

TOWN OF SCOTTSVILLE

**Town Council
Working Session**
Monday, August 13, 2007
Victory Hall
401 Valley Street
Scottsville, Virginia

Mayor
R. Stephen Phipps

Town Council
Nancy E. Gill
James P. Hogan
Jeannette E. Kerlin
Robert E. O'Halloran
John R. Snoddy
Craig N. Stratton

MINUTES

Ms. Kerlin called the meeting to order at 7:00 p.m. Present were Ms. Gill, Ms. Kerlin, Mr. Snoddy, and Mr. Stratton; Mayor Phipps, Mr. Hogan, and Mr. O'Halloran were absent. Also in attendance were Town Administrator Clark Draper, Town Clerk Amy Moyer, and A. Scott Ward. The items discussed were as follows:

Architectural Review Board Report: Ms. Gill reported that all Food Lion plans had been approved. In response to Mr. Stratton, Mr. Draper noted Food Lion would need to submit a final site plan and obtain approvals from VDOT and ACSA before applying for a building permit. Mr. Draper responded to Ms. Gill's inquiries regarding several items: a letter was sent to the owner of 550 Valley Street requesting a schedule, as the owner had previously stated that repairs would be finished that summer; Mr. Neighbors planned to wait until Streetscape construction was complete to finish painting his building; and no response had been received from the county building inspector regarding a retaining wall that was built without a permit.

Planning Commission Report: Ms. Kerlin reported that, after asking questions regarding trucks, lighting, and trees, the commission unanimously approved the Food Lion preliminary site plan; a final site plan must be submitted within six months. Ms. Kerlin reported that the commission deferred consideration of John Koski's request to purchase the right-of-way adjacent to his property, and planning assistance for comprehensive plan revisions was not yet scheduled.

Streetscape/Drainage Improvement Project Report: Mr. Draper reported that a meeting would be held the next day to discuss Embarq and AEP's installation schedules. Mr. Draper said he would speak to Stephen Short regarding the schedule for paving and curb, which he estimated to be 85 to 90 percent complete. Ms. Kerlin stated that concrete installation had been delayed because of the heat. Mr. Draper explained the concern that cement would cure too quickly. Mr. Draper stated that crew was down to two, who were installing streetlamp bases and digging tree pits. Mr. Draper commented that some of the bases seemed to be too low. Mr. Stratton asked that the perpetual water puddle at the bottom of Church Street be addressed during paving. In response to Mr. Snoddy, Mr. Draper reported that he had contacted structural engineer Dennis Moler regarding damage to 501 Valley Street; Mr. Moler suggested consulting an architect, as the issue was more aesthetic than structural. Mr. Snoddy and Ms. Gill expressed concern that the property owner felt that the contractor had not adequately remedied the damage; Mr. Draper advised that an insurance adjuster was still evaluating the claim. Mr. Stratton suggested asking the county building inspector to review the repairs, as well as other issues. Mr. Draper noted that the water issue at 410 Valley Street appeared to have been resolved, but it had not rained

since the curb was installed. Mr. Snoddy asked Mr. Draper to follow up by letter or phone with all property owners who had grievances. Mr. Draper noted that retainage would be withheld until all claims were settled.

Treasurer's Report: Mr. Draper noted that financial statements had been distributed for review.

Public Safety Committee Report: Mr. Stratton reported that the committee recommended eliminating parking on the north side of Warren Street, as the property owner had made parking available behind the houses; no parking signs were also to be placed in front of three houses on Valley Street. Mr. Stratton reported that the police officers had been contracted to provide security for the bluegrass festival. Mr. Stratton stated that pool tables and amusements concern the police department; he suggested evaluating the ordinance to ensure that pool tables could not be associated with alcohol. Mr. Stratton reported that the committee discussed upgrades to Page Street to allow truck traffic to travel West Main to Page to Bird, rather than turning directly onto Bird from Valley. Mr. Stratton reported that a \$16,000 estimate was received for sluice gate parts; labor and crane rental would be additional. The USACE inspection was scheduled for August 28, and Mr. Stratton planned to discuss the addition of an override to stop the gate motor if obstacles were encountered.

Town Administrator's Report: Mr. Draper reported that he met with Fred Schneider and Jeffrey Plank regarding ARB issues, such as the variation from the approved color scheme at 515 Valley Street. Mr. Draper reported that he and Brian LaFontaine met with RSWA regarding the solid waste strategic plan.

Town Attorney's Report: Mr. Draper noted that Mr. Bowling would attend the regular session. In response to Ms. Gill, Mr. Draper reported that the sanitation fee cases were rescheduled to December, and newly delinquent accounts would receive certified letters.

Farmers' Market Grant Update: Mr. Draper reported that he had completed additional grant paperwork and was obtaining other estimates for the structure. He noted the need to relocate the service road.

Sanitation Fee: Discussion was deferred pending the outcome of legal proceedings against property owners for failure to pay the fee.

Victory Hall Theatre: Discussion was deferred to the following month.

330 Valley Street: Ms. Kerlin commented that Mr. Bowling's letter stated that the zoning ordinance provisions for a pool hall were not applicable, as most of the establishment's revenue would come from food sales. Mr. Stratton stated that the restaurant's ABC license could be revoked if the pool tables created a nuisance. Mr. Draper noted that the pool tables had been removed due to a lack of space. Ms. Kerlin requested that the Government Services Committee review the issue of pool tables in establishments that serve alcohol.

Reimbursement request from A. Scott and Frankie Ward: A. Scott Ward spoke regarding his request for reimbursement for damages in the amount of \$1,965.35. Mr. Ward detailed his

excessive water bill after a broken water line, car repairs due to an unmarked hole, broken windows, and damaged boxwood plants; he requested reimbursement within 30 days. Mr. Snoddy asked that Mr. Bowling be consulted regarding this matter and other contract performance issues.

Appointment of Jesse B. Grove III to the Planning Commission for a term ending June 30, 2010: Ms. Kerlin noted that Mr. Grove was the only applicant to fill the term vacated by Rick Hansen. Mr. Grove's appointment was placed on the regular session agenda.

Deposit for street tree purchase: An appropriation of \$4,000 for trees from Buck Creek Nursery was placed on the regular session agenda.

Sluice gate parts estimate: Mr. Stratton noted that this was a sole source purchase, and the estimate did not include labor. An appropriation of \$16,840 for sluice gate parts from Rodney Hunt Company was placed on the regular session agenda.

Minutes – Special Meetings of May 31, 2007, June 11, 2007, and June 18, 2007; Working Session of June 11, 2007; and Regular Session of June 18, 2007: Minutes were placed on the regular session consent calendar.

Other items: Ms. Kerlin stated that the Government Services Committee needed to review the farmers' market manager's contract. Mr. Snoddy requested enforcement of regulations regarding satellite dishes in the historic district.

Upon a motion by Mr. Snoddy, seconded by Mr. Stratton, the meeting was adjourned at 8:25 p.m.