

Town of Scottsville

Agenda

Town Council Work Session

Monday, June 12, 2023, 7:00 PM

Victory Hall, 401 Valley Street

AGENDA

1. REPORTS

- a. Police Chief*
- b. Chamber of Commerce
- c. Architectural Review Board
- d. Planning Commission
- e. Report of Government Services Board *
- f. Treasurer

2. MAYOR AND STAFF REPORTS

- a. Mayor
 - b. Town Attorney
 - c. Town Administrator
- 1. Proposed new Planning and Zoning Fees*
 - 2. Insurance Proposal Updates
 - 3. Update Regarding East Village Subdivision Project*
 - 4. Update Regarding Planning Commission Appointments*
 - 5. Round Table Meetings with VDOT*T*
 - 6. Batteau Festival
 - 7. Fourth of July Planning
 - 8. New Closure Date for DMV is June 22, 2023

3. COMPREHENSIVE PLAN UPDATE: Fellow Lincoln Lewis: This item is being carried over to another time

4. CARRY-OVER TOPICS

- a. Web Site Update: Councilor Morse
- b. Grant Strategies: Councilor Morse
- c. Maps: Councilor Morse
- d. Town Maintenance/Beautification: Councilor Hyson
- e. Update Regarding Town Administrator Hiring Process: Councilor Hynes

3. NEW TOPICS

- a. Discussions Regarding Additional Revenue Sources: Councilor Morse
- b. Dog Park and Possible Dog Park Sites: Councilor Morse

4. ADJOURNMENT

- Denotes Items with Attachments

This meeting will be held with both remote and in-person access. The Town provides remote access [online at this link](#) or call 301-715-8592, then enter meeting ID 880 5989 4673 and pass code 1744. The Town of Scottsville is committed to the letter and spirit of the Americans with Disabilities Act. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the Town of Scottsville should contact the Town Administrator at 401 Valley Street, Scottsville, VA 24590, telephone 434-286-9267, as soon as possible but no later than 48 hours (about 2 days) before the scheduled event



Town Council Meeting June 2023



Significant Calls for Service:

- SVPD responded to 305 Valley St. (Lucky's) for an intoxicated person. The suspect was located behind the store and was very intoxicated on drugs and alcohol. Found on his person was a white crystal substance and an orange pill (Adderall). The suspect was transported by the squad to the hospital. The suspected drugs were packaged and sent to the lab for testing. Charges pending results from Forensic lab.
- SVPD responded to a structure fire at 310 Valley St. Deputy from Fluvanna was getting cupcakes and saw the smoke. The fire was extinguished with minor damage and no injuries. The insurance company will be conducting their assessment. The fire started just inside of door at the light switches, electrical issue appears to be the cause of fire.

Community Engagements:

- SVPD was asked by Art Stow, principal at Scottsville Elementary School to start attending lunch with the children twice a month starting in February.
- The Pastors Council meeting was held on May 18, 2023.
- SVPD attended the ACPD Officer's Banquet on Saturday May 20, 2023.
- Memorial Day Ceremony w/VFW at Farmers Market.
- SVPD will be partnering with ACPD, Scottsville Fire Department, and the Boys and Girls Club to bring a Public Safety Day to the kids on August 4, 2023 starting at 11:00am.

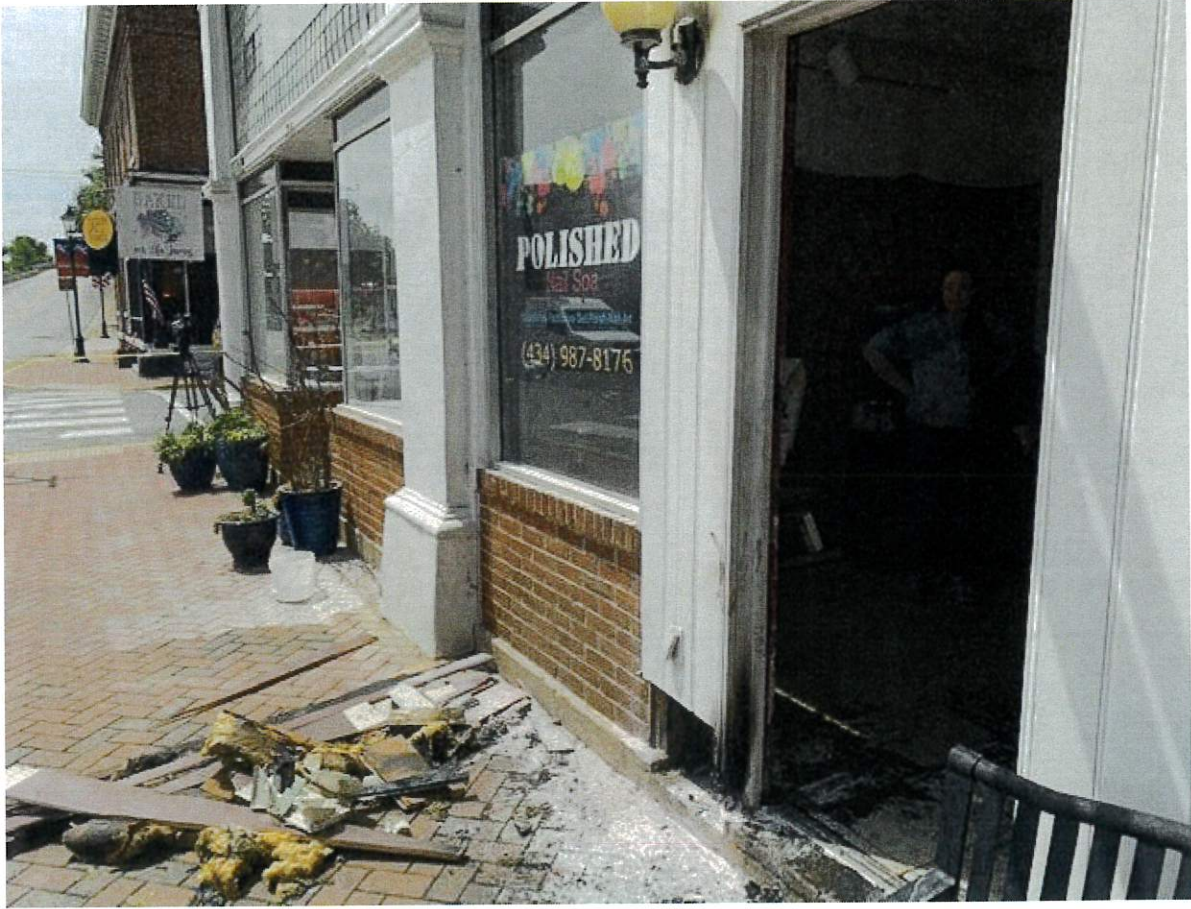
Auxiliary Police Officers:

- Our two Auxiliary Police Officers donated 63 hrs. of their time to the Scottsville PD this month.
 - 21 hrs./@\$249 per/hr. in IT work or \$5,229 and 42 hrs./@\$21.40 per hr. in patrol time or \$898.80 = \$6,127.80 for the month.
 - FY 22/23 cost savings to the Town of \$30,755
 - FY 21/22 cost savings to the Town of \$73,831.70

Department News:

- SVPD has been awarded a \$10,000 (No Match) DCJS grant for the purchase of soft body armor, rifle vests/plates, and ballistic shield for our officers. The video camera equipment for the building will be purchased as well.
- SVPD is testing a T-Mobile back-up internet service. When internet service goes out, all public safety and Town Hall staff could access back-up internet as long as within range of PD. *The pricing on the FX2000 device is \$45 per month before discount (\$37.80 w/ Fairfax County contract) and the device is included for free with that plan. There is no data cap on this device, it is fully unlimited.*
- I spoke with the Pharmacist and the workers at Rite Aid and found that the female worker had not been spit on intentionally. She advised me that a customer got upset and while speaking, spit did come out and hit her but it was not intentional. SVPD has been providing extra patrols and they all have my cell number should they need it.
- Discussion with Council regarding the purchase of an air/heating unit for the old jail. Self-Contained unit (Friedrich Portable Unit) for \$450 to the Town. The unit is a \$1200 unit brand new, been used one time in a dorm room.
- Staff evaluations have been completed.
- Scottsville PD Statistical Report:

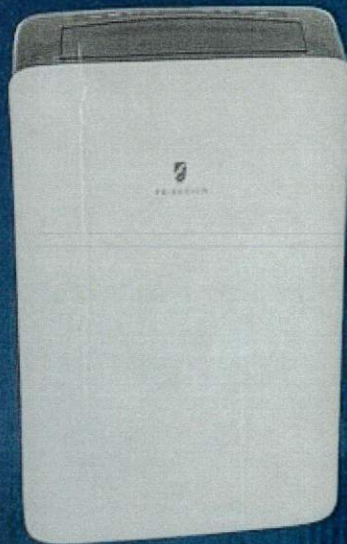




Portable A/C **plus heat**

EASY-ROLL CASTERS
FOR PORTABILITY

ALL STANDARD INSTALLATION
ACCESSORIES INCLUDED



	ZHP14DB
Model	115V
Capacity	11,000

Town of Scottsville Police Department Monthly Stats Report															
Month	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	%	TOTAL for Year	
Call Type in Scottsville															
911 Hang Up	0	1	2	2	0									5	
Animal Complaint	1	1	0	0	2									4	
Alarm PD	1	0	0	7	5									13	
Assault PD	0	1	0	0	0									1	
Assist Agency	3	1	1	0	3									8	
Assist Citizen	10	2	3	4	6									25	
B&E	0	0	0	0	0									0	
CIVIL Problem	0	0	2	0	0									2	
DIP	0	0	0	1	1									2	
Disorder	0	2	3	2	3									10	
Disorder w/Weapon	0	0	0	0	0									0	
DOA	0	0	0	0	0									0	
Domestic	0	0	0	0	1									1	
Drug Investigation	0	2	0	2	0									4	
Escort/Transport	0	0	1	0	0									1	
Extra Patrol	20	26	24	16	28									114	
Follow Up Investigation	1	1	0	0	1									3	
Forgery/Fraud	0	0	0	0	1									1	
Hit and Run	0	0	1	1	0									2	
Injured Animal	0	0	0	0	0									0	
Larceny	2	3	2	1	5									13	
Lost/Found Property	0	2	0	0	0									2	
Loud Music/Noise Complaint	2	1	0	1	1									5	
Mental Person	0	0	2	0	1									3	
Miscellaneous Criminal	3	0	0	2	2									7	
Miscellaneous Non-Criminal	8	4	8	5	1									26	
Missing/Runaway	0	0	0	0	0									0	
MVC Minor/Unknown Injuries	2	0	0	0	2									4	
MVC No Injuries	0	2	0	1	2									5	
MVC w/Entrapment	0	0	0	1	0									1	
Parking Violation	1	1	0	1	1									4	
Shooting/Stabbing	0	0	0	0	0									0	
Sex Offense	0	1	0	1	0									2	
Shots Fired	0	0	0	0	2									2	
Stolen Vehicle/Unauthorized Use	0	0	0	0	0									0	
Suspicious Activity	1	5	7	7	4									24	
Traffic Hazard	3	1	0	1	1									6	
Traffic Stop	37	26	50	19	34									166	
Trespassing	1	0	1	2	0									4	
Vandalism	1	1	0	2	0									4	
Warrant Service	0	2	6	2	1									11	
Welfare Check	1	1	3	3	1									9	
Total Scottsville Monthly Calls for Service	98	87	116	84	109	0	0	0	0	0	0	0	Town CFS Not Covered by SPD 21.26%	TOTAL for Year 494	
Monthly Calls for Service Handled by Scottsville PD	158	140	208	151	157	0	0	0	0	0	0	0		TOTAL for Year 814	
Officer Calls for Service in Town															
Month	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23		Yearly Totals	
SV1	17	13													



Committee Charges and Responsibilities

Updated **May 2023**

General Provisions

The Town Council has established several special purpose committees. These committees serve to engage local residents in shared efforts to benefit the Scottsville community. They involve residents in the actions of local government, multiply the effectiveness of Town staff and funding, and help the Town Council implement its vision.

Operating under the Town government, committees are held to the same ethical standards.

- The federal Civil Rights Act applies: committees shall not discriminate.
- The Conflict-of-Interest Act applies: committee members shall not use committees for personal gain.
- The Freedom of Information Act applies: committee meetings are open, with records preserved.

Subject to the availability of resources, Town Council will provide each committee with the means and authority needed to carry out its responsibility.

- Each committee has a council member liaison or alternate liaison who attends but does not serve as a voting member.
- Each committee may form a subcommittee for special projects.
- ~~Town staff will attend committee meetings as needed.~~
- Town Council may assign a line-item budget to a committee's work, and committees should spend such funds responsibly to advance their goals. ~~Procurement shall be competitive. For larger purchases,~~
- Committees may make recommendations for Town Council discussion.

To meet the Freedom of Information requirements, each committee should email the meetings' agenda and minutes to either the town administrator or town clerk.

Committee Charters

Architectural Review Board (, liaison). Established through the zoning ordinance "to preserve and protect historic places and areas." "Assists and advises the Town Council, the Planning Commission, and other Town departments, agencies, and property owners in matters involving historically significant sites and buildings." Makes advisory

judgments on the appropriateness of construction in the historic district. Meets monthly, on the first Thursday.

- ~~Beautification (, liaison).~~ Leads upkeep of public properties, with emphasis on landscaping and horticulture. Also focuses on the health of the James River and its watershed. Plans and executes cleanup, repair, and improvements to all town parks and the streetscape. Recruits volunteers, fundraises, and solicits donations, and plans workdays. Meetings focus on project planning and working gatherings should be frequent. Meets monthly, on the second Thursd

Attachment 1-E

Economic Development (, liaison). Promotes the town to support business growth. Establishes conditions conducive to a robust climate for local businesses. Attracts appropriate new businesses to town. Member activities may include meetings with current and prospective business owners, review of Town regulations, and planning projects.

Activities also include business appreciation events and field research such as surveys. This committee also oversees and works with the town's Market Manager to operate the weekly farmers' market, recruit vendors, and increase the volume of business activity at the pavilion. Supports special events at the market. ~~Currently working ad hoc.~~ **Meets whenever necessary.**

~~**Enhancement Projects Oversight (on hold).** Advises on the planning, management, and delivery of construction projects, especially when funded by grants. Reviews contracts, procurement, and designs. Advises on grant management and compliance. Meetings focus on specific projects, and members will frequently conduct field inspections of site conditions and progress. Meets as needed, at the call of the mayor. Membership includes delegates from the ARB and Planning Commission, town resident, Chamber of Commerce representative, and town administrator.~~

~~**Events & Tourism (, liaison).** This committee consists of dedicated volunteers and town staff. The group~~ Coordinates and executes town-sponsored cultural events, strives to maintain event information on the Scottsville website and social media pages, and promotes tourism for the greater Scottsville area. ~~Meets on the second and third Monday of each month.~~ Meets with different frequency dependent on need.

Government Services (, liaison). Advises on the regulations, routines, and resources needed for efficient operation of the town office and communication with the public. Includes oversight of town web-site maintenance, maintenance of public spaces, streets, sidewalks, public parking, water and sewer utilities, fire and rescue service, the town police and police auxiliary, and ADA compliance. ~~and the DMV.~~ Committee members may work in close liaison with VDOT and other state and local agencies. The committee may also support volunteer recruitment and community outreach. Meetings may focus on specific capital improvement projects related to infrastructure, public safety, human resources, finance and contracts, information technology, and organizational development. Meets monthly, on the first Tuesday at 4:00 p.m.

Planning Commission (, liaison). Required by state law "in order to promote the orderly development of the locality and its environs." Conducts research on land use, maintains the zoning ordinance, and consults with property owners during development and construction. The commission votes on applications for zoning changes, but per state law, "the local planning commissions shall serve primarily in an advisory capacity to the governing bodies" (§15.2-2210). Meets monthly, on the first Monday.

Financial Committee (, liaison). Reviews town financial policies, provides oversight and makes recommendations on proposed expenditures of town funds and on bids for capital projects, ensures the efficiency, effectiveness, and accountability of town money, informs town council of unplanned expenditures, seeks to identify and eliminate waste. Meets as needed.

Parks and Rec Committee (, liaison). Plans and oversees cleanup, repair, and improvements to all town parks. Makes recommendations on coordination, efficiency, safety and quality of local park and recreation facilities and programs. Works closely with the citizens to understand their needs and desires relating to parks and recreation. Meets as needed.

June 12, 2023

Town Council Work Session

Staff Report

C.1: Javier provided me with the attached proposed new Planning and Zoning fee Schedule. These fees have not been updated June 16, 1997. Matt and Javair worked on this fee schedule.

I have also attached the Scottsville Zoning Fee Schedule and Fees Ordinance for you to compare. A lot has changed since 1997 so some are listed differently or not being used any more.

If it is the consensus of the Council to move forward with the revisions to the Zoning fee Schedule and Fee schedule, I will work with Jim to bring before you a revised proposed ordinance for your consideration for a public hearing.

C.2: Insurance Proposals. The Town has received two proposals for property liability, Blanket Bond, and Workmans Comp insurance. You received proposals from two exceptionally good insurance providers VRSA and VAcorp. The Town has had insurance with VRSA for several years. Both provide at least the same coverage and VAcorp exceeds some limits such as Law Enforcement Liability limit is 2,000,000.00 with a deductible of \$2,500.00 compared to VRSA's Law Enforcement Liability of \$1,000,000.00 with a \$5,000.00 deductible. VRSA's proposed premium is \$22,436.00 and VAcorp is \$16,750.00. The budgeted amount for this insurance is \$16,700.00. The present contract premium is \$21,350.00. Javier said he believed Matt lowered the money in the budget expecting a lower premium offer as a proposal had come from VAcorp in April.

A decision must be made this month as the present policy expires at the end of June. If we choose the \$22,436.00 policy the Town will have to amend the budget to move \$5,736.00 from your \$11,327.00 reserve for contingency. The decision regarding the policy is made by the Town Administrator if it is within the budget range and does not need additional funds appropriated. I am making you aware because my recommendation is to accept the offer of \$16,750.00 from VAcorp. The premium is within the budget and the coverage is at least the same or better

C.4: During the June 19, 2023 meeting you will be asked to consider a Planning Commission appointment. Previously it was expected the need for two appointments, but Sharon Strassner has withdrawn her letter to resign from the commission. The appointment that will come before you on June 19, 2023, is for Molly Angevine.

Attachment 2-C-

C.5: In studying street/road safety issues for the comp plan the Planning Commission had requested to meet with VDOT representatives to discuss these issues. It was suggested by Planning Commission Chairperson Caltabiano and Patrick Moore with VDOT to have some round table discussions meeting first at their residency office. It is suggested that the Planning Commision appoint two commissioners and the Council appoint two council members to the committee. Others will be appropriate staff, Lincoln Lewis, and the Attorney when necessary. During the January 19th meeting I will ask the council to appoint two council members.

Town of Scottsville
Planning and Zoning Fee Schedule

Updated May 15, 2023 and Effective July 1, 2023

History: The Town of Scottsville adjusted its boundaries to their current form in 1996. At that time, the Town also updated zoning and subdivision ordinances to be substantially similar to those of Albemarle County. The Town adopted a schedule of zoning and development fees in 1997, then updated it 2001. For over 20 years, there were no changes to keep pace with inflation, creating a subsidy and operating loss for the Town budget.

Principle: Development fees should cover the Town's related operating costs, in terms of staff time and relevant expenses. Fees should be simple to calculate and avoid surprises for applicants. It is sometimes reasonable to charge lower fees for tasks the Town wishes to encourage, and higher fees for perceived nuisances. However, a relatively small up-front fee is no substitute for stable tax policy.

This document shows the newly effective development fees.

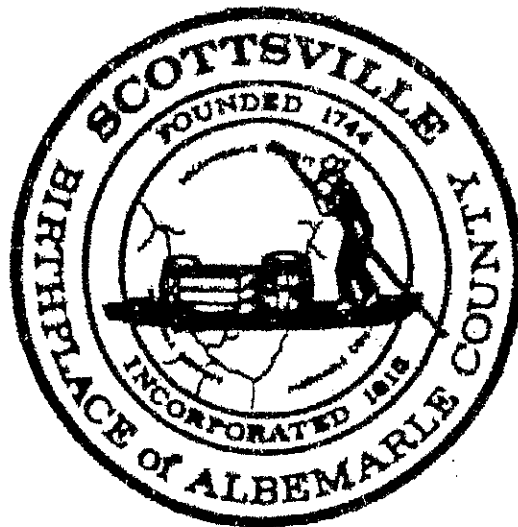
Sign Permit	\$20
Certificate of Appropriateness	\$20
Site Plan Waiver	\$200
Preliminary Site Development Plan	\$2,000
Final Site Development Plan	
If administrative review	\$500
If commission review	\$1,000
Amendment submitted	\$200
Appeal to Town Council	\$500
Extending approval	\$100
Bond inspection, each	\$100
Special Use Permit	\$1,500
Subdivision Preliminary Plat	
If administrative review	\$200
If commission review	\$2,000

Attachment 2-C-1

ZONING ADMIN
DO NOT REMOVE

Scottsville

ZONING FEE SCHEDULE AND FEES ORDINANCE



Scottsville, Virginia

Submitted for public comment by the Scottsville Town Council
on May 19, 1997

ADOPTED JUNE 16, 1997.

ARTICLE I. GENERAL PROVISIONS

1.0 AUTHORITY, ESTABLISHMENT, AND PURPOSE

1.1 AUTHORITY AND ENACTMENT

This ordinance, to be cited as the Town of Scottsville *Zoning Fee Schedule and Fees Ordinance*, is hereby ordained, enacted and published by the Town Council of Scottsville, Virginia pursuant to the provisions of Title 15.1, Chapter 11, Article 8, Code of Virginia, 1950, and amendments thereto.

1.2 ADOPTION

Be it ordained by the Town Council of the Town of Scottsville, Virginia: That the following ordinance, known as the Town of Scottsville *Zoning Fee Schedule and Fees Ordinance*, be adopted effective immediately upon the date set forth below.

1.3 EFFECTIVE DATE, REPEAL OF CONFLICTING ORDINANCES

This Town of Scottsville Fee Schedule and Fees Ordinance shall be effective at and after midnight, the 16th day of June, 1997 and at the same time all other conflicting ordinances adopted prior to the date of this ordinance are hereby repealed.

1.4 PURPOSE AND INTENT

The general purpose of this ordinance shall be to establish the schedule of fees to be collected by the Town to process applications provided for in The Town of Scottsville Zoning Ordinance. The Zoning Ordinance, in section 25.1, *Fee Schedule*, provides for the collection of fees and states that, "to defray the cost of processing, every application made in the Office of the Town Clerk shall be accompanied by a fee as set forth in an ordinance titled *Fee Schedule and Fees*". This ordinance is the referenced Fee Schedule and Fees ordinance. This ordinance is subordinate to and to be implemented only in conjunction with The Town of Scottsville Zoning Ordinance.

1.5 SEVERABILITY OF PARTS OF THIS ORDINANCE

Sections, paragraphs, sentences, clauses and phrases of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional or invalid by valid judgement or decree of a court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this ordinance.

1.6 CONFLICTING ORDINANCES

If any part of this ordinance is found to be in conflict with any other ordinance or any other part of this ordinance, the most stringent or highest standard as determined by the Zoning Administrator shall prevail. Whenever provisions within this ordinance conflict with any state or federal statute or regulation with respect to requirements or standards, the most severe or stringent requirements or standards shall prevail. If any part of this ordinance is explicitly prohibited by federal or state statute, it shall not be enforced.

ARTICLE II. FEE STRUCTURE

2.0 FEES

Fees to be collected by the Town for the processing of applications provided for in the Zoning Ordinance are as follow:

2.1 For a special use permit:

Rural area divisions	\$200.00
Commercial use	\$100.00
Industrial use	\$500.00
Private club/recreational facility	\$100.00
Public utilities	\$500.00
Grade/fill in the flood plain	\$200.00
Minor amendment to valid special use permit or a special use permit to allow minor expansion of a nonconforming use	\$50.00
Extending special use permits	\$25.00
Home Occupation--Class A	\$10.00
Home Occupation--Class B	\$50.00
For day care centers -- six (6) to nine (9) children	\$50.00
For day care centers -- ten (10) or more children	\$100.00
All other uses except signs	\$100.00

2.2 For amendment to text of zoning ordinance \$200.00

2.3 Amendment to the zoning map:

For planned developments -- under fifty (50) acres	\$500.00
For planned developments -- fifty (50) or more acres	\$1000.00
For all other zoning map amendments -- under fifty (50) acres	\$500.00
For all other zoning map amendments -- fifty (50) or more acres	\$1000.00
Minor amendment to a zoning map amendment	\$50.00

2.4 Board of Zoning Appeals:

Request for appeal of a variance or sign special use permit decision	\$50.00
For other appeals to the Board of Zoning Appeals (including appeals of Zoning Administrator's decision) \$50.00, to be refunded if the decision of the Zoning Administrator is overturned.	

2.5 Preliminary site development plan:

Residential	\$945.00,
plus \$10.00/unit.	
Non-residential	\$1,260.00,
plus \$10.00/1000 square feet.	

2.6 Final site development plan:

RURAL PRESERVATION
- DEVELOPMENT

Approved administratively	\$325.00
If reviewed by the Planning Commission before approval of preliminary site development plan . . .	
\$900.00	
If reviewed by the Planning Commission after approval of the preliminary site development plan	\$630.00
For site development plan waiver	\$215.00
For site development plan amendment:	
Minor – alterations to parking, circulation, building size, location	\$75.00
Major – Planning Commission review	\$215.00
Review of site development plan by the Architectural Review Board	\$160.00
Appeal of site development plan to the Town Council	\$190.00
Rehearing of site development plan by Planning Commission or Town Council	\$150.00
Rejection by Zoning Administrator of incomplete site development plan:	
Rejected within ten (10) days	\$160.00
Suspended after site plan review – site plan fee shall not be refunded. To reinstate project. . .	\$50.00
2.7 For request for relief from a condition of approval by the Planning Commission or landscape waiver by the Zoning Administrator	\$140.00
2.8 Change in road or development name after submittal of site development plan:	
Road name	\$15.00
Development name	\$20.00
2.9 Extending approval of site development plan	\$35.00
2.10 Granting request to defer action on site development plan, special use permit or zoning amendment:	
To a specific date	\$25.00
Indefinitely	\$60.00
2.11 Bond inspection for site development plan, for each inspection after the first bond estimate	\$45.00
2.12 Accessory lodging permits	\$25.00
2.13 Sign Permits:	
Any sign, except exempted signs and signs requiring review by the Board	\$10.00
Signs required to be reviewed by the Architectural Review Board	\$20.00



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION

RICHMOND DISTRICT
2430 Pine Forest Drive
COLONIAL HEIGHTS, VA 23834
www.VDOT.Virginia.gov

Stephen C. Brich, P.E.
COMMISSIONER

May 23, 2023

Town of Scottsville
Victory Hall
401 Valley Street
Scottsville, VA 24509

Attn.: Rebecca Carter

Re: East Village Preliminary Plat

Ms. Carter

The Department of Transportation, Charlottesville Residency Transportation and Land Use Section has reviewed the above referenced plans as submitted by Line+Grade Civil Engineering, dated April 4, 2023 and find the following generally acceptable.

Please provide two copies of the revised plan along with a comment response letter. If further information is desired, please contact John Winn at 540-881-0651.

A VDOT Land Use Permit will be required prior to any work within the right-of-way. The owner/developer must contact the Charlottesville Residency Transportation and Land Use Section at (434) 422-9399 for information pertaining to this process.

Sincerely,

John Wilson, P.E.
Assistant Resident Engineer-Land Use
Charlottesville Residency

Attachment 2-C-3

Fwd: June 5 Planning Commission Meeting

MOORE Patrick (VDOT) <Patrick.Moore@vdot.virginia.gov>

Wed 5/30/23 2:06 PM

To: **JAV** raudales <raudales@scottsville.org>

Cc: **Reb** Carter <rcarter@scottsville.org>

Patrick Moore

Local Program Manager / Culpeper District

Virginia Department of Transportation

804-314-5954

Patrick.Moore@VDOT.Virginia.gov

From: Moore, Patrick (VDOT) <Patrick.Moore@vdot.virginia.gov>

Sent: Thursday, May 30, 2023 3:49 PM

To: Lisa Labiano <pc3@scottsville.org>

Cc: Allen Gregg (VDOT) <Gregg.Allen@vdot.virginia.gov>

Subject: June 5 Planning Commission Meeting

Good afternoon Lisa,

I left you a voice message this afternoon. VDOT Culpeper District and Charlottesville residency staff are interested in holding a roundtable dialog with you in lieu of appearing and speaking formally at the Town's June 5th planning commission meeting. The intent of the round table will be to assist/guide/educate Scottsville by providing key District staff at the round table to discuss available options for both Scottsville and VDOT with respect to the Town's desires to improve transportation.

We recently received an inquiry from Stevie Loeb about painting crosswalks artistically in the public Right of Way. This matter and others could be discussed at this round table. It would be very helpful if you provided me and Gregg Allen, copied above with a detailed list of options/thoughts/ideas related to transportation so we can make sure the appropriate people are available for round table discussion.

Please feel free to call me to discuss VDOT's round table discussion proposal further. We hope we can provide some guidance/education/assistance to the Town's staff and perhaps establish a communications pipeline between VDOT and the Town that would help us to remain efficient in corresponding with one another when necessary.

I look forward to discussing further with you when possible. And I'm happy to coordinate upcoming dates for such a round table discussion if you concur with the approach.

Thanks in advance,

Patrick Moore

Local Program Manager / Culpeper District

Virginia Department of Transportation

804-314-5954

Patrick.Moore@VDOT.Virginia.gov

Attachment 2c-5