

TOWN OF SCOTTSVILLE

Architectural Review Board

Regular Meeting

Thurs., January 5th, 2023

Victory Hall

401 Valley Street

Scottsville, Virginia

Mayor

Ron Smith

Members

Zachary Bullock, *Chair*

/Town Council Liaison

John Rhett, *Architect*

Erin Root, *Vice-Chair*

Austin Twitchell

Josh Peck

MINUTES

- 1) *Call to order, establish a quorum, and agree to agenda:* Meeting began at 7:03 pm, present were Board members; Bullock, Root, and Peck. Board members Rhett and Twitchell were absent at the beginning of the meeting. Discussion included an amendment to the agenda to include in the old business two agenda items: a) 460 E Main Street update, and b) Dollar General, 969 Valley Street. The Items were added to the agenda when the body generally agreed with the amended agenda.
- 2) *Approval of past meeting minutes from December 1st ARB meeting:* Board Member Peck made a motion to approve the past meeting minutes for December 1st, 2022. Root seconded the motion; it was approved via voice vote at 7:06pm. Twitchell joined the meeting in person at 7:06pm after the vote.
- 3) *Matters from the public:* No matters from the public, no one present spoke.
- 4) *Old business:*
 - a) *460 E Main Street:* Chair Bullock shared that the train station is still in poor condition. Bullock stated his interest in requesting direction and a budget from the Town Council to prioritize work on the station. Matt Lawless, Town Administrator, discussed that CSX provided a grant of \$4,000 for renovation, which Lawless discussed will only partially cover the costly renovation of the site. Root suggested work first start on the eaves and exploration of possible grants for the preservation of the site.
 - b) *Dollar General Store, 969 Valley Street:* Chair Bullock requested an update from staff, Matt Lawless discussed that the landscaping is moving forward while the property management company, MCE, attorneys and the Dollar General attorneys are discussing the cost of the landscaping, which will be around \$30,000. Bullock brings up the topic of shielding missing on the streetlights at the site, Matt Lawless said he will follow up with Dollar General.
- 5) *New business:*
 - a) *None: No new business*
- 6) *Repair, Maintenance, and enforcement issues:*

- a) Inventory process for 2023: The Board discussed that Board Member Rhett will review poor condition properties in the inventory in February of 2023. The Board began discussion of properties on the inventory that were rated poor by the Architectural Review Board's survey. John Rhett joined online at 7:23 pm, Rhett agreed with the Board's request for him to review poor condition properties in February. The Board discussed and decided that 200 Jefferson Street would be considered poor condition on the inventory. The Board discussed that 380 East Main Street, the Doll House, has been painted but has not addressed other issues including the chimney, roof, foundation, and windows. The ARB discussed 410 E Main Street, discussing if the retaining wall on site is in the purview of the ARB, Bullock found that ordinance is clear that the retaining wall is under their purview and the board rated the site poor condition. The Board decides that the Tutwilder building is in poor condition, concerned they will lose the building due to a collapsing wall. 493 East Main Street, the C&C depot, was considered still in the same poor condition as last year. 560 East Main Street, is an empty lot from a burned down building, the Board discusses what responsibilities they have over litter on the site, it was discussed that the ARB has no enforcement over a vacant lot. The ARB discussed 105 Moore Hill moving from good to poor condition due to four of the five windows rotting. 175 Moore Hill was discussed, concerns were brought up of rotting and exposed eaves and requested Board Member Rhett review the site in February. 215-225 East Main Street was discussed by the ARB, it continues to be in poor condition. 115 Moore Hill was discussed as being in poor condition due to the south facing façade being unsealed among other issues. 680 East Main Street was discussed as being too far from the main road to be inspected properly. The Architectural Review Board discussed the inventory as a whole and changes in condition since last year's inventory. The staff was requested by the Board to review old Certificates of Approval, COAs, to see which need reevaluation.
- 7) *Adjournment:* A motion was made to Adjourn the meeting by Board Member Peck and seconded by Board Member Twitchell, the motion carried via voice vote at 8:13pm