

# TOWN OF SCOTTSVILLE

**Town Council  
Working Session**  
Monday, January 13, 2014  
Victory Hall  
401 Valley Street  
Scottsville, Virginia

*Mayor*  
Jesse B. Grove III

*Town Council*  
Nancy E. Gill  
R. Daniel Gritsko  
Jeannette E. Kerlin  
Elizabeth M. Knotts  
Robert E. O'Halloran  
Ronald L. Smith

## MINUTES

Mayor Grove called the meeting to order at 7:00 p.m. Mr. Gritsko, Ms. Kerlin, Mr. O'Halloran, and Mr. Smith were present. Ms. Gill arrived shortly thereafter. Ms. Knotts was absent. Also in attendance were Town Administrator George Goodwin, Town Attorney James Bowling, and Town Clerk Amy Moyer. The items discussed were as follows:

*Police Chief's report:* Chief Robert Layman reported that a bid of \$700 to \$800 was received for the storage building. The police vehicle is on order.

Mayor Grove noted that four of five establishments serving alcohol were lax about closing time on New Year's Eve but complied when reminded. After discussion with Chief Layman, Mayor Grove drafted a letter to all restaurant owners and had a counseling session with one owner. Mayor Grove commented police are observing, and the town can make a complaint to ABC if necessary.

Ms. Kerlin asked who submitted the bid for the storage building. Chief Layman replied that it was from Eddie Baber.

*Chamber of Commerce report:* Mr. Smith reported that the Chamber of Commerce meets tomorrow. Planning is underway for the Jammin' on the James concerts.

*Enhancement Projects Oversight Committee report:* The committee did not meet due to lack of business.

*Architectural Review Board report:* Mayor Grove asked if the board was satisfied with what it heard regarding the canal warehouse or if the town should proceed with a 60-day letter. Mr. O'Halloran replied that the ARB had a 40-minute discussion with owner Walter Neighbors, and Mr. Neighbors is already present at the canal warehouse doing work. Mr. Goodwin related that Mr. Neighbors asked the ARB for guidance and is in the process of repairing the windows and trim. Mr. O'Halloran noted that Mr. Neighbors should formally apply for a COA. Mayor Grove asked if enforcement action is needed. Mr. O'Halloran replied no, he is already moving.

Mr. O'Halloran reported that the ARB looked that the Dollar General landscape plan and recommends a continuous hedge along Route 20. Sign and lighting plans are still outstanding. Ms. Kerlin asked about the juniper, noting that some types grow six to eight feet tall. Mr.

Goodwin replied that they will consult with a nursery to help decide on the right bush and draping on the wall. The ARB postponed its other agenda items due to winter weather.

*Planning Commission report:* The commission did not meet due to lack of business.

*Treasurer's report:* Mr. Goodwin reported that the financials are okay in general and will be better when business taxes come. Some budget adjustments will be necessary.

*Mayor's report:* Mayor Grove reported that he met with Chief Layman about restaurant closing times. He noted the loss of GOCO and The Diner and expressed concern about other storefront vacancies.

*Tourism Committee report:* Mr. Gritsko reported that committee continues to work with Fred Oesch on a master plan for the Van Clief Nature Area and trails. The committee is compiling a list of Scottsville assets. Mr. Gritsko discussed the possibility of a photo contest.

*Government Services Committee report:* Ms. Gill reported that the committee will meet this week to discuss the maintenance worker job description.

*Public Safety Committee report:* Ms. Kerlin indicated that the committee's business was addressed during Chief Layman's report.

*Town Maintenance Committee report:* Ms. Kerlin reported that the committee provided feedback on the maintenance worker job description.

*Town Administrator's report:* Mr. Goodwin reported that he received a quote of \$3,200 to \$3,300 from Draper Aden for the survey work required for the FEMA levee certification. Mayor Grove commented that the town could be removed from the National Flood Insurance Program if it ignores FEMA's requirements, but an engineer may charge \$50,000 for the documentation that FEMA wants, so they are trying to make use of what has already been done. Mr. Goodwin noted that the engineering work may require an additional appropriation.

*Town Attorney's report:* Mr. Bowling commented that Mayor Grove's letter regarding ABC closing times looks fine. Mayor Grove asked that council members submit any comments on the letter promptly.

*Administration of stormwater management program by Albemarle County:* Mayor Grove noted that this could be another bureaucratic quagmire because they do not know the fees, but the town is not in a position to comply itself without hiring consultants. Mr. Bowling related that there is some movement to get the requirements delayed another year. Ms. Moyer commented that the town can opt out in the future. This matter was placed on the regular session agenda.

*FY 2014 Budget amendments:* Mayor Grove related that the cumulative changes are large enough to amend the budget, which requires advertisement and a hearing. Mr. Goodwin noted that items include flood control expenses, the OAG funding and related expenditures, the DCR

grant, two years' of fire programs grants, low receipts for traffic fines, and payroll expenses for the maintenance position. Council agreed to advertise for next month.

*Amendments to BPOL Ordinance:* Mayor Grove noted that the town attorney recommended this amendment stating that no new business license will be issued to a delinquent taxpayer. This matter was placed on the regular session agenda for public hearing.

*Closed session:* Mr. Gritsko moved that this council now meet in closed session for consultation with legal counsel pertaining to potential litigation with Albemarle Properties, LLC, over right to use extension of Jefferson Street to access Mink Creek Reservoir (Van Clief Nature Area), as permitted by Code of Virginia Section 2.2-3711(A)(7). Ms. Kerlin seconded the motion. The motion was approved, with Ms. Gill, Mr. Gritsko, Ms. Kerlin, Mr. O'Halloran, and Mr. Smith voting in favor and none against.

Upon returning to open session, Ms. Gill moved to adopt a resolution certifying the closed session. Ms. Kerlin seconded the motion. A roll call vote was conducted, with Ms. Gill, Mr. Gritsko, Ms. Kerlin, Mr. O'Halloran, and Mr. Smith voting in favor and none against. The following resolution was adopted:

WHEREAS, this council convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by the council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, be it resolved that the council hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed, or considered in the meeting to which this certification applies; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting to which this certification applies.

Upon a motion by Ms. Gill, seconded by Ms. Kerlin, the meeting was adjourned at 8:40 p.m.