

TOWN OF SCOTTSVILLE

Town Council

Working Session

Monday, March 12, 2007

Victory Hall

401 Valley Street

Scottsville, Virginia

Mayor

R. Stephen Phipps

Town Council

Nancy E. Gill

James P. Hogan

Jeannette E. Kerlin

Robert E. O'Halloran

John R. Snoddy

Craig N. Stratton

MINUTES

Mayor Phipps called the meeting to order at 7:00 p.m. Present were Ms. Gill, Ms. Kerlin, Mr. O'Halloran, and Mr. Snoddy; Mr. Hogan and Mr. Stratton were absent. Also in attendance were Town Administrator Clark Draper, Town Attorney James Bowling, Town Clerk Amy Moyer; ARB Chair Jeffrey Plank, and Cameron Crouse. The items discussed were as follows:

Architectural Review Board Report: Ms. Gill reported that Jimmy Marshall had installed replacement windows at 370 East Main Street without approval. The ARB found these windows to be unsuitable; Mr. Marshall wishes to appeal this decision. Mr. Plank noted that Mr. Marshall started work on this property before making application to the ARB, and no retrofit kit is available to add muntins to the newly-installed windows. Mr. Plank indicated that the ARB would continue to work with Mr. Marshall to arrive at an acceptable combination of features for the front of the building. Renovations to the rear of the building were approved.

Streetscape/Drainage Improvement Project Report: Mayor Phipps reported that efforts continue to raise additional public and private funds for East Main Street. Cameron Crouse spoke regarding damage to 501 Valley Street that occurred during construction. Mayor Phipps noted the water main break earlier that day.

Planning Commission Report: Ms. Kerlin reported that the Planning Commission held a public hearing on the special use permit application by Village Square of Scottsville, LLC, for an on-site manager's apartment in a commercial space. The Planning Commission recommended approval of the SUP. Council members scheduled a public hearing on this application for April 16, 2007. Ms. Kerlin then read Scottsville Center for the Arts and Nature's proposed zoning text amendment.

Treasurer's Report: Mr. Draper reported that increased revenues in February were attributable to BPOL receipts. Mr. Draper reported that he had spoken with general district court clerk; many traffic tickets had been miscoded by the court, amounting to approximately \$5,500.

Mayor's Report: Mayor Phipps reported that Arnett Muldrow would gather information over the next few months for the branding study. Mr. Draper reported that a zip code survey was under way to determine the base market.

Tourism Committee Report: Mr. O'Halloran reported on several conferences he planned to attend.

Historic Preservation Committee Report: Ms. Gill reported on plans to notify property owners within the Historic District.

Government Services Committee Report: Mr. Snoddy reported that the committee considered two requests for sanitation fee exemptions. Mr. Draper noted that 85% of sanitation expenditures are for trash collection and 15% are for litter control, and the requestors had expressed a willingness to pay part of the fee. Mr. Snoddy suggested assessing 15% to 20% of the fee against owners of properties exempt from trash collection. Mr. Bowling noted that there is no exemption provision in the current ordinance for vacant properties. Mr. Bowling and Mr. Draper were directed to draft text to provide for such an exemption.

Sanitation Fee: Mr. Soddy commented that the sanitation fee would need to be raised to \$24 to break even; he recommended an increase to \$28. Mr. Draper remarked that if service were stopped to delinquent accounts, the percentage of uncollectible accounts would decrease, and the fee would not have to be as high. Mr. Bowling suggested comparing the price with other trash services in the area.

Employee Health Insurance Contribution: Mr. Draper discussed several ways to allocate increased family health insurance premiums. This item was to be considered further at a special meeting on March 21 at 7:00 p.m.

Town Budget: This item was placed on the agenda for the March 21 special meeting.

Town Administrator's Report: Mr. Draper reported that he planned to attend a 2010 Census preparation meeting on March 14.

Town Attorney's Report: Mr. Bowling reported that he had written a letter regarding the TJPDC contract obligations.

Farmers' Market Grant Update: Mr. Draper reported that he was still filling out forms for the grant application. Mayor Phipps noted that the market would be held at the shopping center this year.

Arts Chartered Committee: Ms. Gill explained that the Virginia Commission for the Arts offers a local government challenge grant up to \$5,000 in matching funds. She noted that Rhythm on the River and the Scottsville Council for the Arts support the creation of an Arts Committee to apply for this grant. The charter was to be placed on the regular session agenda.

The meeting was adjourned at 8:50 p.m.