

**Scottsville Architectural Review Board**  
**1 September 2016 Meeting Minutes**

Attending: Seth McDowell, co-chair; Jeffrey Plank, chair; Craig Stratton

Not attending: James V. Kerlin; Ruth Klippstein; Elizabeth Knotts, Town Council liaison; George Goodwin, Town Administrator

At 7:05 pm Jeffrey Plank called the meeting to order and established a quorum. Since Victory Hall was locked and we had no advance notice, we met under the arcade and used email versions of the agenda, minutes, and COA.

August Meeting Minutes: We deferred action on August meeting minutes until the October meeting.

Old Business: None

New Business:

COA, 485-495 Valley St. At Barry Grove's request for a stair color recommendation Seth McDowell and Plank recommended that he use the bluish-green color now on the posts that support the second story balcony for the unpainted stairs (including treads, risers, rails, posts, etc.). Craig Stratton moved to approve; McDowell seconded; ARB members voted 3-0 to approve. Plank will sign the original COA at the October meeting.

Canal Basin Square Warehouse: We reviewed Walter Neighbors' proposal for the attic windows and front porch. McDowell and Plank reported that the window design and the front porch materials and structure (foundation, posts, roof) appear to be appropriate and supported by historical evidence, but that the proposed railings and spindles are not. Between meetings Plank discussed alternatives with Neighbors: either an extension of the early and possibly original horizontal boards shown on the north side only in historic photographs, or a modern industrial wire mesh that would meet building code requirements and essentially disappear to the eye except at close distance. McDowell has used this mesh on railings at fine arts museum projects; it would be consistent with our guidelines for missing or never present features. Neighbors agreed to abandon the proposed railing and spindles and suggested we defer a decision on the railings and consider alternatives as he completes the porch structure. Stratton moved to approve the Neighbors attic windows and porch structure proposal and defer railing approval; McDowell seconded. ARB members voted to approve, 3-0.

Repair, maintenance, and enforcement issues:

135 Warren St.: No report

380 E. Main St.: No report

Old Jail Storage Shed: No report

ARB member terms and appointments: No report. We noted that the terms for Ruth Klippstein and Stratton expire with the September meeting. Stratton reported that he and Ruth have expressed interest in continuing to serve on the ARB. We thanked Klippstein and Stratton for their service.

Updated Design Guidelines: We reviewed a hard copy of the four pamphlets, noting the substantive text changes (Pamphlet 2, p. 9, col. 1, for solar panels; p. 11, col. 1, for double-paned replacement windows; Pamphlet 4, paint section, on-line references); the improved layout, with the new Scottsville logo; and the all new color photographs (50). We thanked Fred Schneider for

the photography and the layout. We agreed that these updated Design Guidelines should be referred to Town Council for adoption.

There being no further business, Plank adjourned the meeting at 7:25 pm.

In Ruth Klippstein's absence, these minutes prepared and submitted by Jeffrey Plank, 2 September 2016.