

Architectural Review Board

September 3, 2015

Chair Jeffrey Plank called the meeting to order at 7 p.m. in Council Chambers of the Municipal Building; also present were members Barry Grove, Seth McDowell, Ruth Klippstein, and Craig Stratton; George Goodwin attended. We noted a quorum; adjusted the agenda; and approved as submitted the minutes of the August, 2015, meeting.

Summary of Business: We pre-approve a COA for the Boys and Girls Club gazebo on East Main Street, with the stipulation that a COA be submitted signed by the responsible land owner.

Old Business: Plank reviewed the Butterfly Garden gazebo to be built by the Boys and Girls Club adjacent to the Masonic Building. Seth McDowell's design had previously been circulated among us; Plank reported that all parties are happy with it. We do not have a formal COA, and in fact there is a question of ownership of the strip of land to be used, hence a question of responsibility for the gazebo. Craig Stratton moved that we pre-approve a potential COA with this design with the stipulation that the one responsible land owner (or someone who so negotiates with the Boys and Girls Club) signs it. This was seconded and unanimously approved. McDowell is given special thanks for his professional services in the matter.

Former Dew Drop/Beijing Kitchen: The business sign is installed and a possible awning is no longer being considered. ARB has sent a cut-sheet for appropriate door colors to George Goodwin for the property owner; for the next issue, an appropriate door handle, we would appreciate his attendance at an ARB meeting, or for him to talk in person to McDowell at his office. Goodwin said he would bring Mr. Zing to Seth McDowell's.

Former Telephone Exchange building: McDowell and Plank have discussed necessary points for an appropriate COA with property manager Clay Gibson; further communication has not resulted in a COA or Gibson's attendance at a meeting. Plank will email him about our concerns for this unique building; the information about materials gathered for him; and an offer of further help to keep this process going so the structure can be restored before further damage occurs.

Repair and Maintenance: 135 Warren Street: Albemarle Properties LLC has appealed to the Scottsville Board of Zoning Appeals; Town will await their response before further action.

380 East Main, Doll House: our letter to the owner has been received. If we have no response, Barry Grove suggested that at our next meeting we find the structure in violation of the code and set the code's process in motion.

560 East Main, Tocci's house: we discussed the building's not being in disrepair, but having construction started without benefit of a COA. We agree to send a letter to the owner, drafted by Grove and Goodwin, that will be the equivalent of a stop-work order, requesting the removal of any unapproved construction, and offering the consideration of a retroactive COA for the work.

Farmers' Market Pavilion: Grove reported that Town has not done necessary repairs, previously OK'd by the ARB, for a variety of reasons. New issues include using MiraTEC boards to replace failing wood, and what color that is to be painted. McDowell and Plank will review drawings and discuss the project with John Garber again. We note for the record that Town is proceeding with necessary plans for the maintenance of the pavilion in consultation with the ARB.

ARB Operations: our yearly curb-side inventory, in teams of two, will be organized by the chair as autumn proceeds.

Other Business: Plank reported that he has discussed with Evelyn Edson of the Scottsville Museum inviting the 60-70 member Piedmont Area Preservation Alliance to have their 2016 meeting in Scottsville. Edson is canvassing the Museum board; venues for the meeting and social period were discussed.

Seth McDowell will have a show of his architectural drawings and models at SCAN, opening with a talk Sept. 26.

With no further business, we adjourned at 7:55.

Respectfully submitted, Ruth Klippstein, secretary