

Scottsville Planning Commission

Regular Meeting
Tuesday, January 3, 2006, 7:00 p.m.
Victory Hall
401 Valley Street
Scottsville, Virginia

Members:
Richard Hansen, *Chair*
Barbara Coleman
James Kerlin
Dolores Rogers
James Svetich

Minutes

1. Call to order – Mr. Hansen called the meeting to order at 7:02 p.m.
2. Establish a quorum – All members were present, with the exception of Ms. Rogers. Also in attendance were Town Administrator Barry Clark; Town Clerk Amy Moyer; Town Councilor Jeannette Kerlin; and, later, Barbara and Michael Tocci. Mr. Hansen requested that the agenda be amended to include the election of a vice chair. Mr. Svetich moved to elect Mr. Kerlin as vice chair. Ms. Coleman seconded the motion. Mr. Svetich and Ms. Coleman voting in favor and Mr. Kerlin abstaining, the motion passed 2-0.
3. Review and approval of meeting minutes of December 7, 2005 – Mr. Hansen noted that approval of the November minutes was deferred. Upon a motion by Mr. Kerlin, seconded by Mr. Svetich, the minutes of the November 7, 2005, meeting were approved. Upon a motion by Mr. Kerlin, seconded by Ms. Coleman, the minutes of the December 7, 2005, meeting were approved.
4. Matters not on the agenda from the public – Ms. Kerlin spoke from the audience to request that penalties be reviewed by the zoning ordinance subcommittee.
5. Public hearing on Special Use Permit application by Local Oak, LLC (SUP-05-01).

Mr. Hansen noted that this application is for the addition of apartments over the Dollar General store. Mr. Clark reviewed the previously-discussed condition that the municipal parking lot be the designated location for tenant parking, with Valley Street to be used for loading and unloading only.

Mr. Svetich agreed with the parking restriction, and he also wanted to ensure that adequate access and fire exits would be provided. Mr. Clark commented that these issues would be addressed through the building permit process. Mr. Clark noted that any significant changes to the plans, such as a change in the number of units, would have to be approved by the Planning Commission.

Ms. Kerlin stated that she hoped this would be the beginning of more people moving downtown. She further commented that the SUP would be revoked if the parking provision

were removed from the leases, and an additional exit or fire escape could be required by the building inspector.

There being no one else who wished to comment, the public hearing was then closed.

Mr. Svetich moved to approve the special use permit application for three apartments, with the condition that the aforementioned parking restrictions be included in all leases. Ms. Coleman seconded the motion, which was passed by unanimous voice vote.

6. Formation of zoning fee subcommittee – Ms. Coleman and Mr. Svetich agreed to work with Mr. Clark to review zoning application fees, subdivision fees, and penalties for zoning violations.
7. FY 2007 budget request – Mr. Svetich recommended that the Planning Commission request \$3,500 for training and professional consultation, the same amount as the current year's allocation. He noted that the Comprehensive Plan can be reviewed without incurring expenses. He also related that Tim Small had advised him of unresolved town boundary issues. Members agreed to request \$3,500 for FY 2007.
8. Adjourn – Upon a motion by Mr. Svetich, seconded by Mr. Kerlin, the meeting adjourned at 7:20 p.m.