

# TOWN OF SCOTTSVILLE

**Town Council  
Working Session**  
Monday, June 11, 2007  
Victory Hall  
401 Valley Street  
Scottsville, Virginia

*Mayor*  
R. Stephen Phipps

*Town Council*  
Nancy E. Gill  
James P. Hogan  
Jeannette E. Kerlin  
Robert E. O'Halloran  
John R. Snoddy  
Craig N. Stratton

## MINUTES

Mayor Phipps called the meeting to order at 7:03 p.m. Present were Ms. Gill, Mr. Hogan, Ms. Kerlin, Mr. O'Halloran, and Mr. Snoddy; Mr. Stratton was absent. Also in attendance were Town Administrator Clark Draper; Town Attorney James Bowling; Town Clerk Amy Moyer; and Jack Hodge, Bill McDowell, and Stephen Short of Volkert & Associates. The items discussed were as follows:

*Streetscape/Drainage Improvement Project Report:* Mr. Hodge reported that AEP would not be able to begin utility relocation until August. He noted the goal of a workable Valley Street by July 4, with power poles to come down shortly thereafter once the utility wires are pulled. Mr. Hodge commented that VDOT had asked to include the storm drain in the Main Street work order. He noted that ACSA was furnishing new water meters; he asked that property owners receive notification that owners are responsible for leaks discovered on their side of the meter. Mr. Hodge explained the Embarq had revised Sprint's original estimate, resulting in a \$30,000 increase due to labor costs. He noted that a more suitable soil substance would be needed for the tree wells. Mr. McDowell noted that a price was under negotiation for replacing unsuitable materials in the roadbed, as well. Mr. Hodge and Mr. Short discussed complaints regarding an excessive water bill after a line was broken and damage to 501 Valley Street. Mr. Short then reported on the status of construction. Mr. Hogan reported that VDOT had granted approval to use Linco's original bid for East Main Street, which would require \$234,000 of additional funding. Mr. Hogan commented that reimbursement for additional inspection costs seemed likely. Mayor Phipps remarked on the need to install streetlamps and repair sidewalks, particularly in front of the Methodist church, regardless of what construction option is selected for East Main Street. A special meeting to further discuss construction options was scheduled for June 18, 2007.

*Architectural Review Board Report:* Ms. Gill reported that the ARB approved the Food Lion plans, with the exception of the monument sign. The ARB also met with Larry Barnett regarding roof repairs at 300 Valley Street. Mr. Draper was asked to correspond with several property owners regarding repair and maintenance issues. Ms. Gill commented that correspondence was received alleging selective treatment by the ARB, and she requested a formal policy on how to respond to comments from unidentified persons. Ms. Kerlin asked that board and committee members be reminded to refrain from personal comments during meetings.

*Planning Commission Report:* Ms. Kerlin reported that the commission reviewed the Food Lion preliminary site plan. Mayor Phipps noted that Bill Hyson's term would expire June 30. As no

other applications were received for the vacancy, reappointment of Mr. Hyson was placed on the regular session agenda.

*Treasurer's Report:* Mr. Draper reported that the General Fund had a year-to-date deficit of \$133,000, but \$100,000 would be returned to LGIP from the streetlamp reimbursement, leaving a deficit of \$33,000.

*Mayor's Report:* Mayor Phipps asked council members to walk in the Fourth of July parade. He noted that the Batteau Festival would be in Scottsville on June 20.

*Tourism Committee Report:* Mr. O'Halloran suggested additional activities for the Fourth of July, such as a moonbounce, which could be rented for \$800 to \$1,000. Mr. O'Halloran planned to work on copy for the Landmark advertisement. Ms. Kerlin suggested that the Tourism Committee find a business to sponsor fans or visors for the Fourth of July.

*Government Services Committee Report:* Mr. Snoddy reported that the committee would continue its research on the sanitation fee.

*Quality of Life Committee Report:* Mr. Hogan reported that the town received a forestry matching grant for \$6,250.

*Town Administrator's Report:* Mr. Draper reported that the sanitation fee court cases were continued to July 9. He also reported that he had obtained a lower bid for air conditioning repairs; ECC planned to bring a mobile command unit for the Fourth of July, as the radio repeaters would not be installed in time; and a levee inspection was scheduled for July 2.

*Town Attorney's Report:* Mr. Bowling reported on the sanitation fee court cases. He requested a list of traffic tickets in order to resolve issues with fine remittances.

*Farmers' Market Grant:* Mr. Draper reported that farmers' market vendors had written letters in support of the grant application, and a site visit was planned.

*Caldwell Wall:* Appropriation of \$3,995 for design services by C. B. Spencer & Associates was placed on the regular session agenda.

*Victory Hall Theatre:* Ms. Gill asked Mr. Bowling to draft a rental contract for Victory Hall Theatre. Ms. Kerlin noted that a previous rental contract for town properties could be used as a model.

*Minutes – Working Session of March 12, 2007; Regular Session of March 19, 2007:* Minutes were placed on the regular session consent calendar.

The meeting was adjourned at 8:43 p.m.