



TOWN OF SCOTTSVILLE

VICTORY HALL
401 VALLEY STREET
SCOTTSVILLE, VIRGINIA 24590

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Mayor
RONALD L. SMITH

Town Council
ALEX BESSETTE
R. DANIEL GRITSKO
MEREDITH HYNES
BILL HYSON
AILEEN MORSE
EDWARD A. PAYNE

Town Attorney
JAMES M. BOWLING I

Town Administrator
JAVIER A. RAUDALES

Town Clerk
MELODYE F. COURTER

Town Council Work Session Monday, February 12, 2024, 7:00 PM Victory Hall, 401 Valley Street

MINUTES

Mayor Smith called the meeting to order at 7PM. Members of Scottsville Town Council present were as follows: Meredith Hynes, Chief Greg Jenkins, Edward Payne, Mayor Ron Smith, Bill Hyson, Aileen Morse, Dan Gritsko, Attorney James Bowling, Town Clerk Melodye Courter.

REPORTS:

- a. **Police Chief:** Chief Jenkins shared on significant calls, community engagements, auxiliary police officer hours and department news. Also, talked about a grant that is available for equipment purchases. It is a 75/25 cost match. The deadline was March 13, 2024, for the grant. Put on Agenda for February meeting to vote on whether to apply for grant. Officer Barnette Retiring on February 23, 2024. Let Officer Barnette retire with duty weapon for \$1. Stakeholders meeting for July 4th at Victory Hall on February 22, 2024.
- b. **Fire Chief:** Not Present
- c. **Chamber of Commerce:** The Chamber of Commerce is verifying all the information for businesses is correct on their website.
- d. **Architectural Review Board:** Not Present
- e. **Planning Commission:** Dan Gritsko reported on the last meeting for Planning Commission. There were 3 different discussions regarding the Zoning Amendments. Recommendations will be made to the Town Council on section 11.10.1(b)(5) to include "Clubs, lodges, civic, fraternal, patriotic" to change to by right. The second recommendation includes the wording for Section 11.10.1(a)(8) and 11.10.2(j) "fire and rescue squad stations. The third recommendation was for laundry mats to be by-right in zoning.

- f. **Government Services:** Talked about Charter Committee Liaisons and their duties. The Government Services committee recommended changing the wording to be a little more generic. Bill Hyson and Javier Raudales have received several applications for our Maintenance department. They will be interviewing people starting next week. Stots Reece spoke to the Town Council regarding the website. Has been very difficult to speak to Civic Plus. Waiting to hear from Victoria Gonzales. Stots Reece also spoke about our Capital Improvement plan. He also devised a Capital expenditure worksheet with projections for the next 5-10 years. Inflation is factored into this worksheet.
- g. **Emergency Preparedness:** Aileen Morse spoke on the E911 signs. She asked Mayor Smith and Chief Jenkins for letters of support for the grant that was needed to get the funding.
- h. **Park and Recreation Committee:** Bill Hyson reported on the Parks and Recreation Committee. They currently have a new draft of Park Rules for Van Clief. There was also a meeting with VDOT regarding a request for signs for the park. There will be a cost associated with these and the committee will get quotes. The Parks and Recreation Committee is also trying to assess if the sign on Hardware St for fishing is a state sign or a Scottsville sign. The Parks and Recreation Committee has a new draft for Van Clief Park. The map will have a QR code. The Committee will be receiving quotes on a handicap accessible dock.
- i. **Treasurer:** Melodye Courter discussed the delinquency in Sales Tax Payments with Albemarle County. The Town of Scottsville is currently owed four months back taxes. The Town Clerk is currently working with Troy Lane to get this brought current.

MAYOR AND STAFF REPORTS:

- a. **Mayor:** January 23, 2024, we hosted the 3rd graders from Scottsville Elementary School. It was a great learning experience for everyone involved. Javier Raudales, Town Administrator, sat down with our maintenance staff and carried out Town Councils recommendations.
- b. **Town Attorney:** Advised The Town of Scottsville to have Javier Raudales, Town Administrator, to write a letter to Michael Pruitt to get it escalated to get the town paid for back taxes.
- c. **Town Clerk:** Spoke during treasurer report.

CARRY-OVER TOPICS:

- a. Amelie Morse spoke regarding the Book Festival that is scheduled for April 20, 2024. There will be several local authors and speakers for the event. This is in accordance with World Book Day 2024.

- b. The Town Council discussed changing the days and times of the council meetings. The days discussed were to change to 2nd and 4th Wednesdays of the month.
- c. Meredith Hynes will step up to events committee liaison. She will continue to help with the beautification committee.
- d. The Town Council discussed the proposed policy change for resignations. They are going to recommend voting on the one that was recommended by the Government Services Committee.
- e. Two appropriations for 2023 – 2024 budget was discussed:
 - 1. \$2500.00 to Boys and Girls Club
 - 2. \$ 500.00 to Task Force 17Nothing was decided.

ADJOURNMENT:

Mayor Ron Smith Adjourned the meeting at 9:35pm.

Ron Smith, Mayor Date

Melodye Courter, Town Clerk Date