

# TOWN OF SCOTTSVILLE

**Town Council  
Special Meeting**  
Monday, July 23, 2007  
Victory Hall  
401 Valley Street  
Scottsville, Virginia

*Mayor*  
R. Stephen Phipps

*Town Council*  
Nancy E. Gill  
James P. Hogan  
Jeannette E. Kerlin  
Robert E. O'Halloran  
John R. Snoddy  
Craig N. Stratton

## MINUTES

1. Call to order – Mayor Phipps called the meeting to order at 6:45 p.m.
2. Establish quorum and approval of agenda – Ms. Kerlin, Mr. O'Halloran, Mr. Snoddy, and Mr. Stratton were present; and a quorum was established. Also in attendance were Town Administrator Clark Draper and Town Clerk Amy Moyer. Upon a motion by Mr. O'Halloran, seconded by Mr. Snoddy, the agenda was approved.
3. Discussion of appropriation for construction inspection by Volkert & Associates, Inc.

Mr. Draper stated that inspection was costing approximately \$2,800 per week; Volkert had requested an additional \$10,000 for inspection, estimating that this would cover costs through substantial completion in the next week plus additional opportunities for Stephen Short to oversee utility work. Mayor Phipps commented on recent correspondence from Bill McDowall to Linco regarding the imposition of liquidated damages at the rate of \$600 per day. Mr. Draper stated that negotiations regarding unsuitable materials and extra stone costs were incomplete.

Ms. Kerlin asked what was being inspected, as she had not seen much construction work recently. She also asked what would happen if the project were stopped for lack of inspection. Mr. Stratton replied that the town would have to pursue legal action or retain another contractor to finish. He noted that \$25,000 for construction inspection was approved three weeks ago. He stated that Mr. Short's presence during a recent pipe issue on Bird Street had avoided delays in getting an engineer to design new plans.

Mr. Snoddy concurred that Mr. Short was providing a valuable service. He asked whether the liquidated damages could be applied to Volkert's bill, or if a lower rate could be negotiated for construction inspection. Mr. Stratton asked if VDOT could assist with inspection costs. Mr. Draper replied that Pam Liston was surprised by the request for additional inspection funds and indicated they might not be reimbursable. Mr. O'Halloran asked how the previous appropriation had been expended so quickly.

Mayor Phipps suggested that item be removed from the regular session agenda. Mr. Stratton asked that a Volkert representative attend the next meeting to discuss the request for additional funds.

4. Adjournment – The meeting was adjourned at 7:00 p.m.