

TOWN OF SCOTTSVILLE

Town Council
Regular Session
Monday, August 19, 2013
Victory Hall
401 Valley Street
Scottsville, Virginia

Mayor
Jesse B. Grove III

Town Council
Nancy E. Gill
R. Daniel Gritsko
Jeannette E. Kerlin
Elizabeth M. Knotts
Robert E. O'Halloran
Ronald L. Smith

MINUTES

1. CALL TO ORDER – In Mayor Grove's absence, Vice Mayor Smith called the meeting to order at 7:02 p.m.
2. PLEDGE OF ALLEGIANCE TO THE FLAG
3. ROLL CALL of Town Council – Town Clerk Amy Moyer called the roll. Ms. Gill, Mr. Gritsko, Ms. Kerlin, Ms. Knotts, Mr. O'Halloran, and Mr. Smith were present. Also in attendance were Town Administrator George Goodwin and Planning Commission members Dustin Caster, William Hyson, and James Kerlin.
4. CONSENT CALENDAR
 - 4.1. Approval of Agenda
 - 4.2. Financial Report for July 2013
 - 4.3. Minutes – Working Session of May 13, 2013
 - 4.4. Minutes – Regular Session of May 20, 2013
 - 4.5. Approval of use of Valley and Main Street sidewalks, Canal Basin Square, and Farmers' Market for Scottsville Community Day

Mr. Smith noted that Scottsville Community Day is a community involvement event on September 14 organized by the Scottsville Community Chamber of Commerce and the Scottsville Center for Arts and Nature. Upon a motion by Mr. Gritsko, seconded by Ms. Gill, the consent calendar was approved.

5. MAYOR'S REPORT – Mr. Smith noted that Mayor Grove is out of town and had no pressing matters to report at the work session.
6. PUBLIC FORUM – Scottsville District Supervisor William (Petie) Craddock reported on recent county business. Mr. Goodwin asked Mr. Craddock to support renovations to the Scottsville Community Center and the Boys and Girls Club lease agreement.
7. JOINT PUBLIC HEARING WITH PLANNING COMMISSION

ZTA-13-01: Proposed amendments to Section 11.7.2 (Commercial District Minimum Yard Requirements – Adjacent to Residential and Rural Areas Districts) of the Scottsville Zoning Ordinance

Comprehensive Plan Update

Mr. Kerlin called the Planning Commission meeting to order, with Mr. Caster, Mr. Hyson, and Mr. Smith in attendance.

Mr. Kerlin opened the public hearing on proposed amendments to Zoning Ordinance Section 11.7.2. Gene Brown was present on behalf of the applicant, JMB Investment Company, LLC.

No one from the public wished to speak regarding this application, and the public hearing was closed.

Mr. Caster moved to approve the proposed amendments to Section 11.7.2 (Commercial District Minimum Yard Requirements – Adjacent to Residential and Rural Areas Districts) of the Scottsville Zoning Ordinance. Mr. Hyson seconded the motion, which was unanimously approved.

Mr. Kerlin opened the public hearing on the Comprehensive Plan.

Will Cockrell of TJPDC noted that Daniel Nairn, who worked closely with the Planning Commission on the Comprehensive Plan update, has taken a position in North Dakota.

No one further from the public wished to speak regarding this topic, and the public hearing was closed.

Mr. Hyson moved that the Planning Commission approve the Comprehensive Plan and forward the Plan to the Town Council with a recommendation for approval. Mr. Caster seconded the motion, which was unanimously approved.

The Planning Commission meeting was then adjourned, and the Town Council took up these matters.

Ms. Kerlin moved to accept the proposed amendments to Section 11.7.2 (Commercial District Minimum Yard Requirements – Adjacent to Residential and Rural Areas Districts) of the Scottsville Zoning Ordinance. Mr. O'Halloran seconded the motion, and a roll call vote was conducted.

Ms. Gill	<u>Yes</u>	Mr. Gritsko	<u>Yes</u>	Ms. Kerlin	<u>Yes</u>
Ms. Knotts	<u>Yes</u>	Mr. O'Halloran	<u>Yes</u>	Mr. Smith	<u>Yes</u>

The motion passed 6-0. The text of the amendment is attached to the original of these minutes.

Mr. Smith noted that the town is required to update the Comprehensive Plan every five years.

Mr. O'Halloran moved to approve the Comprehensive Plan update as presented. Ms. Kerlin seconded the motion, and a roll call vote was conducted.

Ms. Gill	<u>Yes</u>	Mr. Gritsko	<u>Yes</u>	Ms. Kerlin	<u>Yes</u>
Ms. Knotts	<u>Yes</u>	Mr. O'Halloran	<u>Yes</u>	Mr. Smith	<u>Yes</u>

The motion passed 6-0. The text of the adopted Comprehensive Plan is attached to the original of these minutes.

8. REPORTS OF CHARTERED COMMITTEES, PLANNING COMMISSION, AND ARCHITECTURAL REVIEW BOARD

Government Services Committee: Ms. Gill reported that the committee plans to revise the employee handbook. Upcoming events include Scottsville Community Day and the James River Cleanup on September 14.

Tourism Committee: Mr. Gritsko reported that the committee looked at designs for the bridge and boardwalk to access the Van Clief Nature Area and met with the James River Association regarding involvement in this project. Mr. Gritsko asked the council to support the governor's initiative to have 1,000 children adopted out of foster care.

Public Safety Committee: Ms. Kerlin reported the committee spent some time bringing her up to date. Mr. Goodwin related that Pat Groot contacted them about the OAG asset forfeiture program, and they immediately applied for funding for a new police vehicle and additional equipment.

Town Maintenance Committee: Ms. Knotts reported that the committee has suggested a cellphone to keep in better contact with maintenance personnel. The committee also discussed dog park locations, brush disposal, levee mowing, street signs, and park maintenance.

Architectural Review Board: Mr. O'Halloran reported that the board talked extensively about the Dollar General application, the Tavern Novelties sign needs reworking, and James River Brewing has proposed installing a side delivery door. The board requests an overall plan for the Mink Creek pedestrian bridge. The board noted that unapproved renovations were undertaken at 125 Warren Street and 380 East Main Street.

9. TOWN ADMINISTRATOR'S REPORT

Mr. Goodwin reported that there was vandalism and a break-in at Canal Basin Square over the weekend. The new police car grant application has been submitted. He anticipates delivery of the previously-ordered police car within the next few weeks. Mr. Goodwin will meet with VDOT, city, and county representatives this Friday about grant opportunities. The dam safety inspector has been asked to evaluate the wet spot on the dam, and the USACE will inspect the levee next month.

10. ADJOURNMENT – Upon a motion by Ms. Kerlin, seconded by Ms. Knotts, the meeting was adjourned at 7:40 p.m.