

TOWN OF SCOTTSVILLE

Town Council
Regular Session
Monday, April 18, 2016
Victory Hall
401 Valley Street
Scottsville, Virginia

Mayor
Jesse B. Grove III

Town Council
Nancy E. Gill
R. Daniel Gritsko
Jeannette E. Kerlin
Elizabeth M. Knotts
Randall J. Nolt
Ronald L. Smith

MINUTES

1. CALL TO ORDER – In Mayor Grove’s absence, Vice Mayor Gill called the meeting to order at 7:00 p.m.
2. PLEDGE OF ALLEGIANCE TO THE FLAG
3. ROLL CALL of Town Council – Town Administrator George Goodwin called the roll. Ms. Gill, Mr. Gritsko, Ms. Kerlin, Ms. Knotts, and Mr. Nolt were present. Mr. Smith was absent.
4. CONSENT CALENDAR
 - 4.1. Approval of Agenda
 - 4.2. Financial Report for March 2016
 - 4.3. Minutes – Regular Session of March 21, 2016
 - 4.4. Minutes – Working Session of April 11, 2016

The agenda was revised to include a closed session for discussion of personnel. Upon a motion by Ms. Kerlin, seconded by Mr. Gritsko, the consent calendar and revised agenda was approved.

5. PUBLIC FORUM

Scottsville District Supervisor Rick Randolph reported that the county approved its FY 2017 budget of \$375,455,833, with a trio of supervisors voting against the county executive’s 2.5-cent proposed property tax increase, instead approving a 2-cent property tax increase. Mr. Randolph states that he is encouraging the board to review employee compensation packages, capital improvement program funding, and support of non-profit organizations. Mr. Randolph will report back on the strategic planning process and any impacts he sees on the residents of Scottsville. Mr. Randolph is attending monthly meetings of the Virginia Telecommunication Planning Initiative grant management team, which seeks to address broadband coverage deficits. Mr. Randolph reported that the Albemarle County director of social services is meeting with counterparts in Fluvanna and Buckingham to gain their perspective on Scottsville as a state-funded regional hub. Attracting volunteers for critical public safety services remains an issue, and the county is committed to supporting the recruitment and retention of dedicated fire and rescue personnel. Mr. Randolph said the county announced last week that retiring County Attorney Larry Davis will be succeeded by Deputy County Attorney Greg Kamptner. JRML board minutes indicate that work will begin

in the near future on ADA upgrades to the restrooms and front entrance of the Scottsville Library. Mr. Randolph expressed disappointment that there was only one volunteer recorded at Scottsville Library last year, and he encouraged residents to consider giving time to their local library, as it is a measure of community support. Lastly, Mr. Randolph related that ACSA reported that replacement of the aging water line along East Main Street is included in its FY 2017 CIP budget.

Ms. Knotts asked if the water line lies under the sidewalk or under the road. Mr. Goodwin replied that it lies under the road. Ms. Knotts asked if that means the new sidewalk will not be torn up. Mr. Goodwin said that most of the area is further down, in the area near the Scottsville Pharmacy and former GOCO.

Mr. Goodwin complimented ACSA for its response and good communication during a recent water main break, but he would like to know why RWSA had the tank only half full at the time. Mr. Randolph will inquire with RWSA about this.

Mr. Gritsko asked ACSA to consider the timing and impact on businesses when planning the water main project. Mr. Goodwin said Lucky's is the main business that would be affected by the water cutoff; other restaurants on Valley Street should not be affected. Mr. Gritsko noted the potential access impacts. Ms. Gill asked Mr. Goodwin to keep the Town Council informed of the schedule for the project.

Ms. Knotts asked when the conversation will start with business owners. Mr. Goodwin replied once they have a developed plan, and ACSA will work with the town prior to announcing the plan. ACSA will issue written notices to those affected and advertise.

Mr. Randolph introduced Pam Riley, the new Scottsville District representative on the Albemarle Planning Commission. Ms. Riley lives in the Mill Creek neighborhood and has a background in community and regional planning. She encouraged people to contact her with comments or questions.

6. MAYOR'S REPORT – Ms. Gill reported that Mayor Grove is out of town on business. She noted the Chamber of Commerce has organized a candidate forum for Thursday, April 21. Ms. Gill announced the upcoming *Our Town* production in the theatre for the next two weekends. James River Wine and Specialty plans to open May 2, with a ribbon-cutting planned for 10 a.m. that day.
7. PUBLIC HEARING ON AMENDMENTS TO ZONING ORDINANCE SECTION 17.0 (FLOOD HAZARD OVERLAY DISTRICT)

Ms. Gill opened the public hearing. Mr. Goodwin explained that the FEMA has printed new maps, which requires an update to the town's flood regulations to meet the current federal standards. No one from the public wished to speak, and the public hearing was closed.

Ms. Knotts moved to adopt the amendments to Zoning Ordinance Section 17.0. Ms. Knotts seconded the motion.

Ms. Knotts asked who is responsible for clearing the toe of the levee to 15 feet. Mr. Goodwin replied that it has already been done, other than one corner on the back side. Ms. Knotts said that her understanding is that a huge amount still needs to be done. Mr. Goodwin said it is one piece about 75 feet in length, but everything else was done by Travis Rittenhouse two years ago. Ms. Knotts asked who is responsible for this. Mr. Goodwin replied the town is undertaking a lot of the effort itself, he has discussed with Kim Yoder whether some could be done with a push bush hog, and community service workers are helping drag brush beyond the 15 feet toe. Mr. Nolt asked for further clarification on the location. Mr. Goodwin said it is the westernmost corner and up toward the ball fields.

Mr. Gritsko asked them not to confuse the two things, as this vote is totally different. Mr. Gritsko said that because FEMA changed its rules, for the town's businesses and houses to be insured, the town must update its rules. Mr. Goodwin said yes, insurance cancelation would result if the regulations are not updated. Mr. Gritsko stated that all this vote is now is saying the town accepts the rules. Ms. Knotts remarked yes, but this is important to address, because if the town votes on this it is out of compliance with the rules. Mr. Gritsko asked for a map on the particulars of this, in a separate conversation. Mr. Goodwin said he could get a drawn-out schedule and a timeline probably by the next work session, as well as any associated expense.

Ms. Gill asked for a roll call vote on the question.

Ms. Gill	<u>Yes</u>	Mr. Gritsko	<u>Yes</u>	Ms. Kerlin	<u>Yes</u>
Ms. Knotts	<u>Yes</u>	Mr. Nolt	<u>Yes</u>	Mr. Smith	<u>Absent</u>

By a vote of 5-0, the following ordinance was adopted:

AN ORDINANCE TO AMEND CHAPTER 17.0 (FLOOD HAZARD OVERLAY DISTRICT – FH), SECTIONS 17.1.2 AND 17.1.14, OF THE ZONING ORDINANCE OF THE TOWN OF SCOTTSVILLE, VIRGINIA

BE IT ORDAINED by the Town Council of the Town of Scottsville, Virginia, that the Zoning Ordinance of the Town of Scottsville, Virginia, Chapter 17.0 (Flood Hazard Overlay District – FH), Sections 17.1.2 and 17.1.14, is amended as follows:

Sec. 17.1.2 Flood Insurance Rate Map and Flood Insurance Study.

The flood hazard overlay district shall be composed of all areas of the Town within the special flood hazard areas delineated on panel 51003C0536F dated May 16, 2016, and panels 51003C0520D and 51003C0550D dated February 4, 2005, of the Flood Insurance Rate Map for Albemarle County, Virginia and Incorporated Areas and the Independent City of Charlottesville, most recently amended effective on and after ~~April 2, 2014~~ May 16, 2016 (the "Flood Insurance Rate Map"), and the Flood Insurance Study for Albemarle County and Incorporated Areas and the Independent City of Charlottesville prepared by the Federal Emergency Management Agency,

most recently amended effective on and after ~~April 2, 2014~~ May 16, 2016 (the "Flood Insurance Study"), and includes all subsequent revisions and amendments to the Flood Insurance Rate Map and Flood Insurance Study as they affect the Town.

The Flood Insurance Rate Map and the Flood Insurance Study are incorporated herein by reference. The Flood Insurance Rate Map, including all of the special flood hazard area zones designated thereon, is hereby adopted as the zoning map of the flood hazard overlay district.

Sec. 17.1.14 Encroachment standards; fill in the floodway fringe.

Any fill in the floodway fringe ~~authorized by special use permit under section 17.1.11~~ shall, in addition to any condition of approval ~~of the special use permit~~ and any applicable encroachment standard in section 17.1.13, be subject to the following: ...

In all other respects, Chapter 17.0 of the Zoning Ordinance of the Town of Scottsville, Virginia, remains the same.

This ordinance shall be effective on and after May 16, 2016.

8. DISCUSSION OF PROPOSED ORDINANCE RESTRICTING THE USE OF BOW AND ARROW, REQUIRING A PERMIT FOR ARCHERY RANGE, AND SETTING OUT THE REQUIREMENTS FOR URBAN ARCHERY HUNTING

Mr. Nolt explained that Town Attorney James Bowling drafted this ordinance based on suggestions from the Public Safety Committee. The committee believes that archery should be allowed within the town limits, subject to safety regulations.

Mr. Gritsko stated that firearms themselves are already not allowed. Mr. Nolt replied yes, that is correct. Ms. Knotts said that the conversation started because a Town Council member saw someone walking through their backyard with a bow and arrow shooting deer.

Mr. Gritsko asked if this would have to go to public hearing if it were to be enacted. Ms. Gill replied yes, it would go to public hearing.

9. REPORTS OF CHARTERED COMMITTEES, PLANNING COMMISSION, AND ARCHITECTURAL REVIEW BOARD

Planning Commission: There was no meeting this month.

Public Safety Committee: There was no meeting this month.

Beautification and Maintenance: Ms. Knotts thanked Kyna Moore for her volunteer efforts with the Butterfly Garden and the sidewalk planters. Ms. Knotts said the biggest conversation has been around the role of the committee, reviewing its charter. The committee would like to scale back to an advisory function, leaving the day-to-day maintenance to employees and contractors. Planting on the banks of Mink Creek behind

Lucky's is planned for May 7, in cooperation with the James River Association. Kim Yoder has prepared a contract for Town Council review.

Farmers' Market: Ms. Knotts reported that the farmers' market had an amazing kickoff last weekend, and Shannon Bostic did a great job.

Government Services Committee: There was no meeting last month. Ms. Kerlin asked Mr. Goodwin again to have the speed limit and no parking this side signs on Harrison Street moved up so that people will see them. Mr. Goodwin said he has escalated the issue to Joel DeNunzio with VDOT, and they cannot proceed quite yet. Mr. Goodwin said they need to pull the documentation where the state approved the speed limit reduction to 15 MPH before VDOT can touch the signs, as well as to mark the new location for Miss Utility to check. Because of the number of complaints there and on East Main Street, Mr. Goodwin is looking for a grant for a handheld radar gun. Mr. Goodwin has also relayed Ms. Gill's request regarding trees on James River Road to VDOT. Ms. Kerlin said that the committee will now meet at 7:00 p.m. on the fourth Thursday of each month.

Ms. Gill asked for an overview of the Government Services Committee's mission. Ms. Kerlin replied that the committee seeks to help the town employees to help the public and will look into policies and procedures, such as a grievance procedure, contract review, and job descriptions.

Tourism Committee: Mr. Gritsko thanked the volunteers who attended the Mink Creek Trail work day. Mr. Gritsko has scheduled an economic development workgroup meeting for Tuesday, April 26.

Arts and Culture Committee: Ms. Gill reported that Scottsville Second Saturdays started this month, and Nakahili Womack will be coordinating the activities. Batteau Festival is Wednesday, June 22.

Mr. Gritsko asked the Town Council to address Mr. Randolph's comments regarding volunteerism at the Scottsville Library and its importance as a measure of community involvement. Ms. Knotts suggested asking Brian LaFontaine about this.

Ms. Gill commended the efforts of area businesses who helped a community resident in need attend the prom.

10. TOWN ADMINISTRATOR'S REPORT

Mr. Goodwin again complimented ACSA's response during the water main break. He said that ACSA may extend its water main replacement to include West Main, where the break occurred.

Ms. Gill asked what the plans are for the intersection in front of the old school. Mr. Goodwin replied that VDOT plans to install two crosswalks and replace the drainage. He has also asked VDOT to look at two crosswalk locations on Valley Street, but the town would

have to participate in the cost of curb cuts. VDOT is investigating solar lights for the crosswalk signs.

Ms. Knotts said that a resident has inquired about the no parking signs next to the Tavern on the James. Mr. Goodwin said those are on the VDOT list, but until they come, he has two signs and will have them lag-bolted onto the telephone poles.

Mr. Gritsko asked who is in charge of removing brush from the fallen tree in front of the Boys and Girls Club. Mr. Goodwin replied that the Piedmont Housing Alliance is responsible and will hire someone to remove it, and Pam Layman is aware that the brush is piled on her property temporarily. Mr. Goodwin will ask PHA for a timeline on this. Mr. Goodwin noted that the drainage culvert has collapsed along Page Street.

11. CLOSED SESSION

Ms. Kerlin moved that this council now meet in closed session for discussion of personnel matters concerning town employees, as permitted by Code of Virginia Section 2.2-3711(A)(1). Mr. Nolt seconded the motion, a roll call vote was conducted.

Ms. Gill	<u>Yes</u>	Mr. Gritsko	<u>Yes</u>	Ms. Kerlin	<u>Yes</u>
Ms. Knotts	<u>Yes</u>	Mr. Nolt	<u>Yes</u>	Mr. Smith	<u>Absent</u>

The motion passed 5-0.

Upon returning to open session, Mr. Gritsko moved to adopt a resolution certifying the closed session. Ms. Kerlin seconded the motion, and a roll call vote was conducted.

Ms. Gill	<u>Yes</u>	Mr. Gritsko	<u>Yes</u>	Ms. Kerlin	<u>Yes</u>
Ms. Knotts	<u>Yes</u>	Mr. Nolt	<u>Yes</u>	Mr. Smith	<u>Absent</u>

The following resolution was adopted by a vote of 5-0:

CERTIFICATION RESOLUTION OF CLOSED SESSION

WHEREAS, this council convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by the council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, be it resolved that the council hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed, or considered in the meeting to which this certification applies; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting to which this certification applies.

12. ADJOURNMENT – The meeting was adjourned at 8:55 p.m.