

TOWN OF SCOTTSVILLE

Town Council
Regular Session
Monday, April 16, 2007
Victory Hall
401 Valley Street
Scottsville, Virginia

Mayor
R. Stephen Phipps

Town Council
Nancy E. Gill
James P. Hogan
Jeannette E. Kerlin
Robert E. O'Halloran
John R. Snoddy
Craig N. Stratton

MINUTES

1. CALL TO ORDER – Mayor R. Stephen Phipps called the meeting to order at 7:00 p.m.
2. PLEDGE OF ALLEGIANCE TO THE FLAG
3. ROLL CALL of Town Council – Clerk of Council Amy Moyer called the roll. All members were present. Also in attendance were Town Administrator Clark Draper and a small audience.
4. CONSENT CALENDAR
 - 4.1. Approval of Agenda
 - 4.2. Financial Report for March 2007 [Tab 1.4]
 - 4.3. Minutes – Working Session of November 13, 2006 [Tab 5.1]
 - 4.4. Minutes – Regular Session of November 20, 2006 [Tab 5.2]
 - 4.5. Minutes – Working Session of December 11, 2006 [Tab 5.3]
 - 4.6. Minutes – Regular Session of December 18, 2006 [Tab 5.4]
 - 4.7. ~~Minutes – Working Session of January 8, 2007 [Tab 5.5]~~
 - 4.8. Minutes – Regular Session of January 16, 2007 [Tab 5.6]

The Town Council observed a moment of silence for the Virginia Tech shooting victims.

Mayor Phipps noted the removal of item 4.7 from the consent calendar. Upon a motion by Mr. Hogan, seconded by Ms. Kerlin, the revised consent calendar was adopted by voice vote.

5. MAYOR'S REPORT – Mayor Phipps noted the passing of Bob Mellow. Mayor Phipps also gave the Virginia Garden Week tour schedule.
6. PUBLIC FORUM – Barry Grove requested an updated Streetscape construction schedule.
7. PUBLIC HEARING ON SPECIAL USE PERMIT APPLICATION BY VILLAGE SQUARE OF SCOTTSVILLE, LLC [TMP 130A(1)-53]

Mr. Draper noted that the Planning Commission recommended approval of this application for an on-site manager's apartment behind Subway.

Mayor Phipps opened the public hearing. No one from the public wished to speak, and the public hearing was then closed.

Ms. Kerlin moved to approve the special use permit for an on-site manager's dwelling. Mr. Hogan seconded the motion.

Mr. Stratton asked whether the use would convey upon sale. Ms. Kerlin replied that a new owner could reapply.

A roll-call vote was then conducted.

Ms. Gill	<u>Yes</u>	Ms. Kerlin	<u>Yes</u>	Mr. Snoddy	<u>Yes</u>
Mr. Hogan	<u>Yes</u>	Mr. O'Halloran	<u>Yes</u>	Mr. Stratton	<u>Yes</u>

By a vote of 6-0, the special use permit was approved.

8. APPROVAL OF LANDSCAPE MAINTENANCE CONTRACT WITH BUCK CREEK NURSERY, INC., FOR \$2,280 PER YEAR [Tab 4.1]

Mr. Stratton moved to approve the landscape maintenance contract with Buck Creek Nursery in the amount of \$2,280 per year. Ms. Kerlin seconded the motion. Mayor Phipps commented that Buck Creek Nursery had taken care of Canal Basin Square, Bruce Park, the Levee Walk, and the police department gardens for several years.

A roll-call vote was then conducted.

Ms. Gill	<u>Yes</u>	Ms. Kerlin	<u>Yes</u>	Mr. Snoddy	<u>Yes</u>
Mr. Hogan	<u>Yes</u>	Mr. O'Halloran	<u>Yes</u>	Mr. Stratton	<u>Yes</u>

By a vote of 6-0, the contract was approved.

9. APPROVAL OF LEVEE MOWING CONTRACT WITH MO'O ENTERPRISES, LLC, AT A PRICE OF \$2,388 PER CUT [Tab 4.2]

Mr. Stratton moved to approve the contract with Mo'O Enterprises, LLC, at a price of \$2,388 per cut. Mr. Hogan seconded the motion.

Mr. Draper stated that three bids had been received; this was the cheapest of the bids received on time. Mayor Phipps noted that Albemarle County pays half of the levee costs.

A roll-call vote was then conducted.

Ms. Gill	<u>Yes</u>	Ms. Kerlin	<u>Yes</u>	Mr. Snoddy	<u>Yes</u>
Mr. Hogan	<u>Yes</u>	Mr. O'Halloran	<u>Yes</u>	Mr. Stratton	<u>Yes</u>

By a vote of 6-0, the contract was approved.

10. REPORTS OF CHARTERED COMMITTEES AND PLANNING COMMISSION

Architectural Review Board: Ms. Gill reported that plans were finalized to remodel 370 East Main Street, and the cornice had been restored at 330 Valley Street.

Quality of Life Committee: Mr. Hogan reported that a schedule for completion of Streetscape construction would be available by week's end. He noted that Jack Hodge was talking to VDOT regarding the possibility of completing of East Main Street with the current bid. Construction inspector Stephen Short stated that all discrepancies found during a recent occupational safety inspection were minor and resolved within 48 hours. Mr. Short then gave a detailed report on the project. Mr. Hogan also commented that he was working with the forestry department regarding tree options. Mr. Hogan later added that the farmers' market would open April 26 at Village Square, grant forms for the permanent structure had been submitted, and Arnett Muldrow was gathering information for the branding and marketing study.

Planning Commission: Ms. Kerlin reported that the Planning Commission held a public hearing on a ZTA to define "arts and education center". This use was recommended within VR zones by special use permit.

Tourism Committee: Mr. O'Halloran noted the recent museum opening, as well as other upcoming events. He reported that an advertisement in the Landmark book would showcase Scottsville in 3,200 rooms in the Charlottesville area. A new brochure was under consideration.

Government Services Committee: Mr. Snoddy reported that the committee recommended a sanitation fee increase to \$28 per month; this would also fund rental of a street sweeper. Ms. Kerlin later noted that the special trash pickup would occur April 18.

Public Safety Committee: Mr. Stratton reported that he and Chief Layman had worked on the police department budget. The committee intended to meet with VDOT to discuss a change in the truck route to the Hyosung plant. A recent Carter Machinery report indicated the need for some repairs to the pumps. The committee also discussed the 4th of July parade.

11. TOWN ADMINISTRATOR'S REPORT – Mr. Draper reported that he attended a Chamber of Commerce meeting on April 2 and met with Food Lion representatives on April 10. He planned to attend a VDDA meeting regarding downtown revitalization on April 20. He then outlined the preliminary site plan review process.

12. ADJOURNMENT – The meeting was adjourned at 7:49 p.m.