

# TOWN OF SCOTTSVILLE

**Town Council**  
**Regular Session**  
Monday, July 15, 2013  
Victory Hall  
401 Valley Street  
Scottsville, Virginia

*Mayor*  
Jesse B. Grove III

*Town Council*  
Nancy E. Gill  
R. Daniel Gritsko  
Elizabeth M. Knotts  
Robert E. O'Halloran  
Ronald L. Smith

## MINUTES

1. CALL TO ORDER – Mayor Grove called the meeting to order at 7:02 p.m.
  2. PLEDGE OF ALLEGIANCE TO THE FLAG
  3. ROLL CALL of Town Council – Town Clerk Amy Moyer called the roll. Ms. Gill, Ms. Knotts, Mr. O'Halloran, and Mr. Smith were present. Mr. Gritsko arrived shortly thereafter.
  4. CONSENT CALENDAR
    - 4.1. Approval of Agenda
    - 4.2. Financial Report for June 2013
    - 4.3. Minutes – Regular Session of March 18, 2013
    - 4.4. Minutes – Working Session of April 8, 2013
    - 4.5. Minutes – Regular Session of April 15, 2013
    - 4.6. Minutes – Special Meeting of April 17, 2013
    - 4.7. Establishment of Regular Meeting Time as:  
The Third Monday of the Month (except in the case of state holiday, when it will be the following Tuesday) at 7:00 p.m., in the Council Chambers, Victory Hall, 401 Valley Street, Scottsville, Virginia
- Upon a motion by Mr. O'Halloran, seconded by Ms. Knotts, the consent calendar was approved by voice vote.
5. MAYOR'S REPORT – Mayor Grove reported that the Fourth of July went exceptionally well, the parade was well organized, the entertainment in the afternoon worked out well, and the fireworks were spectacular, with no occasion for police activity. Mayor Grove related that the NBC 29 advertisements for Scottsville merchants are running, and real estate brokers in town purchased additional time to promote the town, with the first ad filmed at the museum.
  6. INTRODUCTION OF NEW SCOTTSVILLE DISTRICT SUPERVISOR – Mayor Grove introduced William (Petie) Craddock, who was recently appointed to the Albemarle County Board of Supervisors. Mr. Craddock spoke regarding his history in the community and plans to represent the Scottsville district until the special election in November.
  7. PUBLIC FORUM – No one from the public rose to speak.

## 8. APPROPRIATION OF \$500 FOR MONITORING DEVICE AT PUMP STATION

Mayor Grove explained that the proposal is to put in a closed circuit device to permit the fire department volunteers to remotely monitor when they need to man the pump station during high water. Mr. Goodwin added that this is for casual high water when the water comes up slowly, so that the fire department does not have to waste hours sitting there to pump for 15 minutes. Mr. Goodwin stated that the work and parts would cost \$500, and the fire department has arranged for a camera donation. Ms. Knotts asked when it could be installed. Mr. Goodwin replied within two weeks.

Mr. Smith moved to appropriate \$500 for a monitoring device at the pump station to monitor the water level. Mr. Gritsko seconded the motion, and a roll call vote was conducted.

Ms. Gill _____	Yes _____	Mr. Gritsko _____	Yes _____	Ms. Knotts _____	Yes _____
Mr. O'Halloran _____	Yes _____	Mr. Smith _____	Yes _____		

The motion passed 5-0.

## 9. RESOLUTION REGARDING CLOSING TIME OF ESTABLISHMENTS SERVING ALCOHOLIC BEVERAGES

Mayor Grove noted that the Town Council has considered this frequently and already passed a resolution stating that it is the policy of the town to recommend to the ABC authorities that they establish a 12:30 closing time as part of the licensing of new establishments serving alcoholic beverages. Mayor Grove stated that the Town Council has considered special use permit applications in which it discussed and imposed a condition of a 12:30 closing time, but it never established a resolution for a uniform policy in connection with permitting, namely special use permits, that such a condition be imposed

Ms. Knotts asked if an opportunity to stay open later can never be granted under this. Mayor Grove replied that this resolution is without exceptions, as a town policy to help prospective owners know what to expect, but the council can change policy if it chooses to do so. Mr. O'Halloran asked what happens if an establishment requests an exception for New Year's Eve, for example. Mayor Grove said that the council can put it on the agenda, debate it, and amend the resolution, but exceptions have not been urged to date.

Mr. Gritsko moved to adopt the resolution that in connection with permitting and licensing of establishments serving alcoholic beverages it is the policy of the Town of Scottsville that such establishments have a closing time of no later than 12:30 a.m. Mr. O'Halloran seconded the motion.

Ms. Gill commented that her concern has always been that nothing was uniform, and with the understanding that businesses can ask for a special exception, she can live with it. Mayor Grove remarked that this is certainly to be applied uniformly and brings the permitting into uniformity with the town's policy on ABC licensing.

Brian LaFontaine asked if this applies to those who are currently in business or only in future. Mayor Grove replied that this permitting resolution applies in future and is triggered when an application is made; however, the two existing SUPs have the 12:30 closing time by consent.

By a vote of 5-0, the following resolution was adopted:

RESOLUTION OF THE TOWN COUNCIL OF THE  
TOWN OF SCOTTSVILLE, VIRGINIA

BE IT RESOLVED by the Town Council of the Town of Scottsville, Virginia, that in connection with permitting and licensing of establishments serving alcoholic beverages it is the policy of the Town of Scottsville that such establishments have a closing time of no later than 12:30 a.m.

10. REPORTS OF CHARTERED COMMITTEES, PLANNING COMMISSION, AND  
ARCHITECTURAL REVIEW BOARD

*Planning Commission:* Mr. Smith reported that the Comprehensive Plan will go to public hearing next month.

*Architectural Review Board:* Mr. O'Halloran reported that the board had no votes but discussed paint colors for the current Dollar General store, changes at Thacker Brothers Funeral Home for a crematorium, a sign application for Tavern Novelties, and 440 Valley Street.

*Town Maintenance Committee:* Ms. Knotts reported that the committee discussed Fourth of July preparation, Bruce Park cleanup and tree trimming, the pump camera, the new iron railings, and proposed locations for a dog park.

*Tourism Committee:* Mr. Gritsko reported that the committee has been discussing bridge design and other plans for the trails grant.

*Government Services Committee:* Ms. Gill reported that the committee is looking at the employee handbook, as well as working with Brian LaFontaine and the Scottsville Community Chamber of Commerce on Community Day.

11. TOWN ADMINISTRATOR'S REPORT – Mr. Goodwin reported that the Fourth of July was successful. He thanked Ms. Gill, Ms. Knotts, and Albemarle County Parks and Recreation for cleanup efforts. The new police car is still on order.

12. CLOSED SESSION FOR PERSONNEL MATTERS REGARDING APPOINTMENT OF MEMBERS TO THE TOWN COUNCIL AND PLANNING COMMISSION, AS PERMITTED BY CODE OF VIRGINIA SECTION 2.2-3711(A)(1), AND LITIGATION AGAINST DELINQUENT TAXPAYERS, AS PERMITTED BY CODE OF VIRGINIA SECTION 2.2-3711(A)(7)

Mr. Gritsko moved that this council meet in closed session for discussion of potential litigation against delinquent taxpayers, as permitted by Code of Virginia Section 2.2-3711(A)(7), and personnel matters regarding appointments of members to the Town Council and Planning Commission, as permitted by Code of Virginia Section 2.2-3711(A)(1). Ms. Gill seconded the motion, which was unanimously approved.

Upon returning to open session, Ms. Gill moved to adopt a resolution certifying the closed session. Mr. O'Halloran seconded the motion, and a roll call vote was conducted.

Ms. Gill       Yes            Mr. Gritsko       Yes            Ms. Knotts       Yes        
Mr. O'Halloran       Yes            Mr. Smith       Yes      

By a vote of 5-0, the following resolution was adopted:

**Certification Resolution of Closed Session**

WHEREAS, this council convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by the council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, be it resolved that the council hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed, or considered in the meeting to which this certification applies; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting to which this certification applies.

13. APPOINTMENT OF TOWN COUNCIL MEMBER

Ms. Knotts moved to appoint Jeannette Kerlin to the Town Council to replace Shannon Adcock. Ms. Gill seconded the motion, and a roll call vote was conducted.

Ms. Gill       Yes            Mr. Gritsko       Yes            Ms. Knotts       Yes        
Mr. O'Halloran       Yes            Mr. Smith       Yes      

By a vote of 5-0, the following resolution was adopted:

RESOLUTION OF THE TOWN COUNCIL OF THE  
TOWN OF SCOTTSVILLE, VIRGINIA

BE IT RESOLVED by the Town Council of the Town of Scottsville, Virginia, as follows:

WHEREAS, Shannon W. Adcock was elected as a member of Town Council of the Town of Scottsville, Virginia, to serve a term from July 1, 2012, through June 30, 2014; and

WHEREAS, the Town and the Town Council appreciate his excellent service as a Town Councilor; and

WHEREAS, Shannon W. Adcock resigned from his office effective June 17, 2013; and

WHEREAS, Virginia Code §24.2-228 provides that Town Council shall appoint a replacement Town Council member to serve in the resigning Town Council member's place instead until the next duly called election to elect his successor.

NOW THEREFORE, BE IT RESOLVED by the Town Council of the Town of Scottsville, Virginia, on motion duly made by Elizabeth M. Knotts and seconded by Nancy E. Gill, that Jeannette E. Kerlin is appointed to serve on the Town Council of the Town of Scottsville, Virginia, in Shannon W. Adcock's place and stead until a successor is elected, as provided by law, effective with the date of this resolution.

14. APPOINTMENT OF PLANNING COMMISSION MEMBER

Mr. Smith moved to appoint Stuart Munson and James (Bo) Kerlin to the Planning Commission for a terms ending June 30, 2014, and June 30, 2017, respectively. Mr. Gritsko seconded the motion, and a roll call vote was conducted.

Ms. Gill	<u>      Yes      </u>	Mr. Gritsko	<u>      Yes      </u>	Ms. Knotts	<u>      Yes      </u>
Mr. O'Halloran	<u>      Yes      </u>	Mr. Smith	<u>      Yes      </u>		

The motion passed 5-0.

15. ADJOURNMENT – Upon a motion of Ms. Gill, seconded by Ms. Knotts, the meeting was adjourned at 7:40 p.m.