

Scottsville Planning Commission

Regular Meeting

Monday July 3, 2023

Victory Hall

401 Valley Street

Scottsville, VA

Members:

Molly Angevine

Lisa Caltabiano, chair

Matthew Johnson

Dan Gritsko, council liaison

Shannon Strassner, Vice Chair

**MINUTES**

**1. Town Administrator Call to Order, Establishment of Quorum and Agree to the Agenda:** This meeting was called to order at 7:05 p.m. Members Present: Molly Angevine (arrived at 7:06 p.m.), Lisa Caltabiano, Matthew Johnson, Dan Gritsko, and Shannon Strassner. Members Absent: None. The agenda, except for item number four, was motioned by Shannon Strassner and seconded by Lisa Caltabiano.

**2. Town Administrator Call for Nomination and Election of Chairman for the 2023-24 Fiscal Year:** The motion to call for the nominations and election of Lisa Caltabiano as Chairman for the 2023-24 Fiscal Year was brought forth by Shannon Strassner, the vote was seconded by Matthew Johnson. The motion was passed via voice vote. Lisa Caltabiano expressed that she was happy in her position as chair. However, the question for Dan Gritsko for liaison was brought up and whether he should have a vote. It was discussed by the Commission that it would make sense to have Dan Gritsko as a voting member since, without his vote, since Lisa Caltabiano as a chairperson cannot vote, only three members would be able to vote.

**3. Chairman Call for Nominations and Election of Vice Chairman for the 2023-24 Fiscal Year:**

The motion to call for Shannon Strassner for the nomination and election of Vice Chairman for the 2023-24 fiscal year was brought forth by Matthew Johnson and was seconded by Molly Angevine.

**4. Review and Approval for June 5, 2023, Minutes:**

This item has been tabled for a different date.

**5. Report on Relevant Actions by the Town Council:**

The only relevant action that was brought up was the Town Council meeting where Shannon Strassner's initial resignation and Molly Angevine's reappointment was brought up and that the council wished to discuss policies for both since there was a volunteer who was interested in assuming Shannon Strassner's position. That issue has been addressed, however, and the volunteer was sent a letter by the town council, thanking him for his interest in the position.

**6. Matters from the Public:**

There were no matters from the public brought up at this meeting.

**7. Old Business:**

**1. Continued Comprehensive Plan Work Session:**

Lincoln Lewis presented to the town council the comprehensive plan where he discussed the highlights of document review such as county Comprehensive Plans and Town Surveys, the public engagement plan which also involves surveys and outreach and listening events, Comprehensive Plan revisions, sequence of work and next steps, Scottsville zoning updates, and update of VDOT Roundtable meeting. The Planning Commission discussed and revised the Comprehensive Plan with Lincoln Lewis.

**8. New Business:**

There was no new business at this meeting.

**9. Adjournment:**

A motion to adjourn was made by Shannon Strassner and was seconded by Molly Angevine. The vote was passed via voice vote at 9:40 p.m.