

TOWN OF SCOTTSVILLE

**Town Council
Working Session**
Monday, July 10, 2006
Victory Hall
401 Valley Street
Scottsville, Virginia

Mayor
R. Stephen Phipps

Town Council
Nancy E. Gill
James P. Hogan
Jeannette E. Kerlin
Robert E. O'Halloran
John R. Snoddy
Craig N. Stratton

MINUTES

Mayor Phipps called the meeting to order at 7:00 p.m. Present were Ms. Gill, Ms. Kerlin, Mr. O'Halloran, and Mr. Stratton; Mr. Hogan and Mr. Snoddy were absent. Also in attendance were Town Administrator Clark Draper, Town Attorney James Bowling, Town Clerk Amy Moyer, and a small audience. The items discussed were as follows:

Architectural Review Board Report: The July ARB meeting was cancelled. Jeffrey Plank and Fred Schneider planned to speak to the ARB's variance request for 732 Valley Street at the regular session. Due to the lack of a quorum for July 17, members agreed to postpone the regular session to July 24.

Planning Commission Report: The Planning Commission did not meet in July.

Streetscape/Drainage Improvement Project Report: Mayor Phipps reported that the pre-bid conference for interested firms was held on July 5, with bids to be submitted by July 20 and opened on July 21. An AEP representative met with Holophane regarding streetlamp options.

Treasurer's Report: Mayor Phipps noted that the police car purchase resulted in high expenditures for the month of June.

Mayor's Report: Mayor Phipps reported that Delegate Rob Bell had been scheduled to swear in the new members at the regular session.

Government Services Committee Report: Ms. Kerlin reported that the Government Services Committee did not meet in June.

Tourism Committee Report: Mr. O'Halloran presented advertising opportunities. He planned to reorder 40,000 rack cards.

Historic Preservation Committee Report: Ms. Gill reported that the Historic Preservation Committee would continue to meet jointly with the ARB.

Public Safety Committee Report: Mr. Stratton reported on the Fourth of July events, which were well attended. He commented on the need for an organizational committee, including someone to manage vendors. He noted that coverage deficiencies in the county's new radio system resulted in communications problems for fire and police personnel. Mr. Stratton also reported

that pump repairs were needed after an automatic greaser failed during the recent high water period. He indicated that the Army Corps of Engineers would be consulted regarding this incident. The Ferry Street closure was installed during the high water. A meeting was planned for July 12 to discuss the parade with the Fire Department.

Town Administrator's Report: Mayor Phipps noted that Mr. Draper would be sworn in as treasurer at the regular session.

Town Attorney's Report: Mr. Bowling planned to meet with Mr. Draper.

Farmers' Market Permanent Structure: Mayor Phipps reported that Roudabush, Gale & Associates had been contacted regarding preparation of a site plan.

Planning Commission Appointments: Ms. Kerlin's appointment as council representative was placed on the regular session consent calendar. Richard Hansen's reappointment was placed on the regular session agenda, with the other applicant to be considered for any future vacancy.

ARB Appointment: Ms. Gill's appointment as council representative was placed on the regular session consent calendar.

Annual Meeting: Rules of procedure and committee charters were placed on the regular session consent calendar. Mayor Phipps noted the combination of the Tourism and Economic Development Committee.

Copier Replacement: Purchase of a copier and service contract was placed on the regular session agenda.

Minutes – Working Session of June 12, 2006; Special Meeting of June 13, 2006; Special Meeting of June 15, 2006; Regular Meeting of June 19, 2006; Special Meeting of June 21, 2006: Minutes were placed on the regular session consent calendar.

The meeting was adjourned at 8:30 p.m.