

TOWN OF SCOTTSVILLE

Town Council
Regular Session
Monday, February 20, 2007
Victory Hall
401 Valley Street
Scottsville, Virginia

Mayor
R. Stephen Phipps

Town Council
Nancy E. Gill
James P. Hogan
Jeannette E. Kerlin
Robert E. O'Halloran
John R. Snoddy
Craig N. Stratton

MINUTES

1. CALL TO ORDER – Mayor R. Stephen Phipps called the meeting to order at 7:00 p.m.
2. PLEDGE OF ALLEGIANCE TO THE FLAG
3. ROLL CALL of Town Council – Clerk of Council Amy Moyer called the roll. All members were present, with the exception of Mr. Stratton. Also in attendance were Town Administrator Clark Draper and several observers.
4. CONSENT CALENDAR
 - 4.1. Approval of Agenda
 - 4.2. Financial Report for November 2006
 - 4.3. Financial Report for December 2006
 - 4.4. Financial Report for January 2007 [Tab 1.4]

Upon a motion by Mr. Hogan, seconded by Ms. Kerlin, the consent calendar was adopted by voice vote.

5. MAYOR'S REPORT – Mayor Phipps reported that several Scottsville homes would be part of the Virginia Garden Week tour on April 22 and 23. He noted the Town Council's concern with rising county real estate assessments; the Council asked that he write to Supervisor Dorrier in support of a tax cut. Mayor Phipps reported that a number of residents provided feedback concerning the sanitation fee, which includes trash pickup, sidewalk sweeping, snow removal, and street cleaning; most responses were in favor of keeping it as is, and a rate increase is under committee review. Mayor Phipps pointed out the table used by former mayor Jackson Beal and thanked Jesse Grove for refinishing the table.
6. PUBLIC FORUM

Laurel Greene noted that the audio portion of the television broadcast was not working properly. She then spoke regarding the county real estate assessments, commenting that she does not see the need for a tax increase after the county has had a budget surplus for the past two years.

Barry Grove expressed concern regarding the effect of the Streetscape Project on the town and its merchants, noting in particular the dirt-covered sidewalks. He commented that the contractor should be obligated by VDOT specifications to clean up daily.

7. APPROPRIATION OF \$50,000 FOR CONSTRUCTION INSPECTION BY VOLKERT & ASSOCIATES, INC.

Mr. Hogan commented that \$50,000 of contingency funds would be applied towards inspection costs, as VDOT has required inspection more than three days per week. He stated that this on-site expertise has avoided issues that would have otherwise resulted in change orders; and the expenditure would be eligible for 80% reimbursement if it is for a good reason.

Mr. Snoddy asked Mr. Draper to speak to this topic. Mr. Draper commented that funds are available in the Streetscape account, but it is questionable whether the town would be reimbursed without documentation of a change in inspection requirements. He noted the difficulties in obtaining reimbursement for overages in the design phase.

Mayor Phipps commented that the project could not proceed without an inspector. Mr. Snoddy stated that he agreed but would like to have documentation that the expenditure is reimbursable. Mr. Draper read Jack Hodge's letter on the subject, at Mr. Hogan's request.

Mr. Hogan stated that Mr. Hodge said the project would have to stop if the expenditure was not approved. He commented that he preferred to keep the project on schedule, rather than wait for VDOT clearance, and VDOT has previously covered overages.

Mr. Hogan moved to appropriate \$50,000 for an increase in Valley Street inspection costs. Ms. Kerlin seconded the motion.

Mr. O'Halloran remarked that he was concerned regarding the documentation. Mr. Hogan stated that the resident engineer would need to concur with Mr. Hodge's recollection that 100% inspection would be required. Mr. Hogan reiterated that it would be a mistake to stop the project at this point.

A roll-call vote was then conducted.

Ms. Gill <u>Yes</u>	Ms. Kerlin <u>Yes</u>	Mr. Snoddy <u>Yes</u>
Mr. Hogan <u>Yes</u>	Mr. O'Halloran <u>Yes</u>	Mr. Stratton <u>Absent</u>

By a vote of 5-0, the appropriation was approved.

8. REPORTS OF CHARTERED COMMITTEES AND PLANNING COMMISSION

Architectural Review Board: Ms. Gill reported that reinstallation of the cornice at 330 Valley Street had stopped due to the cold weather. The ARB is working with the owner of

370 Valley Street regarding window replacement; they approved renovations to the rear of that building.

Quality of Life Committee: Mr. Hogan reported that the Streetscape Project had received another grant for \$240,000; this would match the \$250,000 allocation by Albemarle County. He reported that Arnett Muldrow would begin the marketing and economic development project on March 5. Calcium chloride was to be used to help keep down the dust from construction. Construction inspector Stephen Short apologized for any inconveniences, noting that dust-control options are limited; he then gave a detailed report on the project. Mr. Hogan noted that the farmers' market grant application was progressing.

Planning Commission: Ms. Kerlin reported that a public hearing was scheduled for March 5 regarding Village Square of Scottsville's special use permit application to add a residential use to a commercial parcel. Ms. Kerlin noted that an agreement to work with TJPDC on the comprehensive plan update is still under consideration. Mr. Draper reported that the Scottsville Center for Arts and Nature has applied for a zoning text amendment to accommodate its educational performance space.

Public Safety Committee: Mayor Phipps reported that Officer Carl Irvine had left to take another position; a special meeting was scheduled for February 26 to discuss police department staffing.

Tourism Committee: Mr. O'Halloran noted several upcoming events, including a Jamestown 2007 presentation by Jared Scott.

Government Services Committee: Mr. Snoddy reported that his committee would next meet on February 22.

9. TOWN ADMINISTRATOR'S REPORT – Mr. Draper reported that he had sent a letter to TJPDC seeking to settle outstanding contract issues. He planned to seek warrants for delinquent sanitation fees. He reported that the levee mowing contract was out to bid, and ACSA was surveying for water line upgrades. Mr. Draper also planned to meet with the general district court clerk regarding problems with traffic fine disbursements.

10. ADJOURNMENT – The meeting was adjourned at 8:15 p.m.