

TOWN OF SCOTTSVILLE

**Town Council
Special Meeting**
Monday, June 25, 2007
Victory Hall
401 Valley Street
Scottsville, Virginia

Mayor
R. Stephen Phipps

Town Council
Nancy E. Gill
James P. Hogan
Jeannette E. Kerlin
Robert E. O'Halloran
John R. Snoddy
Craig N. Stratton

MINUTES

1. Call to order – Mayor Phipps called the meeting to order at 6:10 p.m.
2. Establish quorum and approval of agenda.

Present were Ms. Kerlin, Mr. O'Halloran, Mr. Snoddy, and Mr. Stratton; Ms. Gill arrived shortly thereafter. Also in attendance were Town Administrator Clark Draper, Town Clerk Amy Moyer, and Police Chief Robert Layman. Upon a motion by Ms. Kerlin, seconded by Mr. Stratton, the agenda was approved.

Mr. O'Halloran asked to amend the agenda to include discussion of purchasing gravel for the Levee Walk. Upon a motion by Ms. Kerlin, seconded by Mr. O'Halloran, this item was added to the agenda.

3. Adoption of Fiscal Year 2008 Budget.

Mayor Phipps noted that Mr. Stratton had requested additional police car maintenance funds. Members discussed the option of purchasing a new car through the capital improvement budget in comparison to providing additional funds for repair and maintenance of the current vehicles. Chief Layman spoke at length regarding the police department budget, noting the need for part-time help since the third officer was removed from the budget. Revenues from traffic fines and parking tickets were also considered. Members agreed to increase funds for vehicle maintenance and part-time officers and decrease funds for supplies and equipment.

Mr. Draper noted that a \$10,000 match was needed for the \$99,000 grant for the farmers' market structure. He had sent a letter committing \$10,000 from the Quality of Life Committee's budget, which had included \$25,000 for the drainage improvement project. Members agreed to reallocate \$10,000 of these funds as match for the farmers' market grant.

Members then discussed construction options for East Main Street. Mr. Draper stated that VDOT could not determine whether to participate in storm drain installation until the town decided whether to proceed with the \$760,000 work order to install underground utilities; the other option was to install streetlamps only and expend the remainder of federal funds on amenities. Mr. Draper noted that the approved design could be implemented at a later time.

Mr. O'Halloran remarked on the need for a break from construction. Ms. Gill commented that it would be better to have Valley Street look really nice than have both streets look mediocre. Mr. Snoddy stated that the street lights should certainly be installed. Mr. Stratton commented that sidewalk repairs were needed, and a crosswalk had been planned between Canal Basin Square and the Scottsville Museum. Mr. Draper stated that the remaining \$480,000 in federal funding could be used for these improvements.

Mr. Stratton moved to eliminate Option B of the Streetscape Project (utility relocation on East Main Street). Ms. Gill seconded the motion, and a roll call vote was conducted.

Ms. Gill <u>Yes</u>	Ms. Kerlin <u>Yes</u>	Mr. Snoddy <u>Yes</u>
Mr. Hogan <u>Absent</u>	Mr. O'Halloran <u>Yes</u>	Mr. Stratton <u>Yes</u>

The motion was approved by a vote of 5-0. Members also agreed to eliminate the remaining \$15,000 in capital improvement funds for the project in the proposed general fund budget. Mr. Draper stated that he would find out if Linco wanted to participate on a reduced work order. Construction options for East Main Street were to be examined further at a later date.

Mr. Stratton introduced a discussion of ways to increase general fund revenues, including logging the Mink Creek impoundment. Mr. Stratton moved to adopt the FY 2008 Budget, as revised. Mr. Snoddy seconded the motion. Ms. Kerlin noted that reserve funds were available to cover the projected deficit. A roll call vote was then conducted.

Ms. Gill <u>Yes</u>	Ms. Kerlin <u>Yes</u>	Mr. Snoddy <u>Yes</u>
Mr. Hogan <u>Absent</u>	Mr. O'Halloran <u>Yes</u>	Mr. Stratton <u>Yes</u>

The FY 2008 Budget was adopted by a vote of 5-0.

4. Adoption of Fiscal Year 2008 Appropriations Resolution.

Ms. Gill noted that the resolution would give Mr. Draper, as treasurer, the ability to spend the money in the budget. Mr. Stratton moved to adopt the Annual Resolution of Appropriations of the Town of Scottsville for the Fiscal Year Ending June 30, 2008. Ms. Kerlin seconded the motion, and a roll call vote was conducted.

Ms. Gill <u>Yes</u>	Ms. Kerlin <u>Yes</u>	Mr. Snoddy <u>Yes</u>
Mr. Hogan <u>Absent</u>	Mr. O'Halloran <u>Yes</u>	Mr. Stratton <u>Yes</u>

The resolution was adopted by a vote of 5-0. The text of the resolution is attached to the original of these minutes.

5. Consideration of construction options for East Main Street portion of Streetscape Project – This item was previously discussed.

6. Discussion of damage at 501 Valley Street.

Mr. Snoddy moved to have an independent party assess damage at 501 Valley Street. Mr. Stratton seconded the motion, and a roll call vote was conducted.

Ms. Gill	<u>Yes</u>	Ms. Kerlin	<u>Yes</u>	Mr. Snoddy	<u>Yes</u>
Mr. Hogan	<u>Absent</u>	Mr. O'Halloran	<u>Yes</u>	Mr. Stratton	<u>Yes</u>

The motion passed by a vote of 5-0.

7. Discussion of gravel purchase for Levee Walk – Mr. O'Halloran asked that gravel be spread along the Levee Walk under the bridge before the Fourth of July. Mr. Stratton asked for an estimate, commenting that the area under the bridge was VDOT's concern.
8. Adjournment – The meeting was adjourned at 7:35 p.m.