

TOWN OF SCOTTSVILLE

Town Council
Regular Session
Monday, July 24, 2006
Victory Hall
401 Valley Street
Scottsville, Virginia

Mayor
R. Stephen Phipps

Town Council
Nancy E. Gill
James P. Hogan
Jeannette E. Kerlin
Robert E. O'Halloran
John R. Snoddy
Craig N. Stratton

MINUTES

1. CALL TO ORDER – Mayor R. Stephen Phipps called the meeting to order at 7:00 p.m.
2. PLEDGE OF ALLEGIANCE TO THE FLAG
3. ROLL CALL of Town Council – Clerk of Council Amy Moyer called the roll. All members were present, with the exception of Mr. Hogan. Also in attendance were Town Attorney James Bowling, Town Administrator Clark Draper, and several observers.
4. CONSENT CALENDAR
 - 4.1. Financial Report for June 2006 [Tab 1.4]
 - 4.2. Approval of Agenda
 - 4.3. Minutes of Working Session of June 12, 2006 [Tab 5.1]
 - 4.4. Minutes of Special Meeting of June 13, 2006
 - 4.5. Minutes of Special Meeting of June 15, 2006
 - 4.6. Minutes of Town Council Regular Session of June 19, 2006 [Tab 5.4]
 - 4.7. Minutes of Special Meeting of June 21, 2006 [Tab 5.5]
 - 4.8. Adoption of Rules of Procedure for Town Council [Tab 4.1]
 - 4.9. Approval of Committee Charters [Tab 4.1]
 - 4.10. Appointment of Jeannette Kerlin as President of Council
 - 4.11. Appointment of Craig Stratton as Vice President of Council
 - 4.12. Establishment of Regular Meeting Time as:

The Third Monday of the Month (except in the case of state holiday, when it will be the following Tuesday) at 7:00 pm, in the Council Chambers, Victory Hall Municipal Building, 401 Valley Street, Scottsville, Virginia.
 - 4.13. Reappointment of Amy Moyer as Town Clerk and Clerk of Council
 - 4.14. Appointment of Jeannette Kerlin to the Planning Commission for a term ending June 30, 2008
 - 4.15. Appointment of Nancy Gill to the Architectural Review Board for a term ending June 30, 2008

Upon a motion by Ms. Kerlin, seconded by Mr. O'Halloran, the consent calendar was adopted by voice vote.

5. MAYOR’S REPORT – Mayor Phipps reported that four bids were received for the Streetscape Project. He thanked the fire department for organizing the parade and fireworks and the police department for assisting with Fourth of July events. Mayor Phipps also thanked the volunteers who planted the town flowerboxes.
6. SWEARING IN CEREMONY – Delegate Rob Bell administered a ceremonial oath of office to the mayor and council members.
7. PUBLIC FORUM – No one from the public rose to speak.
8. RECONSIDERATION OF VARIANCE REQUEST FROM ARB FOR 732 VALLEY STREET

Mayor Phipps explained that the Architectural Review Board requested reconsideration of the variance request for 732 Valley Street, as the ARB did not have the opportunity to speak to the request originally. Mr. Stratton moved to suspend the rules of procedure in order to reconsider the subject. Ms. Kerlin seconded the motion, and a roll call vote ensued.

Ms. Gill	<u>Yes</u>	Ms. Kerlin	<u>Yes</u>	Mr. Snoddy	<u>Yes</u>
Mr. Hogan	<u>Absent</u>	Mr. O’Halloran	<u>Yes</u>	Mr. Stratton	<u>Yes</u>

The motion passed 5-0.

Ms. Gill then moved to reconsider the ARB’s variance application for 732 Valley Street. Mr. O’Halloran seconded the motion, and a roll call vote ensued.

Ms. Gill	<u>Yes</u>	Ms. Kerlin	<u>Yes</u>	Mr. Snoddy	<u>Yes</u>
Mr. Hogan	<u>Absent</u>	Mr. O’Halloran	<u>Yes</u>	Mr. Stratton	<u>No</u>

The motion passed 4-1.

Jeffrey Plank and Fred Schneider, chair and co-chair of the Architectural Review Board, then gave a presentation on the historic significance of 732 Valley Street. Mr. Plank detailed Census and property records documenting the building’s use and ownership history. He commented that the intent of the abandonment rule is to protect public safety, not prevent restoration; the property owner has submitted restoration plans approved by the Virginia Department of Historic Resources; and VDOT currently has no plans that would affect that structure. Mr. Plank provided letters from several entities in support of the variance. Mr. Schneider commented that restoration is in accordance with town initiatives and mandates, as it would complement the Streetscape Project and further the ARB’s preservation responsibilities. Mr. Plank and Mr. Schneider then responded to questions from council members regarding the building’s structural integrity and location within the right-of-way.

Mr. O’Halloran moved to approve the ARB’s variance request for 732 Valley Street. Ms. Gill seconded the motion, and a roll call vote ensued.

Ms. Gill <u>Yes</u>	Ms. Kerlin <u>No</u>	Mr. Snoddy <u>Yes</u>
Mr. Hogan <u>Absent</u>	Mr. O'Halloran <u>Yes</u>	Mr. Stratton <u>No</u>

By a vote of 3-2, the variance was approved.

9. SWEARING IN OF CLARK DRAPER III AS TREASURER – Mayor Phipps administered the oath of office to Mr. Draper.

Mr. Stratton moved to reinstate the rules of procedure. Ms. Kerlin seconded the motion, and a roll call vote ensued.

Ms. Gill <u>Yes</u>	Ms. Kerlin <u>Yes</u>	Mr. Snoddy <u>Yes</u>
Mr. Hogan <u>Absent</u>	Mr. O'Halloran <u>Yes</u>	Mr. Stratton <u>Yes</u>

The motion passed 5-0.

10. REAPPOINTMENT OF RICHARD HANSEN TO THE PLANNING COMMISSION FOR A TERM ENDING JUNE 30, 2010 [Tab 3.3]

Ms. Kerlin moved to reappoint Richard Hansen to the Planning Commission for a term ending June 30, 2010. Mr. O'Halloran seconded the motion, and a roll call vote ensued.

Ms. Gill <u>Yes</u>	Ms. Kerlin <u>Yes</u>	Mr. Snoddy <u>Yes</u>
Mr. Hogan <u>Absent</u>	Mr. O'Halloran <u>Yes</u>	Mr. Stratton <u>Yes</u>

The motion passed 5-0.

11. APPROPRIATION OF \$3,485.50 FOR PURCHASE OF COPIER AND SERVICE CONTRACT FROM LBM OFFICE SOLUTIONS [Tab 4.2]

Mr. Stratton moved to appropriate \$3,485.50 for the purchase of a copier and service contract. Mr. Snoddy seconded the motion, and a roll call vote ensued.

Ms. Gill <u>Yes</u>	Ms. Kerlin <u>Yes</u>	Mr. Snoddy <u>Yes</u>
Mr. Hogan <u>Absent</u>	Mr. O'Halloran <u>Yes</u>	Mr. Stratton <u>Yes</u>

The motion passed 5-0.

12. APPROPRIATION OF \$950.53 FOR PURCHASE OF FLAGPOLE FOR VETERANS MEMORIAL

Mayor Phipps commented that a donation towards this expenditure is anticipated. Ms. Kerlin moved to appropriate \$950.53 for the purchase of a flagpole for the veterans memorial. Mr. Stratton seconded the motion, and a roll call vote ensued.

Ms. Gill	<u>Yes</u>	Ms. Kerlin	<u>Yes</u>	Mr. Snoddy	<u>Yes</u>
Mr. Hogan	<u>Absent</u>	Mr. O'Halloran	<u>Yes</u>	Mr. Stratton	<u>Yes</u>

The motion passed 5-0.

13. REPORTS OF CHARTERED COMMITTEES AND PLANNING COMMISSION

Historic Preservation Committee: Ms. Gill reported that the committee would meet concurrently with the Architectural Review Board.

Planning Commission: Ms. Kerlin reported that there was no July meeting.

Tourism Committee: Mr. O'Halloran noted upcoming town events. He reported that he was looking into a television advertising opportunity.

Government Services Committee: Mr. Snoddy reported that the committee would continue to meet the fourth Thursday of each month.

Public Safety Committee: Mr. Stratton reported that the committee met with the fire department to review the parade. He noted difficulties with the new 800 MHz radio system.

14. TOWN ADMINISTRATOR'S REPORT – Mr. Draper reported that a survey is needed for the possible site of a new farmers' market structure. He planned to attend a TJPDC meeting on July 25.

15. ADJOURNMENT – The meeting was adjourned at 8:16 p.m.