

TOWN OF SCOTTSVILLE

Town Council Special Meeting

Wednesday, December 7, 2005

Victory Hall
401 Valley Street
Scottsville, Virginia

Mayor

R. Stephen Phipps

Town Council

Lillian M. Copeland

James P. Hogan

Jeannette E. Kerlin

Robert E. O'Halloran

Craig N. Stratton

James M. Svetich

MINUTES

1. Call to order – Mayor Phipps called the meeting to order at 4:05 p.m.
2. Establish quorum and approval of agenda – Present were Councilors Copeland, Hogan, Kerlin, and Svetich. Also in attendance were Town Administrator Barry Clark; Town Clerk Amy Moyer; and, later, Harrison Rue.
3. FOIA update – Members reviewed the FOIA open meeting requirements. It was noted that copies of the Freedom of Information Act should be distributed following each election or appointment.
4. CDBG contract amendment – Mayor Phipps explained that DHCD has agreed to amend the Planning Grant to provide \$15,000 to work with Northstar. The Town would be reimbursed by DHCD upon completion of the marketing and branding study, with no hiring requirements. Reimbursement should be received within this fiscal year. Action on this item was deferred pending receipt of the signed contract from DHCD.
5. Review of Planned Unit Development Ordinance – Members reviewed the PUD ordinance, with discussion focusing primarily on sections 25.5.2 (property owners' associations) and 25.7.1 (perimeter buffer zone). Minor text changes to section 25.1 were approved; the word *encourage* was replaced with *allow* in objectives a, b, and d. Ms. Higgins suggested that the text "only to the extent necessary to achieve the approved plan layout" be added to section 25.9, in response to Ms. Kerlin's concern that sensitive areas be protected from encroachment. Members agreed that further discussion is needed regarding homeowners' associations and the size of the perimeter buffer zone. Additional PUD provisions for properties between 5 and 39.9 acres may be considered in future.
6. Adjournment – The meeting was adjourned at 5:50 p.m.