

# TOWN OF SCOTTSVILLE

**Town Council  
Working Session**  
Tuesday, October 10, 2006  
Victory Hall  
401 Valley Street  
Scottsville, Virginia

*Mayor*  
R. Stephen Phipps

*Town Council*  
Nancy E. Gill  
James P. Hogan  
Jeannette E. Kerlin  
Robert E. O'Halloran  
John R. Snoddy  
Craig N. Stratton

## MINUTES

Mayor Phipps called the meeting to order at 7:00 p.m. All members were present. Also in attendance were Town Administrator Clark Draper, Town Attorney James Bowling, Town Clerk Amy Moyer, and observer Stephan Hawranke. The items discussed were as follows:

*Architectural Review Board Report:* Ms. Gill reported that the October meeting was cancelled. Mayor Phipps noted that the revolving loan committee membership should be updated, as Dolores Rogers is no longer a member of the Planning Commission. The following revolving loan committee appointments were placed on the regular session consent calendar: Ms. Kerlin as Planning Commission representative, Ms. Gill as Town Council representative, and Fred Schneider as Architectural Review Board representative. Council has yet to establish the amount of funds available for the program in this fiscal year.

*Planning Commission Report:* Ms. Kerlin reported that the Planning Commission approved minutes and discussed updating the Comprehensive Plan at its last meeting.

*Streetscape/Drainage Improvement Project Report:* Mr. Hogan reported that the Streetscape preconstruction meeting was scheduled for October 12 at 10:00 a.m. The Albemarle County Board of Supervisors denied a request to fully fund the Main Street portion of the project, but board is considering funding up to \$250,000. Mr. Hogan reported that fundraising is ongoing to raise an additional \$14,000 to match a grant from the Perry Foundation.

*Treasurer's Report:* Mr. Draper reported that decreased revenues, primarily from traffic fines and meals tax, have contributed to a \$20,000 loss for the month of October, with a net loss of \$43,000 for the first quarter; expenses were within budgeted amounts for this period. There was a transfer of \$100,000 from the General Fund to the Streetscape Fund for the streetlight purchase; these funds will be reimbursed. A budget meeting was scheduled for October 19 at 5:00 p.m.

*Mayor's Report:* Mayor Phipps scheduled the council photo for October 16 at 6:40 p.m.

*Tourism Committee Report:* Mr. O'Halloran noted several upcoming events, including JamesFest and the veterans memorial dedication ceremony. He was checking into the cost of logo glassware and planned to attend VTC and CACVB meetings. Mr. Hogan commented that Steve Galyean of VTC had suggested publications where Scottsville should be listed separately rather than jointly with Albemarle/Charlottesville.

*Quality of Life Committee Report:* Mr. Hogan reported that Buddy Spencer is working on plans for the farmers' market structure, not to include a kitchen or bathrooms at this point. A survey is required for the site plan, which will be submitted to the Army Corps of Engineers.

*Public Safety Committee Report:* Mr. Stratton reported that representatives for several planned agenda items did not attend the last meeting. The committee is working on a JamesFest parking map and shuttle schedule. The river remained within the caution stage during recent heavy rainfall.

*Government Services Committee Report:* Mr. Snoddy reported that Tim Small has provided information and pictures for the town seal revision, and Kathy Cooper is reviewing a draft noise ordinance. Mr. Stratton suggested that the noise ordinance also be reviewed by the police chief and town attorney. Ms. Kerlin noted that they have also discussed the ordinance with the Sheriff Washington, as many of the noise problems have occurred in Fluvanna.

*Town Administrator's Report:* Mr. Draper reported on his trip to Berryville for a Main Street meeting on economic restructuring. VML Insurance has denied the claim for the pump repair; Ms. Kerlin requested that Mr. Draper look into the appeals process. Mr. Draper is also developing a communications plan for Streetscape, with weekly public meetings and newsletters. Drainage problems due to clogged drains on East Main Street will be brought to VDOT's attention.

*Town Attorney's Report:* Mr. Bowling reported that he would attend the BZA meeting on October 12.

*TJPDC Invoice:* This item was tabled pending further review of the contract.

*TJPDC Contract for Comprehensive Plan Review:* Mr. Draper noted that revisions are needed to meet new state requirements, such as a transportation plan. A contract for this work had not yet been received.

*Frank Cox Zoning Consultation Proposal:* A meeting with Mr. Cox was scheduled for October 26 at 4:00 p.m.

*Bookkeeping Position:* It was agreed to advertise a temporary position while the Government Services Committee evaluates the job description.

*Minutes – Special Meeting of September 11, 2006:* Minutes were placed on the regular session consent calendar.

*Minutes – Regular Meeting of September 18, 2006:* Corrected minutes were placed on the regular session consent calendar.

The meeting was adjourned at 8:40 p.m.