

TOWN OF SCOTTSVILLE

Town Council

Working Session

Monday, November 13, 2006

Victory Hall

401 Valley Street

Scottsville, Virginia

Mayor

R. Stephen Phipps

Town Council

Nancy E. Gill

James P. Hogan

Jeannette E. Kerlin

Robert E. O'Halloran

John R. Snoddy

Craig N. Stratton

MINUTES

Mayor Phipps called the meeting to order at 7:00 p.m. All members were present, with the exception of Ms. Kerlin. Also in attendance were Town Administrator Clark Draper, Town Attorney James Bowling, and Town Clerk Amy Moyer. The items discussed were as follows:

Architectural Review Board Report: Ms. Gill reported that, due to the lack of a quorum on November 2, the ARB met on November 10. The ARB reviewed an application for changes to 515 Valley Street, approving the roof and color scheme and making recommendations on the siding and windows. The ARB discussed 135 Warren Street; the property owner has also sought DHR approval of the renovations for tax credit.

Planning Commission Report: Mr. Draper reported that the Planning Commission meeting was cancelled. Mr. Draper referred a preliminary subdivision plat for Mink Creek Estates to VDOT for review.

Streetscape/Drainage Improvement Project Report: Mr. Hogan reported that the trees had been removed, and the contractor, Linco, has until April to complete the project. Asphalt removal was scheduled to begin November 21. Mr. Hogan reported that the Perry Foundation grant was successfully matched. Efforts continue to raise funds for Main Street; the contractor might be able to hold to the original bid price. Mr. Draper noted that materials would be delivered this week. Mr. Hogan requested that VDOT be reminded to clean the Main Street storm drain.

Farmers' Market Grant Update: Mr. Draper reported that the site plan for the permanent structure was not finished yet. Mr. Hogan instructed Mr. Draper to expedite this and to seek an extension on the grant application, if necessary.

Treasurer's Report: Mr. Draper reported that October was good month due to sanitation fee receipts. Mr. Hogan asked him to ensure that Canal Basin Square pays for its own lights.

Mayor's Report: Mayor Phipps reported that he would be out of town during the regular session; Ms. Kerlin was to chair the meeting in his absence. Mayor Phipps noted the RWSA meeting scheduled for November 15.

Tourism Committee Report: Mr. O'Halloran reported that he planned to attend the VTC caucus on November 15 and meet with VHTA's Dave Parker. He has renewed the brochure distribution contract.

Public Safety Committee Report: Mr. Stratton reported that the new police car was ready for delivery. Discussion ensued regarding whether to delay the vehicle purchase due to budget concerns.

Government Services Committee: Mr. Snoddy reported that Kathy Cooper spoke at length regarding the noise ordinance at the last committee meeting. The committee denied Mr. Childress' request to exempt his empty rental property from the sanitation fee. The committee planned to review the combined clerk/bookkeeper job description at the November 30 meeting.

Town Administrator's Report: Mr. Draper reported that he had submitted two grant applications. He met with the purchaser of the Lace Factory and the adjacent property owner to discuss creation of a joint-use parking lot. Mr. Draper also met with the site plan representative for a new grocery store; he expected an application soon. Mr. Draper reported that Nick Sciallo had requested the town's support in a campaign to increase railroad cargo transport.

Town Attorney's Report: Mr. Bowling reported that Mr. Camblos had additional questions before he could issue an opinion regarding employment of a council member.

Frank Cox Zoning Consultation Proposal: Mr. Draper reported that Mr. Cox recently gave a presentation on the benefits of a revised zoning ordinance. Council members requested that he attend the next work session to further discuss the matter.

Sanitation fee increase: Mr. Snoddy reported that the Government Services Committee discussed increasing the sanitation fee to as much as \$22 per month. Mayor Phipps asked about discontinuing trash service. Mr. Bowling noted that the ordinance could be repealed, subject to public hearing requirements.

Minutes – Regular Session of October 16, 2006: Minutes were placed on the regular session consent calendar.

Minutes – Special Meeting of October 19, 2006: Minutes were placed on the regular session consent calendar.

Closed Session: Mr. Hogan moved to enter closed session for consultation with legal counsel regarding the TJPDC contract (Virginia Code Section 2.2-3711 A. 7) and discussion of personnel matters regarding the bookkeeping position (Virginia Code Section 2.2-3711 A. 1). Mr. Stratton seconded the motion, which was unanimously approved.

Upon returning to open session, Mr. Stratton moved to adopt a resolution certifying the closed session. Ms. Gill seconded the motion, and the following resolution was unanimously adopted:

WHEREAS, this council convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act;
and

WHEREAS, Section 2.2-3712 D of the Code of Virginia requires a certification by the council that

such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, be it resolved that the council hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the meeting to which this certification applies; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting to which this certification applies.

The meeting was adjourned at 9:15 p.m.