

Scottsville Planning Commission

Regular Meeting
Monday, January 7, 2008, 7:00 p.m.
Victory Hall
401 Valley Street
Scottsville, Virginia

Members:
James V. Kerlin, *Chair*
Barbara W. Coleman
Jesse B. Grove, III
William S. Hyson
Jeannette E. Kerlin

Minutes

1. Call to order – In Mr. Kerlin’s absence, Mr. Grove called the meeting to order at 7:09 p.m.
2. Establish a quorum – Present were Ms. Coleman, Mr. Grove, Mr. Hyson, and Ms. Kerlin; and a quorum was established. Also in attendance were Town Administrator Clark Draper, Town Clerk Amy Moyer, and a small audience.
3. Review and approval of meeting minutes of December 3, 2007 – Upon a motion by Ms. Kerlin, seconded by Mr. Hyson, the minutes were approved by voice vote.
4. Hamner variance request – 1111 Valley Street.

Mr. Draper explained that John and Ann Hamner have applied to the BZA for a variance to Village Residential lot size requirements. He said the Hamners own a 2.1 acre lot that was once two separate parcels, but the lot does not have enough acreage to subdivide. Mr. Draper noted that there is an opportunity for the commission to comment on the application. The commission declined to make a recommendation on this application.

5. Matters not on the agenda from the public – No one from the public wished to speak.
6. Report on resolution of Holman Street ownership.

Mr. Draper reported that this issue was not yet resolved; the Town Attorney planned to draft an agreement between the town and adjacent property owners. Mr. Draper planned to ask Allan Sumpter of VDOT for assistance with resolving right-of-way issues.

7. Report on legal advice regarding grandfathering of prior non-conforming use.

Mr. Draper reported that the Town Attorney advised him that an illegal use would not be grandfathered, but a used car lot established in 1967 would predate the adoption of Albemarle County’s zoning ordinance in 1969. Mr. Grove asked Mr. Draper to check the date of adoption of the Albemarle County ordinance, as he thought the county was mandated to have a zoning ordinance in the 1950s. Ms. Kerlin commented that the earlier ordinance

might not have addressed used car lots.

8. Status of request to VDOT to participate in Comprehensive Plan revision.

Mr. Draper reported that he had written to Allan Sumpter regarding VDOT's participation in the Plan revision, and he planned to follow up with Mr. Sumpter during a meeting on January 8.

9. Status of "Branding Plan" report.

Mr. Grove commented that the branding plan had new and updated information that would assist with the Comprehensive Plan revision. Mr. Draper agreed to forward an electronic copy of Arnett Muldrow's final report to TJPDC.

10. The future of Streetscape.

Mr. Grove enumerated several concerns raised by the Architectural Review Board in its review of the scope and quality of Streetscape construction. Suggested improvements included incorporating handicap ramps, screening transformers, replacing grates on the storm sewer intakes with black checker plate, and replacing sidewalks entirely on Valley Street. Mr. Grove explained that the ARB is considering forming a committee with Planning Commission, ARB, Government Services Committee, and Chamber of Commerce representatives to advise the Town Council regarding Streetscape.

ARB chair Jeffrey Plank further elaborated on the proposed oversight committee, which could address problems with the current project as well as assist with planning the next phase.

Ms. Coleman moved to cooperate with the ARB to set up a Streetscape advisory committee. Mr. Hyson seconded the motion, which was unanimously approved. Mr. Grove volunteered to represent the commission on this committee.

11. Comprehensive Plan update.

Mr. Draper noted that TJPDC was next scheduled to attend the February 4 meeting. Members agreed to schedule a work session in February. Mr. Plank asked that the ARB be given an opportunity to review the Plan, as well.

Mr. Hyson inquired regarding No Trespassing signs along Jefferson Street; he suggested asking the property owner to move the signs to the opposite side of the street to ensure adequate access to the nature area.

12. Adjourn – The meeting was adjourned at 7:48 p.m.