

Scottsville Batteau Festival

A part of the James River Batteau Festival

June 19, 2013

Art, Craft, and Civic Group Vendor Application

Deadline: June 14, 2013

An information packet with your space number and parking instructions will be emailed on June 17. Vendors will be set up at Canal Basin Square.

Please fill out the following:

Business:

Contact:

Street Address:

City:

State:

Zip:

Telephone:

Email:

Spaces requested:

Spaces are 10' by 10' and are \$10 per space.

Tents can be rented for \$40. Vendors supply tables and chairs. Electricity is not provided.

Number of spaces requested:

Tent: Yes No

Categories:

Crafts:

- All crafts are handmade
- Some items are purchased for resale
- Crafts are from the Batteau period

Arts:

- Painting
- Photography
- Pottery
- Other

Other:

- Civic Group
- _____

Briefly describe your booth. Please be sure to include photos of your setup if you are a first time vendor. Will you be using a generator?

Vendor Guidelines

- Craft vendors may arrive as early as 12:00 p.m. on Wednesday, June 19.
- Festival hours are 2:00 to 7:00 p.m.
- All vendors should be set up with vehicles removed no later than one hour prior to festival opening.
- Vendor vehicles are not allowed back into the event site until the event is over and crowds are cleared.
- You are responsible for proper disposal of your own garbage.
- These events are rain or shine; no rain dates are scheduled.
- All vendors are expected to be clean and neat in appearance with a pleasant and helpful attitude.
- Vendors are not permitted to bring in alcoholic beverages of any kind. Those found with outside alcoholic beverages will be asked to close down immediately and leave the premises.
- Refunds will not be given to no shows.
- **VENDORS ARE RESPONSIBLE FOR COLLECTING AND REPORTING VIRGINIA STATE SALES TAX (5%).**
- Applications must be received by June 14, 2013.

Submit your application by email to batteau@scottsville.org or send a hard copy along with your check made payable to:

Town of Scottsville
401 Valley Street
Scottsville, VA 24590
(434) 286-9267

I have read the vendor guidelines and agree to abide by these terms.

Signature: _____ Date: _____