

TOWN OF SCOTTSVILLE

Town Council
Regular Session
Tuesday, January 16, 2007
Victory Hall
401 Valley Street
Scottsville, Virginia

Mayor
R. Stephen Phipps

Town Council
Nancy E. Gill
James P. Hogan
Jeannette E. Kerlin
Robert E. O'Halloran
John R. Snoddy
Craig N. Stratton

MINUTES

1. CALL TO ORDER – Mayor R. Stephen Phipps called the meeting to order at 7:00 p.m.
2. PLEDGE OF ALLEGIANCE TO THE FLAG
3. ROLL CALL of Town Council – Clerk of Council Amy Moyer called the roll. Present were Ms. Gill, Mr. Hogan, Ms. Kerlin, and Mr. O'Halloran; Mr. Snoddy and Mr. Stratton were absent. Also in attendance was Town Administrator Clark Draper.
4. CONSENT CALENDAR
 - 4.1. Approval of Agenda
 - 4.2. Approval of Town Administrator and Clerk job description changes

Upon a motion by Mr. Hogan, seconded by Ms. Kerlin, the consent calendar was approved by voice vote.

5. MAYOR'S REPORT – Mayor Phipps reported that Garden Week tours would be in Scottsville on April 22 and 23. He encouraged Scottsville residents to spruce up their gardens in anticipation of the event.
6. PUBLIC FORUM – No one from the public rose to speak.
7. REPORTS OF CHARTERED COMMITTEES AND PLANNING COMMISSION

Tourism Committee: Mr. O'Halloran reported that his committee met the previous week. He noted that Brenda Hyson was working on the birding and wildlife trail program. Mr. O'Halloran and Ms. Gill planned to attend a Jamestown 2007 meeting and are coordinating on a program to be held in the spring. Mr. O'Halloran also noted several upcoming arts events, and the Tour of Virginia bicycle race comes through Scottsville on April 29.

Planning Commission: Ms. Kerlin reported that the commission reviewed the preliminary plat for Mink Creek Estates; the plan includes 28 homes.

Government Services Committee: Ms. Kerlin reported that the committee did not meet, but job descriptions were updated to split the bookkeeper's job among the other positions; the

committee still needs to further review the segregation of duties for receipts and disbursements.

Quality of Life Committee: Inspector Stephen Short reported on Streetscape construction. Mr. Hogan noted that efforts continue to raise funds for the completion of East Main Street, and the streetlamp purchase should be covered by federal funds. Mr. Hogan reported that the grant application was being finalized for the farmers' market structure, and a preliminary meeting with Arnett Muldrow regarding marketing was scheduled for March 5.

Architectural Review Board/Historic Preservation Committee: Ms. Gill reported that the ARB was completing its review of applications for 370 East Main Street and 515 Valley Street. She noted that cornice restoration at 330 Valley Street had been delayed. The Historic Preservation Committee is working to increase awareness among property owners and real estate agents regarding contributing structures in the Historic District.

8. TOWN ADMINISTRATOR'S REPORT – Mr. Draper reported that auto decals had not yet been delivered. Fifteen sanitation accounts were over 90 days past due, amounting to a balance of \$5,800; Mr. Draper planned to begin collection proceedings on these accounts. He also planned to attend a DHCD seminar regarding grant application procedures.
9. ADJOURNMENT – The meeting was adjourned at 7:28 p.m.