

TOWN OF SCOTTSVILLE

Town Council
Regular Session
Tuesday, February 18, 2014
Victory Hall
401 Valley Street
Scottsville, Virginia

Mayor
Jesse B. Grove III

Town Council
Nancy E. Gill
R. Daniel Gritsko
Jeannette E. Kerlin
Elizabeth M. Knotts
Robert E. O'Halloran
Ronald L. Smith

MINUTES

1. CALL TO ORDER – Mayor Grove called the meeting to order at 7:00 p.m.
2. PLEDGE OF ALLEGIANCE TO THE FLAG
3. ROLL CALL of Town Council – Town Clerk Amy Moyer called the roll. Ms. Gill, Mr. Gritsko, Ms. Knotts, Mr. O'Halloran, and Mr. Smith were present. Ms. Kerlin was absent. Also in attendance was Town Administrator George Goodwin.
4. CONSENT CALENDAR
 - 4.1. Approval of Agenda
 - 4.2. Financial Report for January 2013
 - 4.3. Minutes – Working Session of October 15, 2013

Upon a motion by Mr. Gritsko, seconded by Mr. O'Halloran, the consent calendar was approved.

5. MAYOR'S REPORT – Mayor Grove reported that he has been working on access issues for the Van Clief Nature Area. He met with the new management of James River Brewing and asked them to pick up the discussion of noise issues and a proposal to prevent difficulties in the coming summer. Mayor Grove has also been working with Mr. Goodwin on the revitalization of the farmers' market.
6. PUBLIC FORUM

Scottsville District Supervisor Jane Dittmar related that the Board of Supervisors will be considering the merits of the Route 29 bypass option tomorrow. She met with the Village of Rivanna citizens advisory committee, which asked her to convey the message that other primary roads need attention in terms of funding and studies. Ms. Dittmar asked if the Town Council would like her to take a similar message regarding Route 20. On Monday, County Executive Tom Foley will introduce his new budget, which will move through work sessions and a public hearing. The school system has asked for \$7 million in additional funding. The federal government through the state has imposed a stormwater management program mandate, and the county is looking at three different models for this. Ms. Dittmar said that this will put pressure on the tax rate.

Mayor Grove commented that the town has grappled with the stormwater management program, what to do, whether to join the county, and what that will mean to the town. It all seems very much up in the air now, and that makes it difficult to grasp what it really means and what it will cost.

Ms. Dittmar stated that many counties and cities asked the General Assembly to give them another year, but they did not, so plans are due by June 30. The county is creating a task force to look at this.

Ms. Knotts asked if the money for the Route 29 bypass could be used for other projects. Ms. Dittmar replied that one supervisor released a potential motion that includes a request to move the money from the bypass to Places 29, but that is out of the board's authority to control.

Mr. Goodwin noted that Ms. Dittmar will be doing a ride-around with VDOT and asked for any VDOT issues to forward to her. Mayor Grove mentioned his concern with the crosswalk bars. Mr. Gritsko commented on the need for safety improvements on Route 20, as it is important for both safety and economic development. Mayor Grove stated that Route 20 can certainly be made safer, but he would hate to see it lose its rural character. Council members agreed that safety improvements on Route 20 would be desirable.

Peter Pitsiokos and Michelle Kelly Hallahan of James River Brewing addressed the council. Mr. Pitsiokos stated that the brewery is undergoing some management changes effective January 15. Mr. Pitsiokos listed the new managing members and other personnel. He acknowledged that there are concerns with noise and music in the fair weather months. They are happy to work with the town in doing what they can to abate the music volume issue. Ms. Hallahan is putting together a calendar that they hope will accommodate residents' needs in terms of what they hear in their homes and on their properties in the evening hours. Mr. Pitsiokos said their primary concern right now is to stabilize the balance sheet. They are happy to keep the brewery alive, to move it forward, and to make it grow.

Mayor Grove remarked that this council has been extremely supportive of the brewery as a desirable business that fits into the revitalization of Scottsville. The town would like to work with them to develop a noise policy that is acceptable to members of the community and is consistent with both the brewery's needs and the legitimate concerns of the residents of the town.

Mr. Goodwin noted that the streetlights will be fixed tomorrow afternoon. Mayor Grove said the lights can only be replaced by AEP, and they have been slow to respond, to some extent due to the snow.

Brian LaFontaine announced an organizational meeting to be held February 25 for a friends group for the Scottsville Library. He noted that they will have to consider expansion of services, renovation, and expansion of the building in the coming years. Mr. LaFontaine related that the Scottsville Community Chamber of Commerce is publishing Scottsville

Happenings, a weekly email newsletter for events and community information. Planning is underway for the Jammin' on the James concert series and Community Day.

Teddy Pitsiokos related that he with three others recently moved to the area and started an organic farm. He expressed their interest in seeing the farmers' market succeed. It has come to their attention that the market may be in a transition and looking for ways to improve the market, draw more people, or change the way it is organized. They would like to work with the town to move forward with the new market season.

Mayor Grove agreed that the market is in a transition phase. The market has been differently managed over the years it has been open, sometimes under the auspices of the Chamber of Commerce and sometimes under the auspices of the town. Mayor Grove commented that the market needs steady management, steady planning, clear policies, and to be able to attract new produce vendors. He is glad to see interest developing in the market, and Mr. Goodwin will put together a committee to carry this forward.

Ms. Knotts asked that the Town Council be copied on the organizational plans. Mr. Goodwin said he will report to the council after they meet, and they are at the threshold of going to a pure farmers market with no truck vendors. Mr. Goodwin noted that it has been suggested that the market open later, perhaps with hours from 10:00 a.m. to 2:00 p.m.

Teddy Pitsiokos voiced support for more than one market per week.

Brandon Ellington, a market vendor, commented that he has been working on getting more produce to the community. A later start time would facilitate cutting produce that morning so that it is as fresh as possible. Afternoon markets like Powhatan have a more festival-like atmosphere. Mr. Ellington expressed concern that resellers hurt vendors who grow their own produce.

Mayor Grove replied that they understand that, and they overlooked some of that in the past simply because they wanted to have produce there and there was not enough local farm participation to assure that. Their desire is to go local to the extent that they possibly can, not to be an offshoot of Food Lion.

Mr. Ellington noted growing interest among customers and vendors.

Ms. Gill remarked that she is glad to see farmers interested in managing the market.

7. PUBLIC HEARING ON FY 2014 BUDGET AMENDMENTS

Mayor Grove opened the public hearing. No one from the public wished to speak to this matter, and the public hearing was closed.

8. ADOPTION OF FY 2014 AMENDED BUDGET AND SUPPLEMENTAL APPROPRIATIONS

Mr. Smith moved to accept the FY 2014 Budget Amendments as advertised. Mr. O'Halloran seconded the motion, and a roll call vote was conducted.

Ms. Gill	<u>Yes</u>	Mr. Gritsko	<u>Yes</u>	Ms. Kerlin	<u>Absent</u>
Ms. Knotts	<u>Yes</u>	Mr. O'Halloran	<u>Yes</u>	Mr. Smith	<u>Yes</u>

The motion passed 5-0. The text of the amendments is attached to the original of these minutes. Mayor Grove stated that the amended budget is adopted together with supplemental appropriations, they hope that will take them through the end of this fiscal year, and they soon will consider a budget for the next fiscal year.

9. REPORTS OF CHARTERED COMMITTEES, PLANNING COMMISSION, AND ARCHITECTURAL REVIEW BOARD

Planning Commission: Mr. Smith reported that the commission will meet tomorrow to consider the site plan for the Dollar General store.

Architectural Review Board: Mr. O'Halloran reported that the ARB approved the Dollar General plan with five conditions: the safety rail at the top of the wall will be utilitarian not ornamental, the roadside plantings are to be naturalistically arranged, the wall planting will be winter jasmine, the west wall of the building will include some vertical vegetation, and all signage will be considered at a later date. Gene Meeks attended the meeting to discuss the condition of 135 Warren Street and agreed to address the front steps, overgrown vegetation, and sealing the windows and chimney area within 60 days. Walter Neighbors discussed his ongoing work at the canal warehouse. The ARB is close to completing its review of the design guidelines. Mayor Grove has asked the ARB to pursue remediation plans for other properties.

Mr. O'Halloran reminded the audience of the March 4 deadline to register for the upcoming election.

Town Maintenance Committee: Ms. Knotts reported that the fourth annual town cleanup is scheduled for March 22. The committee discussed maintenance priorities, the dog park, and seasonal guidelines for the maintenance job description. Ms. Knotts reminded Mr. Goodwin to register the maintenance employee for inmate training by March 1.

Mayor Grove noted that two issues concerning town cleanliness were discussed at the work session – people who allow dogs to defecate on public property and do not pick it up, and the proliferation of cigarette butts on streets and sidewalks – and he encouraged people not to litter and to clean up after their pets. The town will work to address this through both ordinance enforcement and education.

Tourism Committee: Mr. Gritsko noted that access is a key issue to use of the Van Clief Nature Area, and he is excited about the development of a master plan. The committee is working with landscape architect Fred Oesch on park uses, trails, and accessibility. Mr. Gritsko and Mr. Goodwin met with fish biologists from DGIF about fish stocking. VCNA work days will resume in April. The committee is working on a new brochure, tours, and a photo contest. He encourages a broader focus on the Greater Scottsville area.

Government Services Committee: Ms. Gill reported that the committee finalized the maintenance job description and will be working on the litter ordinance.

10. TOWN ADMINISTRATOR'S REPORT – Mr. Goodwin estimated the recent snow removal expense at \$450. He would like to work with VDOT on better cleanup, especially for parking spaces and side streets. The 4WD went out on the town truck during the snow. He will have a telephone conference with FEMA, USACE, and engineering consultants about the levee certification. Kim Yoder and an arborist found that the trees at Canal Basin Square have a fungus and the Valley Street tree pits need to be reworked lower so that the mulch does not wash out. Mr. Goodwin has been reminding businesses about cigarette cleanup. A new Dogipot bag dispenser will be installed to address the pet litter.
11. ADJOURNMENT – Upon a motion by Ms. Gill, seconded by Mr. Gritsko, the meeting was adjourned at 7:55 p.m.

FY 2014 Budget Amendments and Supplemental Appropriations (2/18/2014)		Amount of Increase (Decrease)	Summary by Category	
General Fund Revenues				
USDA Farmers' Market Grant	(Originally projected receipt in prior fiscal year)	\$ 23,400.00	Federal	\$ 23,400.00
DCR Grant	(50% of inundation mapping costs; originally projected in prior fiscal year)	\$ 8,000.00	State	\$ 87,453.00
Fire Programs Grant	(Pass through grant, two years' reimbursements received and disbursed this year)	\$ 8,000.00	Local	\$ (17,000.00)
OAG Asset Forfeiture Transfer	(Unbudgeted revenue to fund police car and equipment)	\$ 71,453.00	County	<u>\$ 11,000.00</u>
Levee Expense Reimbursement	(Added 50% of additional flood control expenditures)	\$ 11,000.00	Total	<u>\$104,853.00</u>
Traffic Fines	(Revised to reflect receipts YTD)	\$ (25,000.00)		
Bank Franchise Tax	(Late payment by BB&T puts two years' receipts in same FY)	<u>\$ 8,000.00</u>		
		Total		<u>\$104,853.00</u>
General Fund Expenditures				
<i>Legal Advertising</i>	<i>(Revised to reflect expenditures YTD)</i>	\$ 700.00	Administrative	\$ (3,900.00)
<i>Insurance (Property, Liability, Workers Comp)</i>	<i>(Over budget due to workers comp payroll audit assessment for contract labor)</i>	\$ 1,200.00	Capital Expenditures	\$ 73,053.00
Admin Payroll: Temp	(Shifted to Street Dept. Payroll)	\$ (5,800.00)	Community Development	\$ 8,600.00
<i>Farmers' Market Restrooms</i>	<i>(Unbudgeted expenses of \$208 YTD; plus new funding request of \$400 to install gutters)</i>	\$ 600.00	Flood Control	\$ 22,450.00
Backflow Prevention Installation	(Appropriation of 12/16/2013)	\$ 3,500.00	Municipal Building	\$ 500.00
Municipal Bldg. Exterior Work	(Gutter installation appropriated for FY 2013 but not expended until July 2014)	\$ 3,500.00	Street Department	<u>\$ 7,700.00</u>
Municipal Bldg. Interior Work	(Postpone to FY 2015)	\$ (3,000.00)	Total	<u>\$108,403.00</u>
<i>Police Vehicle</i>	<i>(Increase by amount of OAG funding)</i>	\$ 71,453.00		
Street Sign Replacement	(Reduce scope of work)	\$ (3,000.00)		
<i>Fire Programs Grant</i>	<i>(Disbursed two years' grant receipts plus retainage from prior grant)</i>	\$ 8,600.00		
Flood Control Equipment/Supplies	(Appropriation of 7/15/2013 for camera installation)	\$ 500.00		
<i>FEMA Levee Certification</i>	<i>(Appropriation of 10/21/2013 for \$4,000; plus new funding request of \$1,000)</i>	\$ 5,000.00		
Inundation Mapping	(Carry over balance of project from FY 2013)	\$ 6,000.00		
Levee/Dam Maintenance	(Appropriation of 10/21/2013 for \$4,450)	\$ 5,000.00		
<i>Levee/Dam Mowing</i>	<i>(Adjust to reflect additional cut)</i>	\$ 500.00		
Pump House Maintenance	(Appropriations of 10/21/2013 and 11/18/2013)	\$ 5,450.00		
<i>Municipal Bldg. Repairs/Maintenance</i>	<i>(New funding request for gas line repair)</i>	\$ 500.00		
<i>Street Dept. Payroll: Street Cleaning/Maintenance</i>	<i>(Adjustment for delayed retirement of P/T employee)</i>	\$ 2,000.00		
Street Dept. Payroll: Health Benefit	(Appropriation of 10/21/2013)	\$ 4,400.00		
Street Dept. Payroll: Retirement/Life Insurance	(Appropriation of 10/21/2013)	\$ 1,300.00		
Tourism: Brochures	(Reallocate to VCNA)	\$ (3,100.00)		
Tourism: Miscellaneous	(Reallocate to VCNA)	\$ (2,900.00)		
Tourism: Van Clief Nature Area	(Planning and project-related expenses)	<u>\$ 6,000.00</u>		
		Total		<u>\$108,403.00</u>
	Net Income at Original FY 2014 Budget	\$ 5,486.00		
	Net Effect of Proposed Budget Amendments	<u>\$ (3,550.00)</u>		
	Revised Net Income After Budget Amendments	<u>\$ 1,936.00</u>		

Note: Expenditures shown in italics include new appropriations. Remaining items are budget adjustments for previous appropriations.

FY 2014 Amended Budget
General Fund Revenues

		BUDGET FY 2014	AMENDED FY 2014	NOTES
REVENUES FROM FEDERAL GOVERNMENT		0	23,400	
USDA Farmers' Market Grant		0	23,400	Reimbursement not rec'd during FY 2013
REVENUES FROM STATE GOVERNMENT		76,012	163,465	
DCR Grant Dam Safety and Flood Prevention		0	8,000	Reimbursement not rec'd during FY 2013
Fire Programs Annual Grant transferred to Vol. Fire Dept.		8,000	16,000	Two years' reimbursements rec'd and disbursed this year
Fuels Tax Refund Refund of State gas tax, paid at pump		400	400	
Law Enforcement Assistance HB 599 funds		12,612	12,612	
OAG Asset Forfeiture Transfer Law Enforcement		0	71,453	Unbudgeted revenue
Sales Taxes (routed thru county) Based on school age population		35,000	35,000	
Communications Tax New 2007		20,000	20,000	YTD receipts are trending slightly below budget
REVENUES FROM COUNTY GOVERNMENT		10,000	21,000	
Levee expenses (50%) Cost-share w/ Alb. Co.		10,000	21,000	Adjust to reflect higher expenses
REVENUES FROM TOWN		447,700	430,700	
Business Licenses (BPOL) Gross Receipts Tax		89,000	89,000	Majority of receipts come late February/early March
Cigarette Tax \$0.35 per pack eff. 10/1/12		79,000	79,000	YTD receipts are trending slightly below budget
Donation Caldwell Fund		0	0	
Fines Traffic and parking violations, etc.		50,000	25,000	Revised to reflect receipts YTD
Franchise Tax BB&T, ODNB		12,000	20,000	Late payment by BB&T puts two years' receipts in same FY
License Tax \$30 per automobile, see Tax Rate Schedule		8,200	8,200	
Meals Tax 4% tax on retail of prepared food		132,000	132,000	YTD receipts are trending slightly above budget
Miscellaneous Insurance Reimb., Copies, Misc. Donations		1,000	1,000	
Rental Income Cell Tower, Victory Hall, Frm Mkt rental		21,000	21,000	
Rolling Stock Tax CSX Railroad		1,500	1,500	
Transient Occupancy Tax 5% (60% mandatory for T&ED)		12,500	12,500	YTD receipts are trending above budget
Utility Consumers Tax Electric and Gas Consumers' Tax		37,000	37,000	
Utility License Tax Electric and Gas License Tax		2,500	2,500	
Zoning Permits Building, sign, and zoning fees		2,000	2,000	
RETURN ON INVESTMENTS		250	250	
Interest Income on Money Market Funds, LGIP, etc.		250	250	
TOTAL OPERATING REVENUES		533,962	638,815	

FY 2014 Amended Budget
General Fund Expenditures

Categories/Lines	Description	BUDGET FY 2014	AMENDED FY 2014	NOTES
ADMINISTRATIVE AND OFFICE		184,296	180,396	
Advertising	Official notices & information	1,500	2,200	Expended 1,477 as of 1/28/14
Audit	Annual audit of town finances	7,000	7,000	
Bank Service Charges		440	440	
Cigarette Tax Stamps		2,300	2,300	
Computer	Software Upgrades	750	750	
Dues, Subscriptions, and Documents	VML, Municipal Code Corp., etc	1,500	1,500	
Insurance	VML: Prop., Liability, Blanket Bond, Workers Comp.	16,800	18,000	Over budget because of worker's comp payroll audit assessment for 1,951
Internet Service	DSL for Town Office	480	480	
Mailings	Postage	500	500	
Municipal Election		2,000	2,000	
Office Equipment	Copier Lease and Service Contract	1,900	1,900	
Office Supplies	Paper, Pens, etc.	800	800	
Payroll: Clerk	Base Salary (2013 includes 5% VRS member contribution)	39,428	39,428	
Payroll: Town Administrator	Base Salary (2013 includes 5% VRS member contribution)	40,788	40,788	
Payroll: Temp		7,800	2,000	10/21 App. shifted 2,700 to Street Dept. Payroll
Payroll: Matching FICA	Match for S.S. and Medicare for Admin Employees	6,137	6,137	
Payroll: Retirement Benefit	VRS (2013 shifts 5% to member contrib.)	5,936	5,936	
Payroll: Health Benefit	Local Choice Health Care Plan for full-time Admin Staff	26,472	26,472	
Payroll: Life Insurance	Life insurance for F/T Admin Employees	955	955	
Printing		200	200	
Professional Development	VLGMA Dues, Conferences, Workshops	300	300	
TA Expenses	Reimbursable expenses - conferences, workshops, etc.	50	50	
Telephone	CenturyLink Local and Long Distance, TA Cell Phone	3,000	3,000	
Town Attorney	Contract \$1,400/month + VLGA	17,160	17,160	
Town Council and Mayor	Training, Reimbursable Expenses	100	100	
CAPITAL IMPROVEMENTS		34,000	106,853	
Farmers' Market	Gutters	0	400	None installed originally
Backflow Prevention Installation		0	3,500	Appropriation of 12/16/2013; unbudgeted expense
Municipal Building	Exterior Work	6,000	9,500	Gutter installation appropriated for FY 2013 but not expended until July 2014
Municipal Building	Interior Work	3,000	0	Postpone to FY 2015
Municipal Building	HVAC Units	0	0	
Office Equipment	iPad	0	0	
Police	Police Building and Old Jail Renovations	0	0	
Police Vehicle	Police Cruiser	15,000	86,453	Increase by amount of OAG funding
Sidewalks	Repairs to Existing	5,000	5,000	
Street Furnishings	Trash cans, benches	0	0	
Street Signs	Replacement	5,000	2,000	Reduce scope
COMMUNITY DEVELOPMENT		10,400	19,200	
Fire Department	VA Division of Fire Safety Grant to SVFD (Pass Through)	8,000	16,800	Disbursed two years' grant receipts plus retainage from prior grant
Farmers' Market	Payment to Market Manager	1,200	1,200	
Farmers' Market	SNAP/EBT Grant (Pass Through)	0	0	
Holiday Tree and Decorations		1,200	1,200	

Categories/Lines	Description	BUDGET FY 2014	AMENDED FY 2014	NOTES
FLOOD CONTROL		20,212	42,662	
Diesel Fuel for Pumps	Pump testing and use.	750	750	
Electricity	Lighting and Heating at Pump Station	2,000	2,000	
Equipment and Supplies	General safety, maintenance equip., for Superintendent	200	700	Appropriation of 7/15/2013 for camera installation
FEMA Certification	Engineering consultation, levee survey	0	5,000	Appropriation of 10/21/2013 for \$4,000; plus \$1,000 additional to cover survey
Inundation Mapping	50% funded by DCR Grant	0	6,000	Carry over balance of project from FY 2013; not included in FY 2014 budget or app.
Levee/Dam Maintenance	Special maintenance projects (tree removal, brush clearing)	1,000	6,000	Appropriation of 4,450 on 10/21/2013
Levee/Dam Maintenance	Contract Mowing	6,500	7,000	Adjust to reflect additional cut
Mink Creek Dam Certification	Engineer Safety Report	1,500	1,500	
Payroll	Flood Superintendent Salary @ \$350 per month	4,200	4,200	
Payroll	Matching FICA	322	322	
Pump House Maintenance	Electrical and heating repairs	0	5,450	Appropriations of 10/21/2013 and 11/18/2013; unbudgeted expense
Pump Maintenance/Repair	PMA Contract, Repairs	3,000	3,000	
Alarm Fee	Monthly Alarm Fee	240	240	
Telephone	Telephone service for flood superintendent	500	500	
MUNICIPAL BUILDING		16,872	17,372	
Cleaning Services Contract	Weekly cleaning	5,200	5,200	
Elevator Maintenance	Otis PM contract, repairs	4,180	4,180	
Pest Control	Dodson contract	492	492	
Repairs and Maintenance	General upkeep of heating, cooling, and other equip.	2,000	2,500	Increase to cover gas line repair
Utilities	Electric, Gas, Water and Sewer (Upstairs Only)	5,000	5,000	
POLICE DEPARTMENT		193,839	193,839	
Building Maintenance	Plumbing, AC, Roof, etc.	500	500	
Office Expenses	Office supplies	300	300	
Payroll: Base Salary	2 Full-Time, 1 Part-Time Officers	130,262	130,262	
Payroll: Health Benefit	Local Choice Plan for full-time officers	13,200	13,200	
Payroll: Matching FICA	FICA for all positions	9,966	9,966	
Payroll: Part-Time Officers	Paid part-time for 4th of July, overtime, etc.	2,000	2,000	
Payroll: Retirement Benefit	VRS for F/T officers (2013 shifts 5% to member contrib.)	6,212	6,212	
Payroll: Life Insurance	Life insurance for full-time officers	999	999	
Professional Development	Academy Dues (620 per officer) plus per diem.	1,900	1,900	
Supplies and Equipment	Uniforms, tuning fork calibration, computer support, etc.	2,500	2,500	
Telephone	CenturyLink/DSL/Verizon Wireless	3,200	3,200	
Utilities	Electric, Gas, Water for 105 East Main Street	1,200	1,200	
Vehicles Gas and Fluids	Gasoline and Oil (4 Vehicles)	11,000	11,000	
Vehicles Insurance	VML Auto Insurance	3,500	3,500	
Vehicles Repair and Maint	Police Car Maintenance	5,000	5,000	
Line of Duty Premiums	New 2012	2,100	2,100	

Categories/Lines	Description	BUDGET FY 2014	AMENDED FY 2014	NOTES
STREET DEPARTMENT		56,813	64,513	
Maintenance	Contract work for sign repair, trash cans	1,500	1,500	
Maintenance	Snow Removal	1,000	1,000	
Materials and Supplies	Expenses incurred for Maintenance	1,000	1,000	
Park Maintenance	Cleaning & Maintenance for Canal Basin, Bruce Park.	7,000	7,000	
Payroll: Matching FICA	FICA for Streetsweeper, and Grass Mower	1,913	1,913	
Payroll: Park Area Mowing	\$18 per hour, for growing season only.	4,000	4,000	
Payroll: Street Cleaning	Hourly: Expanded from P/T to F/T eff. 11/1/2013	21,000	23,000	Adjustment for Jessie's delayed retirement
Payroll: Health Benefit	F/T Maintenance Employee eff. 11/1/2013	0	4,400	Appropriation of 10/21/2013
Payroll: Retirement & Life Insurance	F/T Maintenance Employee eff. 11/1/2013	0	1,300	Appropriation of 10/21/2013
Street Lighting	Per Contract with AEP	10,900	10,900	
Trash Collection	\$18 per account, per month to Trash Hauler	6,000	6,000	
Trash Collection	Special Trash Collection	1,500	1,500	
Tree Maintenance/Sidewalk Plantings		1,000	1,000	
TOURISM & ECONOMIC DEVELOPMENT		9,544	9,544	
Events	Bateau Festival, July 4th	1,500	1,500	
Restroom Facilities	PortaToilet at Boat Landing, events.	725	725	
Other	Additional Security for the Fourth Festivities	0	0	
Brochures	Printing, Welcome Center Placement	3,800	700	Reallocate portion to VCNA
Website	Hosting, modifications, and improvements	500	500	
Miscellaneous	TBD	3,019	119	Reallocate to VCNA
Twentieth Century Merchants	Disbursement as directed by donor (Museum, Cemetery, etc.)	0	0	
Van Clief Nature Area	Planning and project-related expenses	0	6,000	Reallocated funds
TOWN PLANNING		2,500	2,500	
ARB	Publications, Subscriptions, and Printing	500	500	
Board Zoning Appeals	Orientation, Expenses, Certification	0	0	
Planning Commission	Certification, Miscellaneous Expenses	200	200	
Planning Commission	Professional Consultation	1,800	1,800	
Planning Commission	Zoning Map Update	0	0	
ANNUAL OPERATING EXPENSES (Excludes Capital Improvement Expenditures)		494,476	530,026	
ANNUAL CAPITAL IMPROVEMENT EXPENSES		34,000	106,853	
TOTAL EXPENSES (General Fund)		528,476	636,879	
TOTAL REVENUES (General Fund)		533,962	638,815	
Annual Growth (Reduction) in the Reserve Fund:		5,486	1,936	