

**Scottsville Architectural Review Board**  
**5 April 2012 Meeting**  
**Minutes**

Attending: Jeffrey Plank, Chair; Fred Schneider, Co-Chair, Steven Meeks, Craig Stratton  
Not Attending: Ruth Klippstein

1. Jeffrey Plank called the meeting to order at 7:02 pm, established a quorum, and the Board accepted the agenda.
2. May meeting minutes: Craig Stratton moved to accept the March meeting minutes as submitted; Fred Schneider seconded; Board voted 4 to 0 to accept.
3. New Business: 290 Main Street (Scottsville Museum). Evelyn Edson, Leah Grove, and George Goodwin presented the Museum's plans to replace the existing wood shutters with composite wood and fiberglass shutters from Atlantic Premium Shutters. The current wooden louvered shutters have deteriorated and cannot be preserved. We discussed a range of replacement issues, including color, size, and details.

With the applicants, we developed a list of specs for the Atlantic replacement shutters: duplicate original size of working shutters; louvered, as in the original, with louvers in the original orientation; evergreen color #638; use existing pin and lock hardware; center horizontal style or rail; add third pin at vertical center of each shutter that will match existing pins; edge bead, as with original.

Steven Meeks moved that we approve shutter replacement for 290 Main St. with the specs listed in the above paragraph. Stratton seconded; Board voted 4 to 0 to approve the COA with these conditions.

Edson, Grove, and Goodwin also proposed replacing the Museum front doors with a wooden replacement from Withers Co. in South Carolina. The Museum doors are warped and deteriorating. We discussed a range of issues: whether the existing doors can be repaired; whether the replacement doors can incorporate metal rods to inhibit warping; details; etc. George Goodwin asked if the design of the doors could be altered to accommodate a metal rod. The Board recommended that the exterior design, detailing, and dimensions of the exterior side of the doors be preserved and that any modification to the structure for a rod be made to the interior side. Stratton proposed that the Museum check with the carpenter who repaired the Presbyterian Church doors. These were warped, and the carpenter straightened them; the carpenter also replaced the deteriorated wood. According to Stratton, door repair would be considerably cheaper than replacement. The Museum group will check on repair costs and submit an amended COA (no additional fee) for Board review in May.

4. New Business: 540 Harrison Street. Plank described his front porch and stair rail replacement project. His new home insurance required him to install rails. He decided to replicate the rails that were on the porch in the early 1990s, probably dating to the early 20<sup>th</sup> century, when the front and back porches were rebuilt. There is no evidence for pre-20<sup>th</sup> century front or back porch railing. Schneider moved to approve the replacement rails; Stratton seconded. The Board voted 3 to 0 to approve (Plank abstained).
5. Old Business: Plank will check with Amy Moyer to see whether Clark Draper sent letters to the 2 or 3 property owners with Historic District properties that need maintenance.
6. Plank adjourned the meeting at 8:05 pm.