

# Town Council Budget Scenario for FY 20 DATE: 05/1/2024

NOTE: DRAFT budget scenario DATED 5/9/2024

**General Fund Summary** 

|                                | Actual    | Actual      | Adopted     | Adopted   | Proposal          |
|--------------------------------|-----------|-------------|-------------|-----------|-------------------|
|                                | FY 20-21  | FY 21-22    | FY 22-23    | FY 23-24  | FY 24-25          |
| Revenues                       |           |             |             |           |                   |
| Local to the Town              | \$516,652 | \$470,628   | \$495,850   | \$615,600 | \$633,700         |
| From the County                | \$35,562  | \$60,000    | \$17,850    | \$20,000  | \$20,100          |
| From the State                 | \$122,337 | \$181,997   | \$383,700   | \$100,600 | \$136,400         |
| From the Federal Government    | \$100,000 | \$318,366   | \$377,858   | \$10,000  | \$0               |
| Return on Investments          | \$669     | \$1,133     | \$1,000     | \$9,000   | \$15,000          |
| Total                          | \$775,220 | \$1,032,125 | \$1,276,258 | \$755,200 | \$805,200         |
| Expenditures                   |           |             |             |           |                   |
| Administrative                 | \$214,965 | \$335,012   | \$235,570   | \$217,306 | \$246,470         |
| Capital Improvements           | \$21,758  | \$193,678   | \$272,000   | \$53,000  | \$52 <i>,</i> 500 |
| Community Development          | \$11,000  | \$5,809     | \$22,000    | \$13,500  | \$18,500          |
| DMV Select                     | \$22      | \$115,206   | \$112,935   | \$0       | \$0               |
| Farmers Market                 | \$10,009  | \$9,753     | \$10,000    | \$10,000  | \$10,025          |
| Flood Control & Emergency      | \$122,831 | \$22,563    | \$27,365    | \$26,085  | \$28 <i>,</i> 475 |
| Municipal Building             | \$17,702  | \$10,016    | \$9,800     | \$8,600   | \$22,000          |
| Parks & Trails                 | \$10,469  | \$12,540    | \$14,000    | \$10,000  | \$10,000          |
| Police                         | \$245,992 | \$241,033   | \$269,598   | \$295,125 | \$305,835         |
| Streets                        | \$48,065  | \$79,052    | \$86,520    | \$95,257  | \$92 <i>,</i> 950 |
| Tourism & Economic Development | \$17,988  | \$64,847    | \$18,400    | \$14,000  | \$14,000          |
| Town Planning                  | \$44      | \$77,239    | \$119,850   | \$1,000   | \$500             |
| Total                          | \$720,845 | \$1,166,746 | \$1,198,038 | \$743,873 | \$801,255         |
|                                |           |             |             |           |                   |
| Annual Growth (Reduction) in   |           |             |             | _         |                   |
| the Reserve Fund:              | \$54,375  | -\$134,622  | \$78,220    | \$11,327  | \$3,945           |

## **Town Council Budget Scenario for FY 2024-2025**

NOTE: DRAFT budget scenario DATED 5/9/2024

**General Fund Revenues** 

|  | Actual<br>FY 20-21            | Actual<br>FY 21-22 | Adopted<br>FY 22-23 | Adopted<br>(Current year)<br>FY 23-24 | Proposed<br>FY 24-25 |
|--|-------------------------------|--------------------|---------------------|---------------------------------------|----------------------|
| DEVENUES EDOM FEDERAL COVERNMENT         | ć100.000                      | ¢240.266           | ć277.0F0            | ć10 000                               | ćo                   |
| REVENUES FROM FEDERAL GOVERNMENT         | \$100,000                     | • •                |                     |                                       | <b>\$0</b>           |
| Emergency revenue: CARES & ARPA          | \$100,000                     | •                  |                     |                                       | 0                    |
| Justice Dept. grants                     | \$0                           | •                  | •                   | · · ·                                 | \$0<br>\$0           |
| Community Facilities Grant & Loan        | \$0                           | \$59,609           | \$120,000           | \$0                                   | \$0                  |
| REVENUES FROM STATE GOVERNMENT           | \$122,337                     | \$181,997          | \$383,700           | \$100,600                             | \$136,400            |
| Agency Planning and Project Grants       | \$13,026                      | \$68,015           | \$225,000           | \$5,000                               | \$0                  |
| VA Comm. for the Arts                    | \$0                           | \$1,500            | \$3,000             | \$0                                   | \$0                  |
| DEQ Litter Grant                         | \$935                         | \$1,329            | \$1,400             | \$1,400                               | \$1,600              |
| DMV Select service fees                  | \$0                           | \$18,091           | \$60,000            | \$0                                   | \$0                  |
| Fire Programs                            | \$25,000                      | \$15,000           | \$10,000            | \$10,000                              | \$15,000             |
| Fuels Tax Refund                         |                               | \$0                | \$0                 | \$0                                   | \$0                  |
| Law Enforcement Assistance (599)         | \$18,829                      | \$14,247           | \$14,000            | \$15,000                              | \$16,000             |
| Region 10 Metal Health Reimbursment      |                               |                    |                     |                                       | \$13,200             |
| Skill Games and Rental Tax               | \$4,412                       | \$576              | \$0                 | \$0                                   | \$0                  |
| Sales Taxes (routed thru county)         | \$46,736                      | \$50,588           | \$58,300            | \$57,000                              | \$59,000             |
| Communications Tax                       | \$13,399                      | \$12,651           | \$12,000            | \$12,200                              | \$12,600             |
| VA DCJS - Justice Assistance Grant (JAG) | <u>\$</u>                     | \$0                | \$0                 | \$0                                   | \$19,000             |
| REVENUES FROM COUNTY GOVERNMENT          | \$35,562                      | \$60,000           | \$17,850            | \$20,000                              | \$20,100             |
| Levee and dam expenses                   |                               | • •                | · ·                 |                                       | \$20,100             |
| Project partnership grants               | <br>\$0                       |                    |                     |                                       | \$0                  |
| REVENUES FROM TOWN                       | \$516,652                     | \$470,628          | \$495,850           | \$615,600                             | \$633,700            |
| Business Licenses                        | \$ <b>310,032</b><br>\$86,284 | •                  | •                   | •                                     | \$93,000             |
| Cigarette Tax                            | \$69,825                      |                    | • •                 | • •                                   | \$68,400             |
| Farmers' Market                          | \$0 <i>9</i> ,823<br>\$5,115  |                    |                     |                                       | \$7,000              |
| Fines                                    | \$3,113<br>\$10,459           |                    |                     |                                       | \$7,000              |
| Franchise Tax                            | \$10,439<br>\$58,602          |                    |                     |                                       | \$65,000             |
| Meals Tax                                | \$38,002<br>\$168,140         |                    |                     | • •                                   | \$292,000            |
| Miscellaneous                            | \$108,140<br>\$22,462         |                    |                     |                                       | \$1,000              |
| Real Estate Tax                          | \$22,402<br>\$0               | • •                | • •                 |                                       | \$1,000              |
| Rental Income                            | \$0<br>\$28,265               | •                  |                     | •                                     | \$28,600             |
| Rolling Stock Tax                        | \$28,203<br>\$1,575           |                    |                     |                                       | \$1,700              |
| Transient Occupancy Tax                  | \$1,373<br>\$1,413            |                    |                     |                                       | \$16,500             |
| Utility Consumers Tax                    | \$31,231                      |                    |                     |                                       | \$30,000             |
| Utility License Tax                      | \$51,231<br>\$5,461           |                    |                     |                                       | \$6,000              |
| Vehicle License Tax                      | \$3,401<br>\$12,342           |                    |                     |                                       | \$17,000             |
| VRSA Grants and Payments                 | \$12,342<br>\$14,383          |                    |                     |                                       | \$17,000             |
| Zoning Permits                           | \$14,383<br>\$1,095           |                    | ·                   | •                                     | \$500                |
| Zonnig rennits                           |                               | 73,303             | \$3,300             | 33,000                                | \$300                |
| RETURN ON INVESTMENTS                    | \$669                         | \$1,133            | \$1,000             | \$9,000                               | \$15,000             |
| Interest Income                          | \$669                         | \$1,133            | \$1,000             | \$9,000                               | \$15,000             |
| TOTAL ODERATING REVENUES                 |                               | ć1 022 42F         | ¢1 276 250          | ¢755 200                              | <b>6905 300</b>      |
| TOTAL OPERATING REVENUES                 | \$775,220                     | \$1,032,125        | \$1,276,258         | \$755,200                             | \$805,200            |

## Town Council Budget Scenario for FY 2024-2025

# NOTE: DRAFT budget scenario DATED 5/9/2024

# **General Fund Expenditures**

| Categories/Lines                        | Description   | Actual<br>FY 20-21 | Actual<br>FY 21-22 | Adopted<br>FY 22-23 | Adopted<br>FY 23-24 | Proposed<br>FY 24-25 |
|---|---|--------------------|--------------------|---------------------|---------------------|----------------------|
| ADMINISTRATION                          |   | \$214,965          | \$335,012          | \$235,570           | \$217,306           | \$246,470            |
| Accounting Services                     | Technical support for finance and taxes                       | \$169              | \$94               | \$300               | \$300               | \$500                |
| Advertising                             | Official notices & information                                | \$6,825            | \$4,753            | \$6,000             | \$3,000             | \$7,000              |
| Audit                                   | Annual audit of town finances                                 | \$8,500            | \$8,500            | \$8,500             | \$8,500             | \$9,500              |
| Bank Service Charges                    | Direct deposit fees, etc.                                     | \$289              | \$246              | \$50                | \$200               | \$500                |
| Cigarette Tax Expenses                  | Purchase of stamps, refunds                                   | \$16,872           | \$2,970            | \$11,000            | \$0                 | \$2,970              |
| Computer                                | Hardware and Software Upgrades, Subscription Services         | \$1,390            | \$902              | \$1,000             | \$1,500             | \$2,000              |
| Dues, Subscriptions, and Documents      | VML, Costco, Chamber, Municipal Code Corp., etc               | \$3,360            | \$15,667           | \$9,000             | \$10,000            | \$10,000             |
| Insurance                               | VACorp: Prop., Liability, Blanket Bond, Workers Comp.         | \$18,373           | \$15,434           | \$20,500            | \$13,000            | \$7,100              |
| Mailings, printing                      | Postage   | \$1,418            | \$782              | \$800               | \$500               | \$1,000              |
| Office Equipment                        | Copier Lease and Durable Items                                | \$3,405            | \$2,756            | \$3,000             | \$3,200             | \$3,400              |
| Office Supplies                         | Paper, Pens, Printing, etc.                                   | \$1,896            | \$3,088            | \$1,000             | \$800               | \$1,500              |
| Payroll: Part-Time Administrative Staff | Part-time administrative staff for the Town for Clerical Work |                    |                    |                     |                     | \$16,000             |
| Payroll: Clerk                          | Base Salary   | \$33,421           | \$42,076           | \$45,900            | \$46,818            | \$46,350             |
| Payroll: Town Administrator             | Base Salary   | \$48,000           | \$48,949           | \$59,000            | \$55,000            | \$61,800             |
| Payroll: Temp                           | Occasional Office Assistant/Intern                            | \$1,712            | \$5,339            | \$2,000             | \$2,000             | \$2,000              |
| Payroll: Matching FICA                  | Match for S.S. and Medicare for Admin Employees               | \$6,119            | \$7,639            | \$8,638             | \$8,388             | \$9,200              |
| Payroll: Retirement Benefit             | VRS and ICMA-RC   | \$8,331            | \$9,020            | \$9,000             | \$9,500             | \$10,900             |
| Payroll: Health Benefit                 | Local Choice Health Care Plan for full-time Admin Staff       | \$32,654           | \$22,606           | \$22,332            | \$25,000            | \$18,500             |
| Payroll: Life Insurance                 | Life insurance for F/T Admin Employees                        | \$1,439            | \$1,242            | \$1,550             | \$1,700             | \$2,600              |
| Professional Development                | VLGMA Dues, Conferences, Workshops                            | \$1,736            | \$2,694            | \$2,000             | \$2,000             | \$2,300              |
| TA Expenses                             | Reimbursable expenses - conferences, workshops, etc.          | \$134              | \$383              | \$200               | \$200               | \$200                |
| Telephone                               | CenturyLink Fiber Internet Service                            | \$5,794            | \$6,624            | \$7,000             | \$5,000             | \$8,750              |
| TA Telephone                            | Cell Phone for TA   |                    |                    |                     |                     | \$350                |
| Clerk Telephone                         | Cell Phone for Town Clerk                                     |                    |                    |                     |                     | \$350                |
| Town Attorney                           | Contract payment + VLGA dues                                  | \$12,250           | \$12,845           | \$13,000            | \$18,000            | \$19,000             |
| Town Attorney                           | Litigation Expenses; Survey Work; Fees; Town Code             | \$720              | \$119,984          | \$3,000             | \$2,000             | \$2,000              |
| Town Council and Mayor                  | Training, Expenses, Civic                                     | \$158              | \$423              | \$800               | \$700               | \$700                |
| CAPITAL IMPROVEMENTS                    |   | \$21,758           | \$193,678          | \$272,000           | \$53,000            | \$52,500             |
| Bruce Park Improvements                 | Masonry work to repair wall, plantings to revitilize park     |                    |                    |                     |                     | \$3,000              |
| Canal Basin Square Exhibits             | Repair of Exibits, Water Fountain                             | \$0                | \$(                | \$5,000             | \$5,000             | \$5,000              |
| Farmers' Market                         | Replacement of bollard, purchase of gravel to fill pothole.   | \$0                | \$10,143           | \$1,000             | \$2,000             | \$2,500              |
| Flood Control Reserve                   | Per County agreement on savings                               | \$0                | \$4,950            | \$2,000             | \$2,000             | \$3,000              |
| James River Waterfront                  | Fixtures and Plants   | \$0                |                    | \$20,000            | \$0                 | \$0                  |
| Municipal Buildings                     | Exterior Work   | \$0                |                    |                     | \$0                 | \$0                  |
| Municipal Buildings                     | Interior Work: Victory Hall and Old Jail                      | \$0                |                    | \$0                 | \$1,000             | \$0                  |
| Municipal Buildings                     | HVAC Units  | \$0                | \$474              | \$0                 | \$0                 | \$0                  |
| Park Maintenance Equipment              | Mower and Shed contents                                       | \$0                |                    |                     | \$0                 | \$0                  |

| MUNICIPAL BUILDING                       |  | \$17,702             | \$10,016       | \$9,800        | \$8,600        | \$22,000     |
|--|--|----------------------|----------------|----------------|----------------|--------------|
| Telephone                                | Telephone service for pump house                                 | \$0                  | \$1,566        | \$780          | \$1,200        | \$1,200      |
| Alarm Fee                                | Monthly Alarm Fee  | \$330                | \$210          | \$400          | \$300          | \$300        |
| Pump Maintenance/Repair                  | Repairs and Maintenance to Pumps and Generator                   | \$3,193              | \$4,731        | \$4,000        | \$5,000        | \$5,000      |
| Pump House Maintenance                   | Electrical and heating repairs; generator bldg paint and decking | \$7                  | \$13           | \$500          | \$500          | \$1,000      |
| Payroll                                  | Matching FICA  | \$383                | \$429          | \$485          | \$485          | \$175        |
| Payroll                                  | Flood Superintendent Salary                                      | \$5,400              | \$5,200        | \$6,000        | \$6,000        | \$5,400      |
| Dam Maintenance                          | Special maintenance projects (tree removal, brush clearing)      | \$850                | \$0            | \$500          | \$500          | \$500        |
| Dam Certification                        | Engineer Safety Report   | \$8,948              | \$0            | \$3,000        | \$0            | \$3,000      |
| Levee/Dam Maintenance                    | Contract Mowing  | \$6,230              | \$6,230        | \$6,500        | \$7,000        | \$7,000      |
| Levee Maintenance                        | Special maintenance projects (tree removal, brush clearing)      | \$1,500              | \$1,700        | \$1,000        | \$1,000        | \$1,000      |
| Equipment and Supplies                   | General safety, maintenance equip., sandbag replacement          | \$477                | \$0            | \$200          | \$100          | \$100        |
| Electricity                              | Lighting and Heating at Pump Station                             | \$2,534              | \$2,484        | \$2,500        | \$2,500        | \$2,300      |
| Diesel Fuel for Pumps                    | Pump testing and use   | \$1,661              | \$0            | \$1,500        | \$1,500        | \$1,500      |
| FLOOD AND EMERGENCY OPERATIONS           |  | \$122,831            | \$22,563       | \$27,365       | \$26,085       | \$28,475     |
| Utilities                                | Water and Electric   |                      |                |                |                | \$700        |
| Telephone                                | Internet Hotspot   |                      |                |                |                | \$500        |
| Payroll                                  | Matching FICA  |                      |                |                |                | \$175        |
| Payroll                                  | Manager's Fee  | <i>\$3,031</i>       | Ψ2,0.3         | Ψ3,000         | 75,555         | \$5,400      |
| Pavilion Maintenance                     | Replacement of Lights, ceiling fan, and/or treatment of wood     | \$3,851              | \$2,675        | \$3,000        | \$3,000        | \$3,000      |
| Farmers' Market                          | Payment to Market Manager, Advertising, Telephone                | \$6,158              | \$7,078        | \$7,000        | \$7,000        | \$250<br>\$0 |
| Advertising                              | Banner for Farmer's Market                                       | \$10,00 <del>3</del> | <i>33,13</i> 3 | \$10,000       | \$10,000       | \$10,025     |
| FARMERS MARKET                           |  | \$10,009             | \$9,753        | \$10,000       | \$10,000       | \$10,025     |
| DMV SELECT                               |  | \$22                 | \$115,206      | \$112,935      | <b>\$0</b>     | <b>\$0</b>   |
| Holiday Decorations                      | Decorations for streetlamps, Festival of Lights tree             | \$0                  | \$479          | \$1,000        | \$500          | \$500        |
| Fire Department                          | VA Fire Safety Grant to SVFD (Pass Through)                      | \$10,000             | \$0            | \$10,000       | \$10,000       | \$15,000     |
| Public Health                            | HEARR project expenses   | \$1,000              | \$2,300        | \$0            | \$0            | \$0          |
| Public Art Partnership                   | Grant for Artists and Supplies                                   | \$0                  | \$3,030        | \$6,000        | \$0            | \$0          |
| Local Agency Support                     | Community based nonprofits                                       | \$0                  | \$0            | \$5,000        | \$3,000        | \$3,000      |
| COMMUNITY DEVELOPMENT                    |  | \$11,000             | \$5,809        | \$22,000       | \$13,500       | \$18,500     |
| VA DCJS - Justice Assistance Grant (JAG) | Police Equipment: Message Board, cone trailer, cones             | 7.5                  | 7-             | , ,            | 7-             | \$24,000     |
| Van Clief Nature Area and Parks          | Design and Land/Easement Acquisition                             | \$0                  | \$0            | \$0            | \$0            | \$0          |
| Van Clief Nature Area                    | Maps and Road Improvements                                       | \$0                  | \$27,252       | \$10,000       | \$9,000        | \$0          |
| Street Signs                             | Replacement/Improvements   | \$0                  | \$840          | \$10,000       | \$2,000        | \$0          |
| Street Furnishings                       | Banners, Bike racks, etc.  | \$7,497              | \$18,215       | \$2,000        | \$0            | \$0          |
| Sidewalks                                | Repairs and VDOT partnership                                     | \$0                  | \$20,027       | \$68,000       | \$9,000        | \$0          |
| Pump Station Rehab                       | Painting, fence replacement, sandblasting closures, etc.         | \$0                  | \$24,954       | \$0            | \$5,000        | \$5,000      |
| Pump Station Cameras                     | Video Cameras for Pump House                                     | 72,703               | 741,050        | 701,000        | 715,000        | \$2,000      |
| Police Vehicle                           | Interest and Loan Admin Fee                                      | \$2,763              | \$41,896       | \$61,000       | \$15,000       | \$8,000      |
| Police Equipment                         | Police Radios, Computers, and Equipment                          | \$0<br>\$11,498      | \$4,267<br>\$0 | \$2,000        | \$0<br>\$3,000 | \$0<br>\$0   |
| Police Department                        | Police Building HVAC, wiring, and repairs                        | \$0<br>\$11,408      | \$4,267        | \$0<br>\$2,000 | \$0            | \$0<br>\$0   |

| AFD                                  | 1 Automotod Cytomal Defibrillators for Tours facilities           |                  |             |   |             | ć1 F00           |
|--------------------------------------|---|------------------|-------------|---|-------------|------------------|
| AED                                  | 1 Automated External Defibrillators for Town facilities           | ¢4.020           | ¢2.444      | Ć4 000                                  | ĆF 000      | \$1,500          |
| Cleaning Services Contract           | Weekly cleaning   | \$4,920          | \$3,111     | \$4,800                                 | \$5,000     | \$5,000          |
| Office security Improvement          | Improvement of interior/exterior doors/locks, camera              | ÁC 057           | 64.224      | ¢500                                    | <b>4500</b> | \$3,000          |
| Elevator Maintenance                 | Otis PM contract, repairs, certification, alarm                   | \$6,057          | \$1,324     | \$500                                   | \$500       | \$5,500          |
| Pest Control                         | Dodson contract   | \$478            | \$479       | \$500                                   | \$500       | \$500            |
| Repairs and Maintenance              | General upkeep of heating, cooling, and other equip.              | \$2,972          | \$1,018     | \$500                                   | \$500       | \$1,500          |
| Utilities                            | Electric, Gas, Water and Sewer (Upstairs Only)                    | \$3,275          | \$4,084     | \$3,500                                 | \$2,100     | \$5,000          |
| PARKS AND TRAILS                     |   | \$10,469         | \$12,540    | \$14,000                                | \$10,000    | \$10,000         |
| Canal Basin Square                   | Design, replace, or repair historic exhibits                      | \$555            | \$1,791     | \$1,000                                 | \$1,000     | \$1,000          |
| Park Maintenance                     | Maintenance for Canal Basin, Bruce Park, VCNA, etc.               | \$8,177          | \$7,970     | \$9,000                                 | \$5,000     | \$5,000          |
| Tree Maintenance/Sidewalk Plantings  | Contract tree care, mulch, planter boxes, etc. for sidewalk areas | \$1,580          | \$2,425     | \$3,000                                 | \$3,000     | \$3,000          |
| Van Clief Nature Area                | Planning and project-related expenses                             | \$0              | \$0         | \$500                                   | \$500       | \$500            |
| Van Clief Nature Area                | Small signs and hardware  | \$157            | \$354       | \$500                                   | \$500       | \$500            |
| POLICE DEPARTMENT                    |   | \$245,992        | \$241,033   | \$269,598                               | \$295,125   | \$305,835        |
| Building Maintenance                 | Plumbing, AC, Roof, Flooring, etc.                                | ,<br>\$531       | . ,<br>\$7  | \$500                                   | 500         | \$1,000.00       |
| IT Maintenance                       | Troubleshooting and subscriptions                                 | ,<br>\$0         | \$0         | \$1,000                                 | \$4,200     | \$6,000          |
| Line of Duty Premiums                | Supplemental life and medical insurance                           | \$3,228          | \$3,071     | \$3,200                                 | \$3,000     | \$4,000          |
| Office Expenses                      | Office supplies   | \$665            | \$694       | \$200                                   | \$200       | \$1,500          |
| Payroll: Base Salary                 | Chief, 2 Full-Time, 1 Part-Time Officers                          | \$144,736        | \$136,011   | \$172,000                               | \$177,160   | \$0              |
| Payroll: Police Chief                | Base Salary - Chief   | , ,              | ,,-         | , ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, | , , , , , , | \$56,650         |
| Payroll: Base Salary - 2 FY officers | Base Salary -2 Full-Time  |                  |             |   |             | \$105,060        |
| Payroll: Sergeant                    | 1 Part-Time Officer   |                  |             |   |             | \$23,175         |
| Payroll: Grant Funded Patrol         | Additional hours for grant-funded enforcement                     | \$4,096          | \$1,174     | \$5,000                                 | \$1,500     | \$0              |
| Payroll: Health Benefit              | Local Choice Plan for full-time officers                          | \$16,874         | \$15,522    | \$18,500                                | \$32,000    | \$18,500         |
| Payroll: Matching FICA               | FICA for all positions  | \$11,482         | \$10,763    | \$13,898                                | \$14,315    | \$15,400         |
| Payroll: Part-Time Officers          | Paid part-time for 4th of July, contract O/T, etc.                | \$131            | \$1,230     | \$1,500                                 | \$1,500     | \$1,500          |
| Payroll: Retirement Benefit          | VRS for F/T officers  | \$9,979          | \$8,094     | \$10,000                                | \$10,000    | \$10,300         |
| Payroll: Life Insurance              | Life insurance for full-time officers                             | \$1,204          | \$982       | \$1,200                                 | \$1,200     | \$1,600          |
| Region 10 Contractural               | CITAC/CRC overtime  | Ψ <b>1</b> )20 : | <b>7302</b> | Ψ1)200                                  | ψ1)200      | \$13,200         |
| Future officers                      | Recruiting, Advertising, Background Investigations                | \$687            | \$539       | \$0                                     | \$250       | \$250            |
| Food and other                       | Police dinner during events, and miscellaneous                    | \$1,955          | \$8         | \$200                                   | \$200       | \$200            |
| Professional Development             | Academy Dues (720 per officer) plus per diem.                     | \$6,701          | \$4,029     | \$4,000                                 | \$4,000     | \$5,000          |
| Supplies and Equipment               | Firearms replacement, tuning fork calibration, etc.               | \$11,855         | \$10,957    | \$8,000                                 | \$5,000     | \$5,000          |
| Telephone & Digital Subscriptions    | ISPs, phone, and security licenses                                | \$10,284         | \$9,005     | \$13,000                                | \$8,000     | \$8,000          |
| Uniforms                             | Clothing and boots, bike uniform, holsters, etc.                  | \$435            | \$2,291     | \$200                                   | \$12,500    | \$2,500          |
| Utilities                            | Electric, Gas, Water for 105 East Main Street                     | \$824            | \$1,035     | \$900                                   | \$900       | \$700            |
| Vehicles Gas and Fluids              | Gasoline and Oil (4 Vehicles)                                     | \$7,105          | \$8,239     | \$7,000                                 | \$10,000    | \$13,000         |
| Vehicles/ Workers Comp. Insurance    | VACorp: PD Auto, Worker's Compensation                            | \$3,000          | \$3,305     | \$3,300                                 | \$3,700     | \$7,300          |
| Vehicles Repair and Maint            | Police Car Maintenance  | \$10,220         | \$24,078    | \$6,000                                 | \$5,000     | \$6,000          |
| CTD55T D5D4DT455                     |   | 640.00=          | 670.050     | 606 500                                 | ćor 255     | ć02.0 <u>-</u> 0 |
| STREET DEPARTMENT                    |   | \$48,065         | \$79,052    | \$86,520                                | \$95,257    | \$92,950         |
| Maintenance                          | Contract work for repairs, street cleaning, etc.                  | \$1,623          | \$20,955    | \$3,000                                 | \$3,000     | \$4,000          |
| Maintenance                          | Snow Removal  | \$150            | \$100       | \$500                                   | \$500       | \$500            |
| Materials and Supplies               | Expenses incurred for Maintenance                                 | \$6,267          | \$3,539     | \$3,000                                 | \$3,000     | \$4,500          |

| Uniforms                              | Boots, protective, and logo                                  | \$651     | \$0         | \$200       | \$200     | \$200     |
|---------------------------------------|--|-----------|-------------|-------------|-----------|-----------|
| Payroll: Matching FICA                | FICA for Maintenance Employee                                | \$1,802   | \$2,415     | \$3,697     | \$3,697   | \$3,900   |
| Payroll: Maintenance                  | Wage employee(s)   | \$23,010  | \$31,015    | \$45,760    | \$45,760  | \$46,350  |
| Payroll: Health Benefit               | F/T Maintenance Employee                                     | \$0       | \$4,634     | \$14,500    | \$21,000  | \$9,000   |
| Payroll: Retirement & Life Insurance  | F/T Maintenance Employee                                     | \$0       | \$1,397     | \$763       | \$4,000   | \$5,200   |
| Street Lighting                       | Per Contract with AEP  | \$10,366  | \$10,728    | \$11,000    | \$9,000   | \$13,500  |
| Streetscape Plantings                 | Flowers for sidewalk pots                                    | \$251     | \$600       | \$500       | \$500     | \$500     |
| Telephone                             | Cell Phone for Maintenance Employee                          | \$271     | \$286       | \$300       | \$300     | \$200     |
| Trash Collection                      | Dumpster Service, Bin Liners, etc.                           | \$1,432   | \$1,453     | \$1,300     | \$1,300   | \$1,600   |
| Trash Collection                      | Special Trash Collection                                     | \$0       | \$0         | \$0         | \$0       | \$0       |
| Vehicle Gas and Maintenance           | Fuel and Repairs to Truck and Gator                          | \$2,242   | \$1,932     | \$2,000     | \$3,000   | \$3,500   |
| TOURISM & ECONOMIC DEVELOPMENT        |  | \$17,988  | \$64,847    | \$18,400    | \$14,000  | \$14,000  |
| Main Street Program Expenses          | Staffing, events, marketing, training, and promotion         | \$0       | \$52,244    | \$0         | \$0       | \$0       |
| <b>Events and Tourism Committee</b>   | Batteau Festival, July 4th, Community Day, etc.              | \$3,010   | \$11,077    | \$10,000    | \$6,500   | \$7,500   |
| <b>Economic Development Committee</b> | Special programs and incentives                              | \$12,325  | \$0         | \$5,000     | \$0       | \$0       |
| Restroom Facilities                   | Portable toilets at Fourth of July, etc.                     | \$2,086   | \$1,020     | \$1,500     | \$1,500   | \$1,500   |
| Brochures                             | Printing, Welcome Center Placement                           | \$0       | \$0         | \$0         | \$200     | \$200     |
| Website                               | Calendar hosting and team software                           | \$567     | \$294       | \$1,000     | \$5,000   | \$4,000   |
| Miscellaneous                         | Advertising, Civil War Trails membership, Fireworks Donation | \$0       | \$200       | \$800       | \$800     | \$800     |
| Social Media/Advertising              | Social media presence and boosts                             | \$0       | \$12        | \$100       | \$0       | \$0       |
| TOWN PLANNING                         |  | \$44      | \$77,239    | \$119,850   | \$1,000   | \$500     |
| ARB                                   | Grants, Publications, Printing, Subscriptions, Training      | \$0       | \$0         | \$2,000     | \$0       | \$0       |
| Board Zoning Appeals                  | Orientation, Expenses, Certification                         | \$0       | \$0         | \$0         | \$0       | \$0       |
| Planning Commission                   | Certification, Miscellaneous Expenses                        | \$44      | \$15,135    | \$1,000     | \$1,000   | \$500     |
| Planning Commission                   | Professional Consultation                                    | \$0       | \$62,105    | \$116,850   | \$0       | \$0       |
| ANNUAL OPERATING EXPENSES (Excludes   | Capital Improvement Expenditures)                            | \$699,065 | \$973,068   | \$926,038   | \$690,873 | \$748,755 |
| ANNUAL CAPITAL IMPROVEMENT EXPENS     | ES   | \$21,758  | \$193,678   | \$272,000   | \$53,000  | \$52,500  |
| TOTAL EXPENSES (General Fund)         |  | \$720,823 | \$1,166,746 | \$1,198,038 | \$743,873 | \$801,255 |
| TOTAL REVENUES (General Fund)         |  | \$775,220 | \$1,032,125 | \$1,276,258 | \$755,200 | \$805,200 |
| Annual Growth (Reduction) in th       | e Reserve Fund:  | \$54,397  | -\$134,622  | \$78,220    | \$11,327  | \$3,945   |

#### **Tax Rates**

#### **Town of Scottsville**

Town Council Adopted Budget for FY 2024-2025 For General Public Use and Information

Motor Vehicle License Tax Current

Cars and Trucks \$40.75 4,000 lbs and less

\$45.75 4,001 lbs and greater

Trailer (over 1,500 lbs) \$28.50
Trailer (under 1,500 lbs) \$18.00
Motorcycle \$28.50

(volunteer fire and rescue personnel have one vehicle exempted)

#### Business, Professional, and Occupational License Tax (BPOL)

\$0.20 per \$100 gross receipts \$50 Minimum Amusements Contractors \$0.15 per \$100 gross receipts \$50 Minimum Retail Merchants \$0.20 per \$100 gross receipts \$50 Minimum Repair/Personal/Business Service Provider \$0.36 per \$100 gross receipts \$50 Minimum Financial/Real Estate/Professional Service Provider \$0.58 per \$100 gross receipts \$50 Minimum Wholesale Merchants \$0.05 per \$100 gross purchases \$50 Minimum

Savings and Loan Institution \$50.00 per year
Pawn Broker \$250.00 per year
Itinerant Merchants \$500.00 per year
\$150.00 per month

\$50.00 per week

Direct Sellers \$0.20 per \$100 retail sales or

\$0.05 per \$100 wholesale sales

Telephone Company, Utility Company \$0.01 of gross receipts

Traveling Carnivals, Circuses, and Other Shows \$500.00

Fortunetellers, Clairvoyants, etc. \$500.00 per year

Dealers in Precious Metals \$500.00 per year

Cigarette Tax 40¢ per pack of 25 or fewer.

Meals Tax 6.5% on retail of prepared food.

Transient Occupancy Tax 9% assessed on the occupancy of all rooms in hotels, motels, boardinghouses,

bed and breakfasts, and travel campgrounds in town. Increase from 8% in FY 23-24.

**Real Estate Tax** \$0.00 per \$100 of assessed value of the taxable real estate

using the assessment details from Albemarle and Fluvanna assessor offices

Town tax is administered and billed along with the corresponding County tax, due on the same schedule.

A separate ordinance provides for real estate tax relief for qualifying residents.

Consumer Utility Tax On a monthly basis:

Electrical Services - Residential. On purchasers of electric service for residential purposes, the tax shall be in the amount of \$0.0300 per kWh for the first 100 kWh and \$0.000000 per kWh exceeding 100 kWh delivered monthly by a seller not to exceed three dollars (\$3.00) per month Electrical Services - Commercial. On purchasers of electric service for commercial purposes, the tax shall be in the amount of \$0.006161 per kWh for the first 48,693 kWh and \$0.001636 per kWh exceeding 48,693 kWh delivered monthly by a seller.

<u>Electrical Services - Industrial.</u> On purchasers of electric service for industrial purposes, the tax shall be in the amount of \$0.005265 per kWh for the first 56,980 kWh and \$0.000934 per kW exceeding 56,980 kWh delivered monthly by a seller.

Gas Service - Residential. On purchasers of natural gas service for residential purposes, the tax shall be \$1.25 per CCF for the first 1.6 CCF and \$0.00 per CCF exceeding 1.6 CCF delivered monthly by a seller.

Gas Service - Commercial or Industrial. On purchasers of natural gas service for commercial or industrial purposes, the tax shall be \$0.0638 per CCF for the first 4,500 CCF and \$0.0110 per CCF exceeding 4,500 CCF for non-interruptible service, and \$0.0588 per CCF for the first 4,770 CCF and \$0.0110 per CCF exceeding 4,770 CCF for interruptible service.