

# TOWN OF SCOTTSVILLE

**Town Council  
Working Session**  
Monday, February 10, 2014  
Victory Hall  
401 Valley Street  
Scottsville, Virginia

*Mayor*  
Jesse B. Grove III

*Town Council*  
Nancy E. Gill  
R. Daniel Gritsko  
Jeannette E. Kerlin  
Elizabeth M. Knotts  
Robert E. O'Halloran  
Ronald L. Smith

## MINUTES

Mayor Grove called the meeting to order at 7:00 p.m. Ms. Gill, Mr. Gritsko, Ms. Kerlin, Ms. Knotts, Mr. O'Halloran, and Mr. Smith were present. Also in attendance were Town Administrator George Goodwin, Town Attorney James Bowling, and Town Clerk Amy Moyer. The items discussed were as follows:

*Police Chief's report:* Chief Robert Layman reported that he just met with Eddie Baber about plans for the storage building. Mayor Grove asked about gang activity in town. Chief Layman replied not in town limits, but members do frequent town establishments and are asked to leave if they show up in colors. Officer receive training on what to look for.

*Comments from Supervisor Dittmar:* Mayor Grove related that he and Mr. Goodwin met with Jane Dittmar before this meeting to discuss better cooperation between the town and the county. Ms. Dittmar stated that she is collecting road concerns from area citizens and will do a ride-along with VDOT's Joel DeNunzio later this month. Ms. Dittmar said they had a good talk about economic development ideas, and they will work to make sure that resources that are due to town citizens that can come from county government are easily accessible to town leadership. Mayor Grove noted that they discussed the possibility of getting more cooperation from the county police for July 4 security, and the sheriff's office has always given good cooperation as far as traffic control is concerned.

*Chamber of Commerce report:* Mr. Smith reported that there will be a Jammin' on the James planning meeting tomorrow night, and main acts are lined up for four concerts. Volunteers are sought for a new term as Chamber of Commerce president.

*Enhancement Projects Oversight Committee report:* The committee will not meet until the next project.

*Architectural Review Board report:* Mr. O'Halloran reported that the ARB approved the Dollar General site plan with five conditions; the site plan goes to the Planning Commission next. Gene Meeks was in attendance to discuss maintenance issues at 135 Warren Street and agreed to address the most pressing concerns within 60 days. Mr. O'Halloran recently toured the Beal building and canal warehouse to view the restoration work. Mayor Grove has asked the ARB to continue to submit remediation plans for properties identified in the building maintenance survey.

*Planning Commission report:* Mr. Smith reported that the commission postponed its meeting until February 19 so that the ARB could complete its review of the Dollar General site plan.

*Treasurer's report:* Mr. Goodwin reported he awaits BPOL and vehicle license tax receipts.

*Mayor's report:* Mayor Grove reported that he met with Chief Layman several times in the last month. One issue is that revenue from traffic tickets is down this year. They will look into whether that is the result of a glitch at the clerk's office, officers not writing tickets, or simply better compliance with the law. Mayor Grove asked Chief Layman to ensure that officers spend a certain amount of time running radar. Staff has taken account of the reduced revenue in the budget amendments.

Mayor Grove reported that he has established contact with the new management of the brewery, as prior management had planned to pick up the noise issue in March. Mayor Grove would like to add the topic to the council agenda for public comment. Mayor Grove also met with Jane Dittmar and attended the ARB meeting.

*Tourism Committee report:* Mr. Gritsko reported that he and Mr. Goodwin met with fish biologists from DGIF about fish stocking programs. Lydia Wilson has designed a new brochure that is near completion. Mr. Gritsko has received expressions of interest from possible tour guides and is also working with CACVB on this. He is also meeting periodically with the southern Albemarle business group. The committee has planned a photo contest to focus attention on Scottsville. Mr. Gritsko noted the trash cleanup efforts of Bill Hyson and Kit Decker.

*Government Services Committee report:* Ms. Gill reported that the maintenance worker job description is nearly complete, and the committee recommends that whatever the state allows is what the town should do with regard to classifying steel manufacturing.

*Public Safety Committee report:* Ms. Kerlin indicated that the committee's business was addressed during Chief Layman's report.

*Town Maintenance Committee report:* Ms. Knotts reported that the spring cleanup is planned for March 22 at 9:00 a.m. The committee has invited Tim Karr to its next meeting to discuss the levee mowing contract. Kim Yoder submitted a park mowing bid in the event that Hunter Woody retires; the bid is close to the current budget. The dog park is still in discussion. Ms. Knotts shared the list of seasonal maintenance duties with Ms. Gill for the maintenance job description.

*Town Administrator's report:* Mr. Goodwin reported that Albemarle Parks and Recreation installed the new playground at Dorrier Park. DGIF would offer a grant of up to \$10,000 for a dock at VCNA. The fire department has asked about extending the concrete ramp at the boat landing by five feet because it damages boats during river rescues. Edging is priced and ready to order. White crepe myrtles will be available in early spring. Mr. Goodwin applied for a CACVB grant for the Batteau Festival; other applications may be considered next fiscal year.

Mr. Gritsko noted that Elizabeth Schoenborn has been in communication about planning and funding for the Batteau Festival.

*Town Attorney's report:* Mr. Bowling related that he had a chance to visit the Mink Creek reservoir. He is working with DCR on the floodplain ordinance.

*FY 2014 Budget amendments:* Mr. Goodwin reviewed the list of proposed budget amendments, including additional grant receipts, OAG funding for the police car, additional flood-control cost sharing due to additional expenses, a reduction in traffic fines, increased bank franchise tax receipts, and adjustments for maintenance expenditures. Mayor Grove noted that the bottom line should be okay for revenues versus costs. The amended budget has been advertised for public hearing at the regular session.

*FEMA Levee Certification progress report:* Mayor Grove noted the possibility of assistance from county staff on similar issues in future. Mr. Goodwin reported that the survey showed the levee did not move. Mr. Goodwin has an appointment with FEMA representatives on Thursday to discuss further testing requirements.

Mr. Bowling explained that the town needs a new flood control ordinance by April 2. DCR has been very helpful, and he is working from their model ordinance but needs information on the flood studies and maps. Ordinance revisions are required for continued participation in the National Flood Insurance Program.

*VCNA Survey report:* Mayor Grove reported that the town has engaged Bob Coleman to survey the Van Clief Nature Area and how it relates to the Meeks property and the Anderson property. A land swap may be considered to allow for the "billy goat" trail and resolve issues with encroaching outbuildings on the Anderson property. Ms. Gill asked about the survey cost. Mr. Goodwin replied that the town has paid \$1,900 so far, and he expects to pay that much more to complete the project.

*Farmers' Market:* Mayor Grove noted they have not yet identified a manager. Mr. Goodwin is soliciting input on policies and hours. Ms. Moyer asked whether the town will formally employ the manager this year. Council members agreed that the town will oversee the market finances. Mr. Goodwin plans to meet with Tanya Cornwell and Kelly Williams later this week.

*Maintenance Issues:* Mayor Grove noted that Mr. Goodwin spoke to issues raised by Ms. Gill and Ms. Knotts via email in his weekly report. Ms. Knotts commented that she is concerned about the maintenance of the mulch beds, which are littered with cigarette butts and pet waste. Ms. Knotts asked about an ordinance and other efforts to address this. Mayor Grove stated that the town is trying to get cooperation from business owners, David Becker is doing cleanup, and community service workers are utilized when available. Ms. Knotts suggested signs with a fine as a deterrent. Mr. Gritsko proposed an educational campaign on the importance of keeping the town clean.

Ms. Gill asked about the streetlamp bulbs. Mr. Goodwin replied that he has spoken with Larry Jackson of AEP about this.

Mayor Grove related that VDOT will not paint the crossbars until after paving this spring.

Ms. Gill asked about the historic signs. Mr. Goodwin replied that there is a cost, and he needs the wording.

*Closed session:* Ms. Kerlin moved that this council now meet in closed session for consultation with legal counsel pertaining to potential litigation with Albemarle Properties, LLC, over right to use extension of Jefferson Street to access Mink Creek Reservoir (Van Clief Nature Area), as permitted by Code of Virginia Section 2.2-3711(A)(7). Mr. Smith seconded the motion. The motion was approved, with Ms. Gill, Mr. Gritsko, Ms. Kerlin, Ms. Knotts, Mr. O'Halloran, and Mr. Smith voting in favor and none against.

Upon returning to open session, Mr. Smith moved to adopt a resolution certifying the closed session. Ms. Kerlin seconded the motion. The motion was approved, with Ms. Gill, Mr. Gritsko, Ms. Kerlin, Ms. Knotts, Mr. O'Halloran, and Mr. Smith voting in favor and none against. The following resolution was adopted:

WHEREAS, this council convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by the council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, be it resolved that the council hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed, or considered in the meeting to which this certification applies; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting to which this certification applies.

The meeting was adjourned at 9:05 p.m.