible, Benefits-Eligible

Join a dedicated team of principled public servants that are committed to building leaders who inspire and achieve excellence through the practice of core values including innovation, diversity, learning, integrity, and stewardship. We are seeking individuals to serve the citizens of the Town of Scottsville, Virginia as Police Officers who are committed to partnering with the community and have demonstrated superior ability as a leader.

THE POSITION – POLICE OFFICER

A Police Officer performs general duty police work in the protection of life and property through the enforcement of laws and ordinances. The work in this position normally consists of routine patrol, preliminary investigation and traffic control duties in a designated area on an assigned shift. Patrol may be performed in motor vehicles, on motorcycles or on foot. Police Officer duties involve an element of personal danger and employees must be able to act without immediate supervision and exercise independent judgment in meeting emergencies. An Officer may be assigned to work on special assignments or as an investigator, K-9 officer, plainclothes officer, community relations officer or training officer. Specific work assignments are made by the Chief of Police or the Administrative Sergeant, and work methods and results are checked through personal inspections, review of reports and discussions.

KEY ATTRIBUTES OF OUR IDEAL CANDIDATE

- Practices teamwork and leadership
- Can develop working relationships with the community

THE DEPARTMENT – POLICE DEPARTMENT

The Scottsville Police Department (SVPD) is dedicated to community engagement and community policing. In collaboration with others, the Scottsville Police Department protects and promotes community safety, ensures the safe and orderly movement of traffic, and seeks solutions to any problems that create fear or threaten the quality of life in the Town. The Scottsville Police Department's present authorized strength is four paid sworn officers, and three auxiliary police officers.

THE EXPECTATIONS

Essential functions include, but are not limited to, the following:

- Patrols the Town of Scottsville to preserve law and order, to identify and solve problems, to prevent and discover the commission of crimes, to serve the public and to direct traffic and enforce motor vehicle laws;
- Answers calls and complaints involving fire, automobile accidents, neighborhood disturbances and other misdemeanor and felony crimes occurring in the Town;
- Secures crime scenes, administers first aid, conducts preliminary investigations, gathers evidence, obtains witnesses and makes arrests;
- Testifies in court in connection with arrests and citations;
- Conducts criminal investigations and sensitive internal investigations;
- Interviews/interrogates suspects, gathers information and prepares detailed reports;
- Interviews individuals with complaints and inquiries, attempts to make proper disposition or directs them to proper authorities;
- Give advice on laws, ordinances, and general information to the public;
- Covers the Town with primary emphasis on community policing/problem solving;
- Maintains evidence and other property;
- Recruits applicants for police positions;
- Attends regular in-service training classes to maintain state certification;
- Performs crime prevention activities (presentations to civic and business groups, etc.);
- Conducts follow-up investigations;
- Performs related work as required.

THE QUALIFICATIONS

High school diploma or GED; must be at least 21 years of age prior to completion of the training academy. A combination of education, training and experience equivalent to two years of continuous employment. College-level coursework or prior work

experience in law enforcement, corrections or armed services preferred. Must possess or be eligible for a valid driver's license issued by the Commonwealth of Virginia; be a U.S. citizen; have no conviction of felonies and/or habitual misdemeanors; and pass an extensive background investigation which includes a polygraph, psychological, medical and drug screening. Must also successfully complete appropriate training as required by the Commonwealth of Virginia, Department of Criminal Justice Services for certified police officers.

Some knowledge of police methods, practices and procedures, or the ability to acquire this knowledge and apply it to specific situations; some knowledge of the geography of the County and the location of important landmarks and buildings, or the ability to acquire this knowledge rapidly; ability to deal courteously but firmly with the general public; ability to understand and carry out oral and written instructions, and to prepare clear and comprehensive reports; physical ability to perform job tasks and the ability to establish and maintain effective working relationships with coworkers and the general public.

THE PHYSICAL CONDITIONS AND NATURE OF WORK CONTACTS

Must be able to operate motor vehicle under normal and emergency conditions; must be able to physically subdue and restrain an individual; sitting for extended periods of time; requires extensive walking, standing, running and frequent heavy lifting and pushing; requires working in adverse weather; flexible shift hours (to include nights) in stressful and sometimes life threatening conditions; must carry a firearm and qualify at least annually with the weapon.

THE HIRING SALARY

\$42,500-\$47,000 depending on qualifications

DEADLINE FOR APPLICATIONS: Open Until Filled

PROCESS: If you have applied to this position and meet minimum qualifications you will receive an e-mail with further information.

If you have any questions or if you would like to schedule a ride-along to determine your interest in our agency, please contact the Police Department at 434-286-2511.

EEO/EOE

The Town of Scottsville is an equal employment opportunity employer, and does not discriminate against any group or individual on the basis of race, color, religion, sex, sexual orientation, national origin, age or disability in regards to any aspect of employment policy and practice: recruitment, testing, selection, assignment, pay, conditions of work, training, leave, overtime, promotion, discipline, demotion, and separation.