

# TOWN OF SCOTTSVILLE

## Architectural Review Board

### Regular Meeting

Thurs., May 5, 2022

Victory Hall

401 Valley Street

Scottsville, Virginia

## Mayor

Ron Smith

## Members

Zachary Bullock, *Chair*

John Rhett, *Architect*

Erin Root, *Vice-Chair*

Austin Twitchell

Barbara Wilkinson

## MINUTES

- 1) *Call to order, establish a quorum, and agree to agenda:* Board member Twitchell is absent from the meeting, with the rest of the Board present. The meeting began at 7:03 pm with Board member Wilkinson making a motion to approve the agenda, which was seconded by Board member Root. The motion passed by voice vote at 7:03pm.
- 2) *Approval of past meeting minutes for February 3 and March 3:* Board member Rhett made a motion to approve the past meeting minutes for February 3, 2022, and March 3, 2022. It was seconded by Board member Root. The motion passed by voice vote at 7:04pm.
- 3) *Matters from the public:* Opened at 7:04pm, the first to speak was Mr. Goodwin. She shared that the Board should in addition to the Planning Commission take into consideration that any new development downtown includes a consideration of the parking availability in the area.
- 4) *Old business*
  - a) *Tiger Fuels Market, 153 James River Road:* Beginning at 7:06pm Board member Bullock shared that the Board would cover the topics of the revised landscaping plan, signage on the corner of Route 6 and Route 20, lighting on the parking lot, and the dumpster enclosure. Board member Root requested a summary of the April meeting. Erin of Tiger Fuel explained that there will be tree protection fences around marked trees, to which Mr. Rhett asked that Erin of Tiger Fuels elaborate on how tress will be supported in addition to fenced off during construction and wanted to receive more information the retaining wall. Mr. Rhett's concern is the large canopy and roots of the trees, the concern was the effect of Redbuds harness while below the retaining wall. Board member Root asked that she be able to take the site plan to the site and review the mapping of tress that will be preserved. Board member Rhett discussed if there was a sufficient caliper on the trees, discussing that the town has 1.5 inches for entrance corridor, while Albemarle County ordinance requires 3.5 inches, Tiger Fuel was arable to increase the Caliper from the 1.5 Inches shown on the site plan to the preferred 3.5 calipers. Board member Root brings up the concern that the Rhododendron Azalea do not have sufficient shade. Root shared the suggestion of a Southern Wax Myrtles due to their smell and being evergreen. Board member Root and the Board come to the agreement that alternating Azaleas and Southern wax Myrtles on the side of Route 20 need to be included into the site plan. Board member Rhett asked what type of

Dogwoods are at the end of islands and Board member Root confirms that they are flowering Dogwoods and Board member Root suggest that the current Dogwoods at the corners of the store be Kousa Dogwoods, to which Tiger Fuel agreed. The Board discusses shrubbery around the sign. It is confirmed that the Board wishes that the mediums on the site change in composition and also concluded that the azaleas in the two medians surrounding the carwash should be changed to a cultivar due to their better comfortability with the sun. Next the Board quickly discussed parking lot lighting, which included shielding to support dark skies, the Board was approving. Next the Board moved to look at the dumpster enclosure. Tiger Fuels shared that the wooden enclosure to hide dumpsters, Board members discussed the main color and accent color on the dumpster, suggesting that the dumpster be one color with no accent, that the dumpster should be the darker Loggia color. Board Member Wilkinson made a motion to approve the landscaping with modifications, the lights as described, and for the paint color for the enclosure to be modified, Board member Root seconded, and the motions passes via voice vote at 8pm. Next was discussed the Tiger Fuel sign, the sign according to the design is up-lit, Mr. Lawless shared that the new sign design shows improvements and is responsive to the Board's requests but is still too large according to Board regulations. The Board likes the welcome to Scottsville sign being on top of the entire sign. Mr. Lawless shares that the applicant can appeal an Architectural Review Board denial in Town Council, the Board could indicate that the only issue is the size. Tiger Fuel is willing to go to Town Council to ask for a variance. The Board discussing the business of the sign and how the sign will look set back from the road, reiterating that they will have to deny the sign simply on size, noting that the design is good, including the brick. Rhett makes a motion to deny the sign permit due to size, seconded by Wilkinson, the motion passed to deny a permit on the sign via voice vote by all board members at 8:19 pm.

5) *New Business*

a) No new application: At 8:20pm there were no new items applications.

6) *Repair, maintenance, and enforcement issues*

a) *Consultation with any property owners in attendance:* At 8:20pm there were no new items applications.

b) *Complaint on unpermitted work at 280 Valley St. and 155 W. Main St.:* A neighbor sent over a photo that shares two complaints, first the paint job on Tavern on the James in which the bottom and steps are painted at the entrance and a new business that does not have a permitted sign above their door. Mr. Lawless confirmed that this work is within the line of ARB and that they need to apply retroactively for approval from the board. Bullock requests that Mr. Lawless clarify with the owner of the flower shop if the current sign is the permanent sign for the business. Mr. Lawless shared that most poor properties on housing inventory have received mail notification, with a few envelopes returning due to failure to deliver and Mr. Lawless will continue to follow up. Ms. Root shares that the Dollar General has not fulfilled its landscaping plan, that was approved by the ARB, Mr. Bullock shares that non-compliance could lead to the consideration of legal action from the town. Mr. Lawless suggest that during the work session the town attorney provide input. Bullock also requested that the housing stock inventory on

OneDrive be reorganized by staff. Mr. Lawless shared that the Dollhouse property is on two months wait regarding its certificate of approval and the town will wait and see if this will have to continue to court. Mr. Lawless shared that the train depot construction project is in the stage that the town has spoken with contractors about fixing it up and that the James River Association has a novel idea of turning site like ours into river museums.

- 7) *Adjournment:* Bullock shared two quick articles of news, first that the application on Poplar Spring Road, who received Board approval, ended up selling their property and building a home in Buckingham County. Bullock then shared that the marker on the site near Tavern on the James for historic black history will necessitate the Board to move forward on working on approving the landscaping around the marker. Rhett made a motion to adjourn, which was seconded by Wilkinson. The motion passed by voice vote at 8:36 pm.