

# TOWN OF SCOTTSVILLE

**Town Council**  
**Regular Session**  
Monday, May 18, 2015  
Victory Hall  
401 Valley Street  
Scottsville, Virginia

*Mayor*  
Jesse B. Grove III

*Town Council*  
Nancy E. Gill  
R. Daniel Gritsko  
Jeannette E. Kerlin  
Elizabeth M. Knotts  
Graham N. Prichard  
Ronald L. Smith

## MINUTES

1. CALL TO ORDER – Mayor Grove called the meeting to order at 7:00 p.m.
2. PLEDGE OF ALLEGIANCE TO THE FLAG
3. ROLL CALL of Town Council – Town Clerk Amy Moyer called the roll. Ms. Gill, Mr. Gritsko, Ms. Kerlin, Ms. Knotts, and Mr. Smith were present. Mr. Prichard arrived shortly thereafter. Also in attendance was Town Administrator George Goodwin.
4. CONSENT CALENDAR
  - 4.1. Approval of Agenda
  - 4.2. Financial Report for April 2015
  - 4.3. Appointment of Craig Stratton to the Architectural Review Board for a term ending September 30, 2016
  - 4.4. Minutes – Working Session of April 13, 2015

Upon a motion by Ms. Kerlin, seconded by Ms. Gill, the consent calendar was approved.

5. MAYOR'S REPORT – Mayor Grove reported that aside from enjoying all the activities in Scottsville this month, he has been working mostly on the Van Clief Nature Area project. He complimented the organizers of the Second Saturdays event and farmers' market. He has drafted the legal and contractual documents needed to take bids for the VCNA project, submitted those documents to DCR, and received tentative approval from DCR today.

### 6. PUBLIC FORUM

Dr. Zachary Bush spoke at length regarding his vision for a comprehensive health community and health center. He is considering relocating his clinic to a larger space downtown, the former Dollar General location, to develop a magnet center. Dr. Bush proposed a non-smoking corridor along Valley Street between the parking, businesses, and the two VCNA trailheads. He understands that the town cannot regulate smoking on the sidewalk, and this would instead be a cooperative agreement among business owners. Dr. Bush commented that smoking on the front stoop has been a consistent barrier at restaurants, and the Smokehouse Grille has been successful in its efforts to keep people from smoking out front. Dr. Bush suggested that he and Mr. Gritsko continue discussions with a focus group of businesses.

Mayor Grove noted that legal advice is that the town does not have the authority to pass a non-smoking ordinance. Dr. Bush felt that businesses could achieve this by simply posting signs, and he commented on the potential synergy with the Van Clief Nature Area, arts organizations, and efforts to create a healthier community. Mayor Grove asked Mr. Gritsko to serve as a liaison for continued discussions.

Thomas Payne, a board member of the Piedmont Virginia Fiddle and Banjo Association, thanked the community for its support of the group's Music of the Piedmont festival on May 2. He noted in particular the efforts of Ron Smith, Nancy Gill, Shannon Bostic, David Becker, and George Goodwin. Mayor Grove thanked the organization for hosting the event.

Bob Chambless noted the VFW wreath laying ceremony at the veterans memorial on Sunday, May 24, at 3:00 p.m., for Memorial Day.

#### 7. PUBLIC HEARING ON FY 2016 BUDGET

Mayor Grove opened the public hearing on the proposed budget. No one from the public wished to speak. Mayor Grove closed the hearing.

Mr. Gritsko asked about an adjustment for tourism promotions, in the range of \$500 to \$750. Mr. Gritsko said that the committee feels that advertising has been very minimal, and he requested an additional \$500 for brochures. Ms. Kerlin asked to specify the intended use of the "to be determined" line item. Mr. Gritsko said this could be put in the same category – advertising and brochures. Mayor Grove asked staff to eliminate the miscellaneous line item and move this to brochures and advertising. Mr. Gritsko commented that a lot of money went to VCNA, and they need to protect the actual brochures and advertising.

Ms. Knotts asked about the farmers' market, as she thought it was agreed to increase this to \$3,250. Mr. Goodwin said that number was for this year. Ms. Moyer added that the increase for the current fiscal year will be included in a slate of supplemental appropriations.

Mr. Goodwin noted that depending on the timing on the police car grant, they may need to add the grant funding and expenditure to the budget.

#### 8. RATIFICATION OF RECREATIONAL TRAILS PROGRAM PROJECT AMENDMENT AGREEMENT

Mayor Grove explained that he signed a project amendment agreement with DCR to raise the amount of the grant and the project value, and he asked the council to ratify this amendment as it commits the town to a 20-percent match.

Mr. Gritsko moved to ratify the Recreational Trails Program Project Amendment Agreement. Ms. Knotts seconded the motion.

Mr. Gritsko noted the original grant was for a bridge to access VCNA, but the plan has

changed over time due to necessity, and this additional funding gives them the capability to do it right. Ms. Knotts asked about the match requirement. Mr. Gritsko replied that the match can be money, resources, or volunteer hours. Mayor Grove said the town will supply rather than contract for some aspects of the project, such as benches, kiosks, and trailside amenities.

The motion was approved by unanimous voice vote.

9. APPROPRIATION FOR VICTORY HALL ROOF REPAIRS – Mr. Goodwin noted that the rear roof at Victory Hall must be repaired, and he will have three bids by the next meeting.

#### 10. REPORTS OF CHARTERED COMMITTEES, PLANNING COMMISSION, AND ARCHITECTURAL REVIEW BOARD

*Planning Commission:* Mr. Smith reported that the Planning Commission did not meet this month. He suggested that Dr. Bush come to the Planning Commission for guidance on relocation options.

*Government Services Committee:* Mr. Prichard reported that the last meeting focused on the committee's purpose, mission, and agenda going forward.

*Town Maintenance Committee:* Ms. Knotts reported that the committee discussed the recent cleanup day. They are trying to establish three cleanups a year to officially adopt the town. The committee discussed ongoing maintenance issues and plans to work with the Boys and Girls Club on the Butterfly Garden. Ms. Knotts expressed appreciation for David Becker's work.

*Farmers' Market:* Ms. Knotts reported that the market continues to do well, and vendors are adjusting to the 75/25 resale policy.

*Public Safety Committee:* Ms. Kerlin reported that the committee discussed the USDA grant for a police vehicle and traffic control for special events. The committee suggests that event coordinators be responsible for the costs of traffic control. Ms. Kerlin thanked the police officers for their service.

*Tourism Committee:* Mr. Gritsko reported that the committee discussed doing something in conjunction with Second Saturdays. The Young African Leaders Initiative is interested in coming back to Scottsville on July 11. DGIF has stocked trout in Scottsville Lake eight times this season, and this has attracted visitors from many different places. The Monacan Trail will open May 30 at 9:00 a.m.

*Arts and Culture Committee:* Ms. Gill announced the lineup and schedule for Jammin' on the James. The Batteau Festival will be on the riverfront at the James River Reeling and Rafting Campground on June 24, with more of a natural and historical focus. Second Saturdays continues through December. Bob Strini's talk was well attended. Ms. Gill

thanked committee members Claudia Pinto, Elizabeth Liebermann, Kirsten Freshwater, and Michelle Gagliano.

*Architectural Review Board:* Mayor Grove reported that the board is working with James River Brewery on its application for a bar, shed roof, bathrooms, and patio in the beer garden. The board reviewed various maintenance issues, and there has been no progress at 135 Warren Street. Another concern is the Doll House on East Main.

#### 11. TOWN ADMINISTRATOR'S REPORT

Mr. Goodwin reported that they have been working with James River Brewing and other businesses making some adjustments, as well as learning about the FEMA regulations to stay within the guidelines. He met with the USDA representative to initiate the process for the police car grant. The new HVAC system has been installed at the police department and seems to be working fine, and next is the parking lot drainage.

Mr. Smith asked about conflicting speed limit signs near the new Dollar General. Mr. Goodwin said he believes an incorrect sign was inadvertently placed, and he noted there was also a request to extend the 35 mph zone further northward to Augusta Co-op.

Mr. Gritsko asked if Baldwin Avenue is intended to be a public road. Mayor Grove replied that it is a town right-of-way but not designated as a public street, but residents would be free to use it. Ms. Kerlin noted that there is an unoccupied residence there. Mr. Smith said it is kind of tight. Harold Pillar commented from the audience that it is a 30-foot right-of-way. Mayor Grove replied yes, it is, but it is not necessarily a 30-foot roadway. Mr. Pillar said there is another developable lot on that road.

#### 12. CLOSED SESSION: PERSONNEL MATTERS REGARDING STAFF EVALUATIONS, AS PERMITTED BY CODE OF VIRGINIA SECTION 2.2-3711(A)(1)

Ms. Knotts moved that this council now meet in closed session for discussion of personnel matters regarding staff evaluations, as permitted by Code of Virginia Section 2.2-3711(A)(1). Ms. Kerlin seconded the motion. The motion passed, with Ms. Gill, Mr. Gritsko, Ms. Kerlin, Ms. Knotts, Mr. Prichard, and Mr. Smith voting in favor and none against.

Upon returning to open session, Ms. Kerlin moved to adopt a resolution certifying the closed session. Ms. Gill seconded the motion, and a roll call vote was conducted.

Ms. Gill	<u>    Yes    </u>	Mr. Gritsko	<u>    Yes    </u>	Ms. Kerlin	<u>    Yes    </u>
Ms. Knotts	<u>    Yes    </u>	Mr. Prichard	<u>    Yes    </u>	Mr. Smith	<u>    Yes    </u>

By a vote of 6-0, the following resolution was adopted:

**Certification Resolution of Closed Session**

WHEREAS, this council convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by the council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, be it resolved that the council hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed, or considered in the meeting to which this certification applies; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting to which this certification applies.

13. ADJOURNMENT – The meeting was adjourned at 8:34 p.m.