

TOWN OF SCOTTSVILLE

**Town Council
Special Meeting**
Thursday, June 16, 2016
Victory Hall
401 Valley Street
Scottsville, Virginia

Mayor
Jesse B. Grove III

Town Council
Nancy E. Gill
R. Daniel Gritsko
Jeannette E. Kerlin
Elizabeth M. Knotts
Randall J. Nolt
Ronald L. Smith

MINUTES

1. Call to order – Ms. Gill, Mr. Gritsko, Ms. Kerlin, Ms. Knotts, Mr. Nolt, and Mr. Smith were present at 3:00 p.m. Also in attendance were Town Clerk Amy Moyer and councilmembers-elect Shannon Bostic and Joshua Peck.
2. Swearing-in ceremony in Council Chambers with Jon Zug – Albemarle County Circuit Court Clerk Jon Zug administered the oath of office to the councilmembers and mayor-elect for the upcoming term.
3. Organizational Meeting – Committee Assignment and Goals

Ms. Kerlin distributed copies of historical committee charters and a document on the responsibilities of committee chairs and members.

Ms. Knotts expressed interest in renaming the Beautification and Maintenance Committee to the Quality of Life Committee.

Ms. Bostic agreed to help with the Arts and Culture Committee. Ms. Gill will continue to chair the committee for the first few months.

Mr. Smith noted that his term on the Planning Commission ends June 30. Council members agreed to appoint Mr. Smith to a new term at the June regular session. Mr. Peck will continue to serve on the Planning Commission, now as the council representative.

Ms. Gill noted that Bo Kerlin has expressed interest serving on the Architectural Review Board to better coordinate with the Planning Commission. Council members agreed to appoint Mr. Kerlin to the Architectural Review Board. Ms. Knotts will attend ARB meetings as a council liaison.

Ms. Knotts asked if Ms. Bostic should continue as farmers' market manager. Ms. Gill replied yes, Ms. Bostic can retain that position because it began prior to her election.

Mr. Nolt agreed to continue with the Public Safety Committee. Ms. Kerlin agreed to continue with the Government Services Committee.

Mr. Gritsko agreed to continue with the Tourism and Economic Development Committee. Mr. Gritsko noted that he could use help with the tourism side of the committee, such as

brochures and promotions, while he focuses on economic development and VCNA. Ms. Bostic commented that the farmers' market falls under lots of aspects of tourism, and she would be happy to help with that.

Ms. Kerlin stated that the Public Safety Committee includes traffic and infrastructure, requesting that the committee be provided with timely updates on relevant topics such as the levee and pump station.

Ms. Gill asked council members for up to five items of interest.

Mr. Peck listed working with Thistle Gate Vineyard to plan a wine festival for August 2017, starting legwork on the sidewalk project with the Planning Commission, and encouraging new businesses.

Ms. Bostic listed planning a scavenger hunt and community potluck for Community Day, improving clarity in parking signage downtown, better regulating speed on East Main Street, and improving relations with the Chamber of Commerce.

Ms. Knotts stated that she hopes to improve public perception and encourage community engagement with the Architectural Review Board. She plans to meet with the Beautification and Maintenance Committee next week to discuss the committee organization. Improving office technology and visitor information is a goal.

Mr. Nolt will continue working with the Public Safety Committee on speed enforcement, parking enforcement, and the collection process. He stated that it is important to see VCNA through the next phases.

Mr. Gritsko listed priorities including the ongoing maintenance and development of VCNA, the Friends of Scottsville fundraising campaign, economic development, developing the overall image of Scottsville through social media and video, greenway planning, river access, and parking availability.

Ms. Kerlin expressed interest in improving parking safety and signage, increased written documentation, and technology updates.

Ms. Bostic asked for email communication when something is needed or expected from her.

Ms. Gill described goals for providing council members with a device to use for town business, such as committee minutes, cloud storage, and town email access. She plans to focus on building partnerships with businesses, residents, and representatives at the county, state, and federal government levels.

Mr. Smith explained that he asked to be retained on the Planning Commission because of the sidewalk project. He discussed goals to see the Chamber of Commerce as a primary force in economic development and improving parking availability for customers.

Ms. Kerlin remarked that the SUP for the apartments above the former Dollar General required residents to use off-street parking, and other residents should be encouraged to do the same.

Mr. Nolt left the meeting at 4:00 p.m.

Council members discussed ideas for adding more parking.

4. Adjournment – The meeting was adjourned at 4:05 p.m.