

# TOWN OF SCOTTSVILLE

**Town Council  
Working Session**  
Monday, August 14, 2006  
Victory Hall  
401 Valley Street  
Scottsville, Virginia

*Mayor*  
R. Stephen Phipps

*Town Council*  
Nancy E. Gill  
James P. Hogan  
Jeannette E. Kerlin  
Robert E. O'Halloran  
John R. Snoddy  
Craig N. Stratton

## MINUTES

Mayor Phipps called the meeting to order at 7:00 p.m. Present were Ms. Gill, Ms. Kerlin, Mr. O'Halloran, Mr. Snoddy, and Mr. Stratton; Mr. Hogan was absent. Also in attendance were Town Administrator Clark Draper, Town Attorney James Bowling, Town Clerk Amy Moyer, and a small audience. The items discussed were as follows:

*Architectural Review Board Report:* Ms. Gill reported that the ARB discussed needed repairs to 330 Valley Street (The Brick Café) and 115 Moore's Hill. The cornice removed by the previous owner of 330 Valley Street has yet to be replaced, and the exterior of 115 Moore's Hill is deteriorating due to the lack of siding. The ARB was asked for advice on window replacement at Minor's Diner. Ms. Gill also reported that Mr. Bowling planned to discuss enforcement measures at the next meeting. Reappointment of Jeffrey Plank and Fred Schneider was placed on the regular session agenda.

*Planning Commission Report:* Ms. Kerlin reported that the Planning Commission reelected its officers and discussed goals for the upcoming year. Applicants are sought to fill a vacancy left by Dolores Rogers' resignation.

*Streetscape/Drainage Improvement Project Report:* Mayor Phipps reported that the low bid has been submitted for VDOT approval. He suggested that a separate meeting be scheduled to address specific issues. Mr. Stratton noted that a \$10,000 donation had been received towards matching a grant from the Perry Foundation.

*Treasurer's Report:* Mr. Draper noted that the cost of pump repair would be shown in the next month's statements. Mr. Stratton explained that a pump lubricating valve had to be replaced. This cost should be partially reimbursed by Albemarle County.

*Mayor's Report:* Mayor Phipps reported that he and Ms. Kerlin met with the postmaster regarding mail delivery. The postmaster indicated that mail would not be delivered in the downtown area after the post office relocation, with the possible exception of delivery to the Scottsville School Apartments. Mayor Phipps and Ms. Kerlin will continue to investigate options for downtown delivery.

*Tourism Committee Report:* Mr. O'Halloran reported that he discussed TV advertising opportunities with the Chamber of Commerce. He also presented a request for funds from the Scottsville Bluegrass Festival; it was agreed not to make a monetary contribution to the festival

at this time.

*Historic Preservation Committee Report:* Ms. Gill reported that Fred Schneider and Jeffrey Plank planned to meet with the Scottsville Museum co-presidents and the Tourism Committee to discuss ways to promote the town's historic sites. A web-based inventory publication is under consideration.

*Public Safety Committee Report:* Mr. Stratton reported that the new police car had been received. The car has no cage, as it will not be used for transporting prisoners; Albemarle County will be called for prisoner transports, instead. Two bids on the old car have been received. The chief's new car cannot be purchased until the state approves its list of contract vehicles for 2006-2007. Police responded to several incidents at Hatton Ferry over the weekend. CSX will be contacted regarding the need for prompt removal of railroad ties during high water. The committee will consider parking enforcement measures, as complaints have been received regarding overtime parking on Valley Street.

*Town Administrator's Report:* Mr. Draper reported that he was working to secure two additional bids for the CDBG marketing study. He planned to attend a Main Street meeting on September 20 to keep the town's affiliate status.

*Town Attorney's Report:* Mr. Bowling reviewed FOIA policies for email and public gatherings. He planned to attend the next ARB meeting.

*Farmers' Market – Permanent Structure:* Mr. Draper explained that an architectural feasibility report would need to be submitted for USDA approval; this expense would be reimbursable if the grant is awarded. Plans would also need to be reviewed by DHR. A site plan would also be submitted to the Army Corps of Engineers. Mr. Stratton expressed concerns regarding maintenance costs and the potential effect on the holding pond.

*HUD Resolution:* TJPDC requested consideration of a resolution of support for an amendment to list incorporated towns by name in the Thomas Jefferson HOME Consortium Cooperation Agreement. The resolution was placed on the regular session agenda.

*TJPDC Invoice:* After discussion of TJPDC's request for payment for consultation on the Paulett Tract, Mr. Draper was asked to contact Harrison Rue regarding the status of items in the original agreement.

*Minutes – Regular Session of July 24, 2006:* Minutes were placed on the regular session consent calendar.

The meeting was adjourned at 8:50 p.m.