

# TOWN OF SCOTTSVILLE

**Town Council**  
**Regular Session**  
Monday, December 18, 2006  
Victory Hall  
401 Valley Street  
Scottsville, Virginia

*Mayor*  
R. Stephen Phipps

*Town Council*  
Nancy E. Gill  
James P. Hogan  
Jeannette E. Kerlin  
Robert E. O'Halloran  
John R. Snoddy  
Craig N. Stratton

## MINUTES

1. CALL TO ORDER – Mayor R. Stephen Phipps called the meeting to order at 7:00 p.m.
2. PLEDGE OF ALLEGIANCE TO THE FLAG
3. ROLL CALL of Town Council – Town Administrator Clark Draper called the roll. All members were present.
4. CONSENT CALENDAR
  - 4.1. Approval of Agenda

Upon a motion by Mr. Hogan, seconded by Ms. Kerlin, the consent calendar was adopted by voice vote.

5. MAYOR'S REPORT – Mayor Phipps reported that he met with Congressman Virgil Goode and USPS representatives regarding downtown delivery options after the Post Office moves to the shopping center. Due to safety concerns, the Postal Service would only deliver if on-street parking were eliminated on narrow streets; they agreed to install cluster boxes in a downtown location, such as a parking lot, where the driver could pull up to the boxes. Mayor Phipps thanked Ethan Critzer and his Boy Scout troop for making the bench that has been installed outside Victory Hall.
6. PUBLIC FORUM – No one from the public rose to speak.
7. REPORTS OF CHARTERED COMMITTEES AND PLANNING COMMISSION

*Historic Preservation Committee/Architectural Review Board:* Ms. Gill reported that the Historic Preservation Committee was compiling a list of owners of historic properties to notify them of ARB requirements. The ARB discussed several applications and maintenance issues at its December 7 meeting.

*Quality of Life Committee:* Stephen Short reported that Streetscape construction was on schedule and going well; he noted a potential gas line conflict on Bird Street. Mr. Hogan noted that Mr. Draper distributes a weekly newsletter with project updates. Mr. Hogan reported that plans for the farmers' market structure had been submitted to the Army Corps

of Engineers. Arnett Muldrow may begin work on the branding and economic development plan in February.

*Planning Commission:* Ms. Kerlin reported that the Planning Commission reviewed a preliminary subdivision plat from Republic Properties.

*Tourism Committee:* Mr. O'Halloran reported that Mr. Stratton, Mr. Hogan, and he attended a meeting regarding the new CACVB logo and theme; he commented that Scottsville may be able to utilize some of Northstar's branding materials. Mr. O'Halloran remarked on the need to fill downtown buildings with long-term vacancies.

*Government Services Committee:* Mr. Snoddy reported that the committee did not meet in November; the next meeting was scheduled for December 28.

*Public Safety Committee:* Mr. Stratton reported that he and Chief Layman discussed a recent accident that occurred after a truck missed the turn onto Bird Street; they are evaluating Main Street as an alternate route for truck traffic to avoid such incidents.

8. TOWN ADMINISTRATOR'S REPORT – Mr. Draper reported that a preliminary subdivision plat was placed on the January 2 Planning Commission agenda, and adjacent property owners have been notified. He noted that the Town Office would be closed December 25-26 and January 1-2. Mr. Draper was contacted regarding the Tour of Virginia bicycle race coming to Scottsville in April. He planned to attend a CDBG workshop in January.

## 9. CLOSED SESSION

Mr. Stratton moved to enter closed session for discussion of personnel matters regarding Ms. Gill meeting with Harrison Rue (Virginia Code Section 2.2-3711 A.1). Mr. O'Halloran seconded the motion, which was unanimously approved.

Upon returning to open session, Mr. Stratton moved to adopt a resolution certifying the closed session. Ms. Gill seconded the motion, and the following resolution was unanimously adopted:

WHEREAS, this council convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 D of the Code of Virginia requires a certification by the council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, be it resolved that the council hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the meeting to which this certification applies; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting to which this certification applies.

10. ADJOURNMENT – The meeting was adjourned at 7:45 p.m.