

TOWN OF SCOTTSVILLE

Architectural Review Board

Regular Meeting

Thurs., February 2nd, 2023

Victory Hall

401 Valley Street

Scottsville, Virginia

Mayor

Ron Smith

Members

Alex Bessette, Interim Member/

Temporary Liaison

John Rhett, Architect

Erin Root, Vice-Chair

Austin Twitchell

Josh Peck

MINUTES

- 1) *Call to order, establish a quorum, and agree to agenda:* Due to the meeting being the first Architectural Review Board (ARB) meeting following the resignation of Zachary Bullock on January 17th, 2023, there is a vacancy in the chair position and Town Council Liaison position. Erin Root as Vice-Chair called the meeting to order at 7:00pm, present were Austin Twitchell and Josh Peck. Alex Bessette of the Town Council also attended the meeting, as a temporary liaison and interim member. John Rhett was absent from the meeting. A motion to approve the minutes for January 5th, 2023, was made by Alex Bessette, seconded by Austin Twitchell, and passed via voice vote. Erin Root requested that the agenda include Old Business 4) a) Dollar General update and 4) b) Tiger Fuel update.
- 2) *Approval of past meeting minutes from January 5th, 2023, ARB meeting:* Approved previously in the meeting.
- 3) *Matters from the public:* Dan Gritsko, Town Council member, spoke as a local resident and thanked Zachary Bullock for his public service as Town Council member and Chair of the ARB.
- 4) *Old business:*
 - a) *Dollar General update:* Matt Lawless provided an update, sharing that the legal department of the dollar general and the property management company are discussing payment for landscaping that will be carried out in spring, both parties are attempting to concluded on payment for landscaping.
 - b) *Tiger Fuel update:* Matt Lawless updated that his communication has transferred from the architects at Shimp Engineering to the builders, Martin Horn Inc. Matt Lawless stated that Tiger Fuel will soon have all their building permits from Albemarle County. Matt Lawless will connect Erin Root with the builder's project manager to reiterate tree preservation and to review plantings.
- 5) *New business:*
 - a) *COA for Methodist Church, 158 E. Main St.:* Matt Lawless shares that there will be a structural update to the church for handicap access, the Church is proposing a ramp that

allows for access to the meeting hall. Matt Lawless shares that the ramp is by-right, the ARB's purview is on the decorative elements of the rail, sharing that dimensions are requirements for the accessibility. Matt Lawless shared that the Methodist Church will have more to share next month.

6) *Repair, Maintenance, and enforcement issues:*

a) *Inventory process for 2023:* Matt Lawless discussed that the next step for the inventory was to have John Rhett review and give a second opinion on the rated poor condition buildings in the inventory in February 2023. Erin Root will reach out to John Rhett on his review of the inventory. Erin Root asked for a Doll House update, staff will be a follow up with the owner on progress of improvements of the building under their COA approved in 2022.

7) *Adjournment:* Josh Peck made a motion to adjourn the meeting, the motion was seconded by Austin Twitchell. The motion passed via voice vote at 7:27 pm.