

# TOWN OF SCOTTSVILLE

**Town Council**  
**Regular Session**  
Monday, January 27, 2014  
Victory Hall  
401 Valley Street  
Scottsville, Virginia

*Mayor*  
Jesse B. Grove III

*Town Council*  
Nancy E. Gill  
R. Daniel Gritsko  
Jeannette E. Kerlin  
Elizabeth M. Knotts  
Robert E. O'Halloran  
Ronald L. Smith

## MINUTES

1. CALL TO ORDER – Mayor Grove called the meeting to order at 7:00 p.m.
2. PLEDGE OF ALLEGIANCE TO THE FLAG
3. ROLL CALL of Town Council – Town Clerk Amy Moyer called the roll. Mr. Gritsko, Ms. Knotts, Mr. O'Halloran, and Mr. Smith were present. Ms. Gill and Ms. Kerlin were absent. Also in attendance were Town Administrator George Goodwin III and Police Chief Robert Layman.
4. CONSENT CALENDAR
  - 4.1. Approval of Agenda
  - 4.2. Financial Report for December 2013
  - 4.3. Minutes – Regular Session of September 16, 2013
  - 4.4. Minutes – Working Session of October 15, 2013
  - 4.5. Minutes – Regular Session of October 21, 2013

Upon a motion by Mr. Gritsko, seconded by Mr. O'Halloran, the consent calendar was approved.

5. MAYOR'S REPORT – Mayor Grove apologized that the regular session had to be rescheduled due to winter weather. Mayor Grove reported that he and Mr. Goodwin spent considerable time researching title issues and the Van Clief Nature Area access, and the matter is now in the hands of the town attorney. Mayor Grove sent a letter to all establishments in town serving alcoholic beverages concerning closing times, reminding them that the closing time is 12:30 a.m. and reminding them what closing means.
6. PUBLIC FORUM – Chief Layman related that the weather has delayed the storage building. Chief Layman stated that one business does not seem to be complying with the 12:30 a.m. closing even after the letter and his meeting with them. Mayor Grove asked Chief Layman to bring the issue to the next work session if it continues to be a problem. Mr. Smith related that he received a complaint from a citizen that tractor trailer parked on the bridge is impeding visibility. Chief Layman replied that the truck will be leaving in the morning.

7. PUBLIC HEARING ON ORDINANCE AMENDING TOWN CODE SECTION 26-42 TO REQUIRE THAT BUSINESS LICENSES SHALL NOT BE ISSUED TO APPLICANTS WITH DELINQUENT TOWN TAXES

Mayor Grove explained that this is a technical matter that provides that business licenses will not be issued to applicants who are delinquent in paying town taxes.

Mayor Grove opened the public hearing. No one from the public wished to speak to this matter, and the public hearing was closed.

Mr. Gritsko moved to adopt the ordinance amending Town Code Section 26-42. Mr. Smith seconded the motion.

Mr. Gritsko asked if this is putting clarity in what the town already does. Mayor Grove replied that he and Mr. Goodwin in considering issuing business licenses would never issue one to a delinquent taxpayer, and they are within their rights under Virginia statutes to do that, but the town attorney recommends putting it in the ordinance to make it perfectly clear, so that is why he described it as a technical amendment.

Mr. Gritsko asked if they would have either payment in full or a payment plan in order to issue a business license. Mayor Grove replied yes.

A roll call vote was conducted.

Ms. Gill	<u>Absent</u>	Mr. Gritsko	<u>Yes</u>	Ms. Kerlin	<u>Absent</u>
Ms. Knotts	<u>Yes</u>	Mr. O'Halloran	<u>Yes</u>	Mr. Smith	<u>Yes</u>

The motion passed 4-0. The text of the ordinance is attached to the original of these minutes.

8. RESOLUTION REGARDING ADMINISTRATION OF STORMWATER MANAGEMENT PROGRAM BY ALBEMARLE COUNTY

Mayor Grove explained that this involves having Albemarle County take over administration of the town's stormwater management program, which has been mandated by the Virginia legislature. As discussed that the work session, it is not practical or economical for the town to try to meet the requirements of recent Virginia law regarding stormwater management, so there is an option for the town to have the county administer the program. Mayor Grove stated that while waiting to see what that meant, including what fees the county might charge, the time to adopt a resolution came and has now passed because this meeting was rescheduled, and the effect is that by default it will go to the county, as the town would have had to take affirmative steps to do establish its own program. Nonetheless, staff has asked for a vote to indicate to the county that the Town Council approved the county's management of the town's stormwater program.

Mr. O'Halloran moved to approve the request for Albemarle County to administer the stormwater management program in the Town of Scottsville. Mr. Gritsko seconded the motion, which was approved by unanimous voice vote.

#### 9. REPORTS OF CHARTERED COMMITTEES, PLANNING COMMISSION, AND ARCHITECTURAL REVIEW BOARD

*Planning Commission:* The commission did not meet due to lack of business.

*Architectural Review Board:* Mr. O'Halloran reported that Walter Neighbors attended to discuss the restoration of the canal warehouse. Mr. O'Halloran complimented Mr. Neighbors for his detailed work. The board also discussed the Dollar General landscape plans. Other matters were deferred due to the weather.

*Government Services Committee:* Ms. Knotts reported that the maintenance worker job description is nearly complete.

*Town Maintenance Committee:* Ms. Knotts reported that the committee discussed the maintenance worker job description and a seasonal list of maintenance needs.

*Tourism Committee:* Mr. Gritsko reported that he attended a meeting regarding business interests in Southern Albemarle. He is working with Lydia Wilson on a list of Scottsville's assets, and he showed a mockup of this new promotional piece. Mr. Gritsko was not overly successful in recruiting tour guides but approached Lisa Bittner after her successful spirit walk and received a flood of responses. Mr. Gritsko is organizing a Scottsville sunrise photo contest. Work continues on the Van Clief Nature Area master plan. Ms. Gill has worked with the James River Association to apply for a grant to clean up Mink Creek.

#### 10. TOWN ADMINISTRATOR'S REPORT

Mr. Goodwin reported that Bob Coleman finished his survey of the southern side of the Van Clief Nature Area and found a couple of abnormalities, which he will pursue with the adjacent property owner. Mr. Goodwin noted that the survey cost \$1,900, in contrast to the \$2,600 quote, as Mr. Coleman donated his labor. Mayor Grove expressed the Town Council's appreciation for this donation. Mr. Goodwin related that the Dollar General plans were acceptable except for the plant list. The survey team for the levee will be here tomorrow. Mr. Goodwin will redistribute the letter to restaurant owners at two locations to ensure that the current management has been advised of the closing time requirement.

Mayor Grove commented that the brewery's expansion may require a new special use permit.

Mr. O'Halloran encouraged townspeople to register by March 4 to run for Town Council.

#### 11. ADJOURNMENT – Upon a motion by Mr. Smith, seconded by Mr. Gritsko, the meeting was adjourned at 7:35 p.m.

AN ORDINANCE AMENDING THE CODE OF THE TOWN OF  
SCOTTSVILLE, VIRGINIA BY ADOPTING A NEW SECTION 26-42 (e)  
*Requiring That No Licenses Required By Businesses Pursuant to Chapter 26 of  
The Code of The Town of Scottsville, Virginia, Shall Be Issued Until The  
Applicant Has Produced Satisfactory Evidence That All Delinquent Town Taxes  
Have Been Paid*

BE IT ORDAINED by the Town Council of the Town of Scottsville,  
Virginia, that Chapter 26, Article II (Licenses) of the Code of the Town of  
Scottsville, Virginia, is amended by adding a new Section 26-42 (e) as follows:

*Section 26-42. Enforcement of article.*

*a. ...*

*b. ...*

*c. ...*

*d. ...*

*e. No license issued under this Chapter 26, Section 26-31 et seq. shall be issued until the applicant has produced satisfactory evidence that all delinquent business license, meals, transient occupancy, and any other local taxes owed by the business to the Town of Scottville have been paid.*

This Ordinance shall be effective on the date of adoption.

For State Authority see Va. Code §58.1-3700.